

**TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
TOWN COUNCIL CHAMBERS
525 SAN ANSELMO AVENUE, SAN ANSELMO**

**WEDNESDAY, December 3, 2008
6:00 P.M.**

1. Call to order
2. Approve minutes of meeting of November 24, 2008.
3. Review of additional background information requested by subcommittee from Marin Sanitary, including wage comparison with other Bay Area refuse collection providers, list of addresses with walk in service, numbers for elderly/disabled backyard services, information on accounting for recycling revenues, information on Zamora facility for composting, information on reconciling financial figures.
4. Next steps in the process.
5. Open time for public expression.
6. Next meeting date –Thursday, December 11, 2008, 6 p.m., Town Council Chambers
7. Adjourn.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the subcommittee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

I certify that this agenda was posted on the public notice bulletin board on or before 5 p.m. on Wednesday, November 26, 2008.

Jeannie Courteau, ASA I

**TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
MINUTES OF MONDAY, November 24, 2008**

Members Present: Ford Greene, Barbara Thornton, Carey Lando, Richard Taylor
Staff Present: Debra Stutsman, Janet Pendoley
Marin Sanitary representatives: Joe Garbarino, Patty Garbarino, Steve Rosa, Ray Holmes

1. **Call to order.**
2. **Approve minutes of meeting of October 30, 2008.**

M/s, Greene/Lando, to approve the minutes. Ayes: All.

3. **Review of additional background materials requested by subcommittee from Marin Sanitary, including additional rate scenarios and private driveway service numbers.**

Ray Holmes passed out a spreadsheet that outlines major expenses not covered in the current contract over the five year period of the contract, including fuel, compensation for employees and disposal expense. These figures reflect that a 15% rate increase is necessary to cover these increased costs. He also noted that to implement the dual sort carts in San Anselmo would incur another 7% increase.

Discussion ensued on the current contract and the fact that neither fuel nor tipping fee increases was included in the rate increase formula. Many of the large waste companies use CPI as their rate increase figures, because they own landfills and that's where they make their money.

Richard Taylor asked if Marin Sanitary has worked on cost containment for employee benefits and workers compensation rates. Patty Garbarino noted that they use a Bay Area survey on refuse worker wages as a guide in negotiations, and keep their compensation to just about the average. They have a strong safety program that is keeping their costs down.

Steve Rosa passed out data on the private driveways that currently have small truck service. Even if they were to charge a fee for this service, it wouldn't cover the extra expense of having to use a small truck on these accounts. They believe that if there was a fee, however, that about 1/3 would bring their cans to the street. It is always more economical to use a big truck which can service many more homes in a day. Rosa noted that there are about 247 customers who still benefit from walk in service, having been grandfathered in from the last provider.

Barbara Thornton asked for a list, or an order of magnitude, of how many customers fall in the elderly/disabled category.

Marin Sanitary will return to the next meeting with the following information:

- Labor comparison with other Bay Area waste companies.
- List of walk-in customers (247)
- Number of customers who are in the disabled/elderly service program.
- Description of where recycling revenues go.
- Background on the Zamora facility and how it works.
- Reconcile the financial information received October 28 with information presented this evening.

4. Report from Town Manager regarding third party review of Marin Sanitary's rates.

Debra Stutsman reported that she has two proposals. The first is from Hilton Farnkopf for \$30,000 and the second is from Vavrinek, Trine and Day for \$14,000. The proposals are very different from one another, with Hilton going into a full financial audit, and Vavrinek looking at the contract and company from a cost of operation and reasonableness standpoint.

Carey Lando noted that she leans toward a detailed audit, but would hope that the cost from Hilton could come down.

Barbara Thornton said she hoped that something with Hilton could be done in conjunction with their work with the Franchisers Group.

Ford Greene said it would be good to build an audit into the agreement as we need a financial integrity check. An audit puts us in a holding pattern for quite a long time.

Richard Taylor noted that everyone agrees that we won't use private consultants at this point, due to expense and time constraints.

5. Report from Town Manager regarding legal requirements for approval of new refuse contract and rates.

Debra Stutsman reported that the San Anselmo Municipal Code calls out the process for a new refuse contract and rates. There is no additional notice or time requirements required by State law or by the municipal code.

6. Next steps in the process.

It was agreed that Marin Sanitary would return at the next meeting with the requested information.

7. Open time for public expression.

Debra Stutsman noted that she has received a number of comments from the public in response to her request for comments in the weekly newsletter. Comments were generally favorable, with the main issues mentioned being dual sort recycling, food waste and recycling 3-7 plastics. More education may be needed to help people understand some of these issues.

8. Next meeting date.

The next meeting date was set for Wednesday, December 3, 2008, 6:00 p.m.

9. Adjourn.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
Debra Stutsman