

**TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
TOWN COUNCIL CHAMBERS
525 SAN ANSELMO AVENUE, SAN ANSELMO**

**MONDAY, November 24, 2008
6:00 P.M.**

1. Call to order
2. Approve minutes of meeting of October 30, 2008.
3. Review of additional background information requested by subcommittee from Marin Sanitary, including additional rate scenarios and private driveway service numbers.
4. Report from Town Manager regarding third party review of Marin Sanitary's rates.
5. Report from Town Manager regarding legal requirements for approval of new refuse contract and rates.
6. Next steps in the process.
7. Open time for public expression.
8. Next meeting date – Wednesday, December 3, 2008, 6:00 p.m. and Thursday, December 11, 2008, 6 p.m., Town Council Chambers
9. Adjourn.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the subcommittee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

I certify that this agenda was posted on the public notice bulletin board on or before 5 p.m. on Friday, November 21, 2008.

Jeannie Courteau, ASA I

**TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
MINUTES OF THURSDAY, October 30, 2008**

Members Present: Ford Greene, Barbara Thornton, Carey Lando, Richard Taylor
Staff Present: Debra Stutsman, Janet Pendoley
Marin Sanitary representative: Patty Garbarino, Steve Rosa, Ray Holmes

1. **Call to order.**
2. **Approve minutes of meeting of September 24, 2008.**

M/s, Lando/Taylor, to approve the minutes. Ayes: All.

3. **Review of additional background materials requested by subcommittee from Marin Sanitary, including a characterization study, accounting of recycling revenues and costs for dual sort carts.**

Garbarino said that the financial statement information provided is intended to provide a financial overview and is not a rate request. She noted that fuel is up 192%, tipping fees and labor costs are also rising. She presented the characterization study showing the residual waste stream from all Marin Sanitary's Marin jurisdictions. She suggested that the Town engage a third party to review the numbers at Marin Sanitary's expense.

Lando asked about the recycling rates in the Zamora recycling facility. Garbarino said it has been running for only four months, with net revenue of about \$33,000. Recycling isn't a stable revenue source as prices fluctuate.

Thornton asked about price fluctuations in fuel and tipping fees. Holmes noted that fuel has risen 33% and the closure of the Sonoma landfill has driven tipping fees up. Thornton asked Holmes to recalculate the rate using those figures for the next meeting. He agreed and said the dual sort program would add 7.1% to the rate.

Lando asked about the effect of poaching on costs. Do the dual sort carts reduce the threat of poaching and do they decrease costs because of increased efficiency? Holmes said they are not faster because they are automated and the drivers have to wait for the process to finish. Garbarino noted that the dual sort carts are a convenience to customers. Rosa noted that the tonnage fluctuates seasonally (lighter in winter).

A discussion ensued on distance charges and the number of people in San Anselmo who have private driveways that require small truck service. This number is much higher in San Anselmo than in other jurisdictions serviced by Marin San. Marin Sanitary will return at the next meeting with the numbers of San Anselmo customers who have private driveway service.

Discussion ensued on SA's yard waste service, as it is at a higher level than other jurisdictions. Does this increase our costs? Rosa said the usage of the green waste service is seasonal as well.

The Committee would like to see rate scenarios, as follows:

- Fuel, wage, and disposal increases only.
- Savings if private driveway customers came to the curb.
- Cost efficiencies in going to dual sort
- Weekly to bi-weekly green waste pickup.

4. Discussion of key issues identified by the subcommittee.

Issues identified are dual sort carts, hill rate, distance charges, backyard pickups, intensive recycling.

5. Report from Town Manager regarding legal representation and extension of the current contract.

Stutsman reported that she will be working with Attorney Mary Wagner on this issue as the Town Attorney has a conflict. The contract with Marin Sanitary expires January 31, 2009. It provides (Section 3.1.C) for a 180 extension given 90 days notice by the Town to Marin Sanitary. A second provision allows 3 one-year extensions with 120 day notice. While we will continue to work toward completion within the January 31, 2009 date, it is prudent to give the 90-day notice this evening in order to ensure continued garbage service under the contract. Stutsman gave Garbarino the letter noticing Marin Sanitary that the Town is exercising the option under section 3.1C of the contract to extend the base term of the contract 180 days, until July 31, 2009.

6. Next steps.

Marin Sanitary will provide the requested information at the next meeting.

7. Open time for public expression.

No comments were received at this time.

8. Next meeting date.

The next meeting date was set for Monday, November 24, 2008, 6:00 p.m.

9. Adjourn.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
Debra Stutsman