

**TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
TOWN HALL CONFERENCE ROOM
525 SAN ANSELMO AVENUE, SAN ANSELMO**

Please enter through the Police Department

**THURSDAY, October 30, 2008
6:00 P.M.**

1. Call to order
2. Approve minutes of meeting of September 24, 2008.
3. Review of additional background materials requested by subcommittee from Marin Sanitary, including a characterization study, accounting of recycling revenues and costs for dual sort carts.
4. Discussion of key issues identified by the committee.
5. Report from Town Manager regarding legal representation and extension of the current contract.
6. Next steps – How shall we proceed?
7. Open time for public expression.
8. Next meeting date – November 19, 2008, 6:00 p.m.
9. Adjourn.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the subcommittee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

I certify that this agenda was posted on the public notice bulletin board on or before 5 p.m. on Monday, October 27, 2008.

Jeannie Courteau, ASA I

TOWN OF SAN ANSELMO
REFUSE & RECYCLING SUBCOMMITTEE
MINUTES OF WEDNESDAY, September 24, 2008

Members Present: Ford Greene, Barbara Thornton, Carey Lando, Richard Taylor

Staff Present: Debra Stutsman

Marin Sanitary representative: Steve Rosa, Ray Holmes

1. **Call to order.**
2. **Approve minutes of meeting of July 23, 2008.**

M/s, Lando/Greene, to approve the minutes. Ayes: All.

3. **Review of additional background materials requested subcommittee (Materials are available for public review at Town Hall).**

Stutsman reviewed the additional materials presented, which include rates and contracts for Novato, Sausalito, Mill Valley, Novato, San Rafael and the County of Marin, information on the Franchisor's Group and other information requested by the subcommittee.

Holmes noted that a characterization study analyzes the types of recyclable materials found in the waste stream. He can get this information to the subcommittee at the next meeting.

Rosa noted regarding the information from Novato that they are a non-union shop, located closer to the landfill, with a commercial base located outside the residential area, making middle-of-the-night pickups cost effective. He noted that commercial rates often subsidize residential rates.

Holmes noted that the Franchisor's Group hires a consultant (Hilton) to review the financial data submitted in support of a rate increase. The bill is apportioned among the members. The data for non members is broken out of the analysis.

Rosa noted that revenue from recyclables funds their machine and building improvements.

Lando said she would like to see an accounting of the recycling revenues against the investments in the facilities. Rosa noted that rates pay for gas and trucks for the recycling effort, but no revenue is credited back to cities.

Greene noted that this financial information on recycling is needed to do a complete assessment.

Thornton asked about the yard waste tipping fees. Rosa noted that yard waste is no longer used as alternate daily cover (ADC) but rather compost. MSS pays to have the green waste turned into compost at a facility in Zamora of which they are 25% partners.

Holmes noted that green waste is expensive now because it is being composted. It costs \$33/ton to grind and transport the waste and another \$18 to turn it into compost.

4. **Discussion, questions and requests for additional information from staff or Marin Sanitary.**

Issues identified are:

- Dual sort carts
- Hill rate
- Distance charges
- Backyard pickups
- Intensive recycling

5. **Next steps – How shall we proceed?**

Holmes will provide the recycling revenue data for the next meeting as well as any information on the characterization study. They will also come back with costs for dual sort carts.

Lando noted that it might be helpful to do a community survey on garbage services to see what people are thinking. She and Stutsman will work on this.

Stutsman will contact the Town Attorney regarding what steps are needed to extend the contract beyond the January 2009 date.

6. **Open time for public expression.**

No comments were received at this time.

7. **Next meeting date.**

The next meeting date was set for Thursday, October 30, 2008 at 6 p.m. and Wednesday, November 19, at 6 p.m.

8. **Adjourn.**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,
Debra Stutsman