

**TOWN OF SAN ANSELMO  
REFUSE & RECYCLING SUBCOMMITTEE  
TOWN HALL CONFERENCE ROOM  
525 SAN ANSELMO AVENUE, SAN ANSELMO**

**Please enter through the Police Department**

**WEDNESDAY, September 24, 2008  
6:00 P.M.**

1. Call to order
2. Approve minutes of meeting of July 23, 2008.
3. Review of additional background materials requested by subcommittee (Materials are available for public review at Town Hall).
4. Discussion, questions and requests for additional information from staff or Marin Sanitary.
5. Next steps – How shall we proceed?
6. Open time for public expression.
7. Next meeting date.
8. Adjourn.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 258-4652. TTY phone number is 453-4690. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.**

Any writings or documents provided to a majority of the subcommittee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

I certify that this agenda was posted on the public notice bulletin board on or before 5 p.m. on Friday, September 19, 2008.

---

Jeannie Courteau, ASA I

**TOWN OF SAN ANSELMO  
REFUSE & RECYCLING SUBCOMMITTEE  
MINUTES OF WEDNESDAY, JULY 23, 2008**

Members Present: Ford Greene, Barbara Thornton, Carey Lando, Richard Taylor  
Staff Present: Debra Stutsman  
Marin Sanitary representative: Steve Rosa  
Others Present: Mark Krahling, Jon Elam

1. **Call to order.**
2. **Introduction of subcommittee members and selection of chairperson.**

Those present introduced themselves. M/s, Lando/Taylor, to nominate Thornton as Chair. Ayes: All.

3. **Review of background materials sent to subcommittee (Materials are available for public review at Town Hall).**

Town Manager Stutsman reviewed the background materials, which include the current franchise agreement, the Marin Sanitary Service 2007 annual report, staff reports that provide background information and the rate comparison between San Anselmo and other Marin Sanitary customers in Marin.

In response to member's questions, Steve Rosa, Marin Sanitary (MSS), said:

The Franchiser's Group is made up of San Rafael, Larkspur, Ross, County of Marin and the Las Gallinas Sanitary District, all MSS customers. Together the group does a rate review every three years, saving resources for the members. On the off years they do an index review. The group's rate increases have been similar to San Anselmo's over the last five years.

MSS is working toward having a food waste system, mixing it with green waste. It is a matter of one of their affiliated agencies getting the proper permitting. They hope to have a pilot program going in the fall. They also have a successful dual sort cart program that has increased recycling of paper as it keeps it dry.

Their current contracts with San Rafael, Las Gallinas, Larkspur, Ross and the County of Marin are renewable term, or "evergreen," contracts. They are for 20 years, and the term rolls over every year. They can be cancelled, however, at any time. They need long-term commitments for equipment leases as this saves money.

Some contracts use a rate review process that uses different indexes, such as a weighted percentage for fuel costs, wages, etc.

Customer complaints are way down. They have had virtually no accidents.

The meeting was opened to public discussion.

Mark Krahling, Insalata's, said his interest is primarily with food composting as they are in the restaurant business.

Jon Elam, Ross Avenue and General Manager of the Tam Community Services District, which provides refuse and recycling services to the Tam Valley, said Tam uses a single stream system, rather than MSS' dual sort system. He noted that it would be good to investigate sharing revenues on recycling. They have special pickup days for the community. Tam is part of the Bolinas composting center which produces organic mulch. He mentioned the use of bio-fuel and noted that it might be helpful to the subcommittee to ask MSS for a characterization study.

The public hearing was closed.

**4. Discussion, questions and requests for additional information from staff or Marin Sanitary.**

The subcommittee directed staff and MSS to come back with additional information on the following topics:

- Rates and services for other non-MSS refuse companies in Marin. (Stutsman)
- Franchiser's Group (Stutsman)
- Comparison of the rate increases of the Franchisor's Group to San Anselmo over the last ten years (Rosa)
- List of services provided and rates in other MSS jurisdictions. (Rosa)
- Copies of other franchise agreements (Rosa)
- Information on the value of recyclables. (Rosa)
- Characterization study for San Anselmo. (Rosa)

**5. Open time for public expression.**

No additional comments were received at this time.

**6. Next meeting date.**

The next meeting date was set for Wednesday, September 17, 2008 at 6 p.m.

**7. Adjourn.**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,  
Debra Stutsman