

MEETING MINUTES

PROJECT: Town of San Anselmo
Flood Advisory Committee Meeting [FAC]

DATE: May 22, 2006
Revision 1 June 1, 2006

SUBJECT: Progress Meeting #8
Review Ross Valley Flood Protection And Environmental Enhancement Project
Community Workshop Saturday May 20, 2006

ATTENDEES: Name

Peter Breen
Nicholas M. Johnson
Patrick Ritter
Richard Stutsman
Reinhard Ludke

Discussed

By: _____ Brief: _____

BOB LEWIS REPORT

Neighborhood Flood Mitigation Group

2 attorneys made presentation regarding “responsibility of damage done by flood”

Larry Mann

Ray Bourhris – (Kentfield)

Neighborhood group has performed a local creek walk

Indicated that some damage repair costs are eligible for NRCS (National Resource

Conservation ???) funding, but this federal program funds are depleted.

requested that FAC would like to receive copies of any written records or observations that are made by the Community Flood Committee

Reinhard Ludke Secretary

SHORT AND LONG TERM MEASURES

The March 24, 2006 Short Term Action Plan includes measures that are related to a creek walk, survey and inspection of Town creeks and tributaries. These include identify sub-tributary San Anselmo Creek problems, identify choke points, creek maintenance, and creek clean up. Long term measures include hydraulic models that need a detailed survey and field data to input channel geometry and condition into the computer model. The committee discussed requirements and procedures for the creek walk and how to document the measurements and observations:

Dick Stutsman distributed materials that he had prepared and/or received:

1. Flood Control Maintenance BMP Manual – Vegetation and Debris Management
Section III – VDM-1, Preservation of Existing Vegetation, VDM-2 Removal of Existing Vegetation, VDM-3 Revegetation after soil disturbance, VDM-4 Debris Removal
2. Matt Smeltzer 5/21/06 email fluvialgeomorph@gmail.com
Smeltzer has reviewed Bridge Street Bridge and Center Street Bridge channel conditions
3. Morningside Drive anecdotal report Mark Vert 459-7071
4. Anecdotal Information 17 Morningside Drive Todd Lando
Thomas Grave 7 Rivera
5. Town Fire Department Property Parcel Maps w/ creeks highlighted
San Anselmo Creek (7 sheets)
Sleepy Hollow Creek (5 sheets)
4152B – Center Blvd West Town Boundary @ Fairfax
4254B – Sir Francis Drake East Town Boundary @ Ross
4154A – storm drain culvert at Los Angeles Blvd - Memorial Park – SFD
3953C –4153B Sleepy Hollow Creek The Alameda, Butterfield +++
Parcel address lists for San Anselmo Creek
Sleepy Hollow Creek

Reinhard Ludke Secretary

CREEK WALK

Creek walk(s) are scheduled for July 15, 2006 and July 22, 2006

Committee agreed that a protocol for the creek walk needs to be developed before performing the field work
Committee intends to coordinate/report the Town of San Anselmo creek walk schedule, objectives, process & procedures with the County. We will copy our plan(s) and coordinate with:

Jack Curley	Civil Engineer	County Flood Control
Liz Lewis	County MCSTOPP Program Coordinator, Creek Naturalist	
Matt Smeltzer	Civil Engineers	Geomorphologists

Creek Walk Objectives

Patrick Ritter and committee discussed and recorded creek walk objectives – see attached list

SCHEDULE

- Prepare maps, creek walk procedures, forms and training protocol before June practice creek walk
- The practice walk is scheduled for Saturday June 10 10:00 AM meet at **front of fire station 777 San Anselmo Avenue**
- Practice creek walk zone - Nokomis Bridge to Sir Francis Drake Bridge

NEXT MEETING DATE:

Monday June 12, 2006

Monday June 26, 2006

Monday July 10, 2006

ACTION:

Creek walk procedure, protocol, and forms prepared before practice walk

Train creek walk leaders before July Creek Walks

County map requested for June walk – Nokomis Bridge – Sir Francis Drake Bridge before June 9

County maps for Town of San Anselmo – before July 14, 2006

Reinhard Ludke Secretary

ATTACHMENTS

1. Patrick Ritter Creek Walk Objectives
2. Creek Channel Inspection
Field Assessment Objectives, Process and Procedures
3. Creek Channel Inspection
Field Notes Forms

Meeting notes corrections and additions should be directed to the author in writing.

Reinhard Ludke, P.E.

cc: Attendees

Glenn Dearth
Wayne Cooper
Rabi Elias Town of San Anselmo
Jack Curley Marin County

Reinhard Ludke Secretary