

EDUCATION / BACKGROUND: Please read the requirements section on the job announcement before completing this section.

EDUCATION AND EXPERIENCE					
High School Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, Passed High School Equivalency Tests? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name and Location of College or University	Course of Study	Degree Awarded	Semester Units	Quarter Units	Did you Graduate?
					<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attending
					<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attending
					<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attending
Business, Correspondence, Trade, Or Service Schools					<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Attending
If the position for which you are applying has specific course requirements indicated on the job announcement, list the course (s) which satisfy these requirements, if they were not requested on the supplemental application.					
Please list current valid certificates of professional or vocational competence, licenses and expiration dates. (Include date of completion if requested on the job announcement flyer.)					
Title _____ Issuing Agency _____					
Date Issued _____ Expiration Date _____ ID # _____					
Title _____ Issuing Agency _____					
Date Issued _____ Expiration Date _____ ID # _____					

Additional Personal Information:

As an adult have you ever been convicted of a felony? Yes No Date (s) _____

If yes, please explain charges and circumstances _____

Conviction is not an automatic bar to employment. Each case is reviewed on the basis of job relatedness.

Have you ever been discharged or resigned in lieu of discharge? Yes No

If Yes, Please explain. _____

Are you at least 18 years of age? Yes No If No, please attach a copy of your work permit.

Are you a U.S. Citizen, or legally authorized to work in the United States? Yes No

At the time of appointment, all new employees will be required to furnish documentation verifying their identity and authorization to work in the United States.

Are any relatives currently employed by the Town of San Anselmo? Yes No

If yes, please list relative's name and relationship _____

Employment History:

Please list all job-related experience beginning with your most current employer, include volunteer assignments, on-the-job training and military service if these experiences are relevant to the position for which you are applying. To list additional employers, copy this page and attach to application.

(1) MOST CURRENT

Name and Address of Organization	From _____ To _____ Month Year Month Year		
# Hrs. worked per week _____			
Position Title	Supervisor Name/Title	Telephone Number	# of persons supervised _____ Monthly salary _____
Description of your Duties			
Reason for leaving			

(2) NEXT PREVIOUS

Name and Address of Organization	From _____ To _____ Month Year Month Year		
# of Hrs. worked per wk _____			
Position Title	Supervisor Name/Title	Telephone Number	# of persons supervised _____ Monthly salary _____
Description of Your Duties:			
Reason For Leaving:			

(3) NEXT PREVIOUS

Name and Address of Organization	From _____ To _____ Month Year Month Year		
# Hrs. worked per week _____			
Position Title	Supervisor Name/Title	Telephone Number	# of persons supervised _____ Monthly salary _____
Description of your Duties:			
Reason For Leaving:			

