

**TOWN OF SAN ANSELMO**

**RESOLUTION NO. 3656**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ESTABLISHING THE TOWN'S COMMITMENT TO AN IPM (INTEGRATED PEST MANAGEMENT) PROGRAM.**

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**WHEREAS**, the Town Council has heard testimony from Town Staff, concerned citizens, and pesticide education groups regarding the establishment of an IPM program.

**WHEREAS**, the Town Council, with the knowledge and understanding that we are all the stewards of this earth, the Town of San Anselmo, the entire Town Staff, and committed community individuals dedicate ourselves to providing an IPM (Integrated Pest Management) approach.

**WHEREAS**, the Town Council is committed to the Least Toxic IPM Policy.

**WHEREAS**, the Town brings this policy to the community, with the clear intent of reducing the dependence of chemical products to control pests, utilizing an Integrated Pest Management approach.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of San Anselmo that to facilitate and enhance the protection of the public's health, safety, and welfare, the Town shall immediately adopt the attached commitment to IPM Program.

**AYES:**                   **Breen, Chignell, Kilkus, Kroot, Thornton**

**NOES:**                   **(None)**

**ABSTAIN:**               **(None)**

**ABSENT:**               **(None)**

**APPROVED**

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Peter Kilkus, Mayor

**ATTEST:**

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Debra Stutsman, Town Clerk

# **TOWN OF SAN ANSELMO'S COMMITMENT TO IPM**

## **INTEGRATED PEST MANAGEMENT**

With the knowledge and understanding that we are all the stewards of this earth, the Town of San Anselmo, the entire Town staff and committed community individuals dedicate ourselves to providing an IPM (Integrated Pest Management) approach. The Town of San Anselmo has committed to the Least Toxic IPM Policy. The Town brings this policy to the community, with the clear intent of reducing the dependence of chemical products to control pests, utilizing an Integrated Pest Management approach.

It is the policy of the Town of San Anselmo to focus on long-term pest prevention and give non-chemical methods first consideration when selecting treatment strategies. The full range of alternatives, including no action, will be considered first. If chemicals are needed to initially control a pest, first, the least toxic material will be chosen and second, non-pesticide techniques will be established to mitigate the pests, if the pest should re-occur.

### **COMPONENTS OF AN IPM, LEAST TOXIC PROGRAM:**

- Monitoring
- Determining Injury Levels
- Timing
- Spot Treatment
- Selection of Least Disruptive Tactics
- Evaluation
- Education

### **DESIGNATION OF INTEGRATED PEST MANAGEMENT COORDINATOR:**

The Town Council will designate the Parks Director as the Integrated Pest Management Coordinator. The IPM coordinator will be primarily responsible for implementing the IPM policy and coordinating efforts to adopt IPM techniques. The IPM coordinator will communicate goals and guidelines to the Town Council, staff, and personnel. The IPM coordinator will provide staff training, track pesticide use and ensure that related information is available to the public. The IPM coordinator, will, at the discretion of the Town Council, present an annual report to the Town Council evaluating the progress of the IPM program.

## **EDUCATION AND TRAINING OF IPM COORDINATOR AND PESTICIDE APPLICATORS:**

Everyone who works with or is potentially exposed to hazardous materials will receive training in Integrated Pest Management, Hazard Communication Standards and the safe use of those hazardous materials in their workplace by their administrator/supervisor or designee. Whenever a new pesticide is introduced, additional training will be provided, prior to the first initial use. In addition, regular safety meetings will be used to review the information presented in the initial training.

## **EDUCATION AND TRAINING OF STAFF, ADMINISTRATIVE PERSONNEL:**

Education and training of appointed personnel is critical to the success of the IPM program. Staff, custodial staff and pest managers, will be educated in the least toxic, IPM policies and procedures. Understanding of the objectives of the program will be updated periodically and reviewed. Education will include formal classroom training, on-site; and informal meeting for those employees responsible for providing pest control, At least once a year. Training will be verbal and in person. No pesticides may be used at Town sites, except in accordance with the Town's printed IPM policy.

## **EDUCATION AND TRAINING OF OUTSIDE CONTRACTORS:**

Outside contractors hired by the Town of San Anselmo must demonstrate that the business and the business' employees are trained in IPM. Any contractor that does business with the Town must read and review the printed IPM policy of the Town of San Anselmo. The authorized representative of the outside business must sign off that she/he have read the conditions the Town's IPM requires and that she/he agree to follow, to the letter, the written directions and the intent of the IPM policy.

## **IPM APPLICATIONS / APPLICATIONS AND GUIDELINES:**

Only persons specifically authorized by the IPM Coordinator as Pesticide Applicators, will be permitted to bring or use pesticides on Town property. Use of pesticides by pesticide applicators is limited to those products on the Approved Use or Limited Use Product list. Pesticide applicators must follow regulations and label precautions. Applicators will have training in IPM and must comply with the Town's "Components of an IPM, Least Toxic Program".

## **METHODS AND PRODUCT SELECTION AND PRODUCT USE APPROVAL**

It is the policy of the Town to use least-toxic IPM principles to manage pest populations. Except for pesticides granted an emergency exemption, the Town will not use any products on the banned use product list below. If it is determined that an EPA registered pesticide must be used, then the least-hazardous material will be chosen.

Products will be divided into three classifications: Approved Use List, Limited Use List, and Banned use List. If the use of a material not on either the Approved Use List or the Limited Use List is deemed necessary, the IPM Coordinator may apply for an emergency exemption.

**Approved Use Products List:**

The IPM Coordinator shall maintain a list of all pesticides that have been approved for use by the Town Council, along with any restrictions for such use. This list shall be referred to as the Approved Use Products List.

The Approved List shall include, but not be limited to:

- Insecticides, rodenticide baits and traps;
- Caulking agents and crack sealants;
- Borates, silicates and diatomaceous earth;
- Soap based products;
- Natural products on the FIFRA's 25 (b) list (40 CFR part 152.25 (g) (1));
- Natural products on the California Certified Organic Farmers organic list;
- EPA GRAS-generally recognized as safe products pursuant to federal EPA
- Cryogenics, electronic products, heat and lights;
- Biological controls, such as parasites and predators;
- Microbial pesticides;
- Insect growth regulators;
- Physical barriers

**Limited Use Products:**

The IPM Coordinator may submit a written recommendation to the Town Council or its designee for approval, that a particular pesticide(s) not on the Approved List be approved for use for a specific and limited purpose. The request must be reviewed by the Town Council or its designee and signed by the IPM Coordinator. The Town Council or its designee may grant a limited use exemption upon a finding that the Town Department or pesticide applicator has:

1. Identified a compelling need to use the pesticide;
2. Made a good-faith effort to find alternatives to the particular pesticide;
3. Demonstrated that effective, economic alternatives to the particular pesticide do not exist for the particular use; and
4. Developed a reasonable plan for investigation alternatives to the banned pesticide during the exemption period.

The limited-use product will be allowed to be used for a short and defined exemption period, not to exceed one year.

### Banned Use Products List:

The following high health-risk pest management products are completely banned from use on Town property:

- Pesticides linked to cancer (U.S.E.P.A. Class A, B, and C carcinogens known to the State of California to cause cancer under Proposition 65).
- Pesticides that cause birth defects, reproductive or developmental harm (identified by the U.S.E.P.A. or known to the State of California under Prop. 65 as reproductive or developmental toxins).
- Pesticides classified as Toxicity Category I and Category II by the U.S.E.P.A., Carbamate and organophosphate pesticides.
- Foggers, bombs, fumigants or sprays that contain pesticides identified by the State of California as potentially hazardous to human health (DFR 6198.5).

### Banned Use Areas:

Except in the case of an emergency, no pesticides will be applied in the following parks where small children play:

Millennium Playground  
Elders Garden  
Lansdale Station Playground

### **NOTIFICATION OF PESTICIDE APPLICATIONS:**

The general public will be notified via posted signs. Signs will be posted at entryways\* accessed by people and/or cars at every 100 linear feet. The signs will go up 24 hours prior to the application and will remain posted for no less than 24 hours after the application. Town staff or the pesticide applicator will use their best effort to post signs at all usual public and employee entry points where the pesticide is applied.

#### Field Postings:

The Town of San Anselmo will assure that signs are posted at treated fields in the following land use areas:

- Parks and large open spaces including pedestrian and bicycle pathways.
- Medians and Street Islands are exempt.

#### Building Postings:

Town staff or the pesticide applicator will post signs at all usual public and employee entry points where pesticides are applied in enclosed areas.

\*driveways and gates

## **PEST CONTROL AND RECORD KEEPING OF PESTICIDE APPLICATIONS**

The Town shall maintain records of all pesticide applications to Town Property at the Parks Department Office for a period of four (4) years, and shall make the information available to the public, upon request.

Each application record shall include the following information:

All the information listed below will be documented on an official Pest Control Recommendation and be supplied by either a PCA or the licensed Qualified Applicator prior to any pest control operation. The form will include:

- Name of the entity responsible.
- Specific site of the application.
- The target pest.
- The date the pesticide was used and re-entry period if applicable.
- Date of expiration of the PCA recommendation.
- Schedule, timing, and conditions.
- The name and active ingredient of the pesticide to be applied and EPA registration number.
- The pesticide signal word.

The IPM Coordinator or Pest Control Applicator will prepare a follow up record to include:

- The effectiveness of the pesticide or management action;
- Prevention and other non-chemical methods of control used;
- If application was undertaken in a pest control emergency, provide explanation of circumstances of the emergency.

### **EMERGENCY EXEMPTION PROCESS:**

The IPM Coordinator will make a recommendation to the Town Council or its designee to allow staff, or an outside landscape contractor to apply a pesticide not on the Approved Use List or Limited Use List based upon a finding that the protection of public health requires the use of that pesticide due to an emergency. The Town Council intends that such exemptions shall be granted on a per-case basis and shall apply to a specific pest problem for a limited time, with selection of pesticides conforming to the spirit and intent of this policy as is deemed practicable. The IPM Coordinator may grant emergency exemptions if action is required before the next meeting of the Town Council or its designee. The IPM Coordinator shall report all such emergency exemptions to the Town Council and its designee for review. To the greatest extent practicable, the notification requirements apply in an emergency situation.