

San Anselmo Parks and Recreation Commission Meeting Minutes – 02/15/2011

1. **Meeting called to order 7:05pm**
2. **Roll Call:** Commissioners present: Childs, Logwood, Kelly, Young, Kallmeyer, Lopin, Sullivan, Community Services Director David Donery.
3. **Approval of Agenda:** Agenda approved.
4. **Approval of Minutes of January 18, 2010:** Minutes approved.
5. **Open Time for Public Expression:** None
6. **Recreation Fund:** Kelly asked about the Misc Fees item. Donery stated that there appeared to be a formula error. Kelly asked why the Robson Rental revenue was low. Donery stated that there has not been much interest in renting the facility. He stated that the rental requirements had changed in 2009 due to neighbor complaints and that since then the number of rentals have decreased. Kelly asked about Parkside Preschool. Donery stated that Parkside is still in the red by \$21K and that staff is working on cost savings as well as increased marketing. He stated that as of mid-June of 2010, the program changed to a five-day per week schedule by adding Fridays and adjusted their summer program into a camp format. He stated that adding Fridays was a financial risk that will take time to fill. Donery also stated that the Recreation Fund is a bottom-line budget and it is necessary to adjust programs that are not meeting goals, but that the department as a whole is on target.

7. Discussion Items –

A. Joint Meeting with Town Council: The Commission discussed issues to be potentially added to the agenda for the joint meeting with the Town Council. The Commission agreed on the following items:

- When items should come to the Commission prior to going to the Council
- Increased funding for Recreation Department
- Facility investment/improvements/Master Planning
- Dog management/Leash Law
- Frequency of Joint Meetings with Town Council
- Boards and Commission Social

The Commission agreed to discuss this list and come up with a final requested agenda at the March 15th meeting.

B. Dog Management Plan: Donery stated that this item was put on the agenda at the recommendation of Commissioner Colardo, who was not in attendance. The item was tabled to a future meeting.

C. Monthly Commissioner Report Concept: Commissioner Young stated that her intention of instituting the recurring monthly Commissioner reports was to give Commissioners a chance to talk about community interactions they've had related to parks and recreation items. Young stated that she wasn't certain that the idea had taken hold and recommended removing it from the agenda. Sullivan stated that she liked having it on the agenda as a reminder and that even though there may be months where there are no reports, that it does provide a structure when issues do arise. The Commission agreed to retain the item.

8. Monthly Commissioner Reports:

- Young stated that after the last meeting, the GGNRA report on dogs in parks came out. She stated that she had discussed the local dog issues with different community members and that the general feeling

was that people were tiring of discussing the issues. The general feeling being that they had provided their input and that not a lot had changed.

- Kelly stated that there was a front page story in the Marin IJ about a Drake wrestler. He stated that any positive story about local athletics was great.
- Sullivan asked staff what involvement the Red Dept has had in the development of the new Ross Valley Breakers FC. Donery stated that the department has been in on discussions since the beginning, and that they continue to meet regularly with the Breakers representatives and have a seat on the Breakers Board as representatives of the Rec Leagues.

9. Staff Updates:

A. Staffing Changes: Donery announced that Sports Coordinator Chris Thoennes is no longer with the department. He stated that Chris's departure creates a chance for the department to review how it conducts business. Donery stated that the department will be hiring a part-time front desk assistant, which will be a great addition to the department's customer service. He also stated that the department will be hiring a league director to manage the softball program, which starts immediately. He stated that that he will be introducing a formal reorganization plan to the Town Council in March.

B. Fairfax MOU: Donery reported that the two Towns have agreed to terminate the MOU. Donery stated that the primary reasons for ending the MOU were that Fairfax programs are primarily being offered using the "drop-in" registration process, making the online system ineffective. He also stated that it has been difficult for Fairfax to meet the rec guide deadlines, which are four to five months before the program start dates. The result has been that many of the Fairfax program details have not been contained in the guide. Donery expects that the termination will be effective as of April 1, 2011.

C. Dog Park Steering Committee: Donery reported that the Dog Park Steering Committee had not met since the last Commission meeting. He stated that the group is working on a community outreach process and capital campaign to address the ground cover and walking path. Their next meeting is scheduled for 5pm on Feb. 28 at 5pm in the Council Chambers.

D. Red Hill JPA: Donery reported that he is working with the Tamalpais Union High School District (TUHSD) and the Ross Valley School District (RVSD) to discuss the dissolution of the JPA. He stated that he expects to hold a final JPA meeting in April and that the JPA should be dissolved in May or early June.

E: Summer 2011 Program Update: Donery reported that the department is offering 33 individual summer camps. Donery handed out an example of how the camps will be displayed in a weekly format to make it easier to find which camps are offered on which weeks. Donery reported that the Camp Wildcat program, which is designed for incoming 6th graders at White Hill, will be offered in June. He stated that the Ross Valley School District has been very helpful in helping market the new camp, and he stated that Superintendent Eileen Rohan has been incredibly helpful in many aspects over the past seven months.

F: Upcoming Events: Donery announced that the Rec Dept would be hosting the annual Egg Hunts on Friday, April 22nd (Flashlight Egg Hunt) and Saturday, April 23rd (Childrens Egg Hunt). He reported that the Department will once again be holding a Camp Fair following the Saturday Egg Hunt featuring staff from many of the summer programs, a magician and a bounce house. Donery asked the Commission about potentially hosting a Picnics on the Plaza event during the summer. The Commission tentatively said yes but will discuss this in further detail at an upcoming meeting.

10. Commission comments and questions, requests for future agenda items –

- Joint Meeting with Town Council Agenda Items
- Picnics on the Plaza discussion

Meeting adjourned at 9:13PM