

San Anselmo Parks and Recreation Commission

Meeting Minutes - 04/21/09

1. **Meeting called to order** – 8:00pm.
2. **Roll Call:** Commissioners present: McInerney, Kelly, Coleman, Childs, Logwood, Young. Staff present: Dave Donery, Community Services Director.
3. **Agenda Approved**
4. **Minutes Approved** – with the following clarifications:
 - Date on March minutes should read 3/17/09.
 - Snack Shack revenue item – softball games scheduled at RHP would cut into revenue; softball games are only scheduled at RHP if a rainout, so revenue decrease at the snack shack should not be affected much.
 - Commission asked for clarification for scheduling of new leagues/programs at the RHP. Person responsible is Desone Parker at the Tam District.
5. **Open Time for Public Expression:**
 - Nancy Okada – she reported that she received a call from someone who reported Red Hill Park crumb rubber in the Corte Madera Creek. Commissioner Kelly requested the name of the person so we can follow up with them and Nancy had no name.
 - Nancy Okada also requested we monitor the use of water put on the field turf. Commissioner Kelly said no water is used on the turf.
6. **Discuss tape recording of meetings and who should take minutes**
 - Discussion regarding whether the meetings should be tape recorded or if a volunteer could take minutes – everyone agreed that a commissioner could volunteer to take the minutes, Dave Donery will review and reconcile, and the meeting will be taped as a backup if any clarification is needed.
7. **Discuss Red Hill Community Park**
 - Red Hill Park will be a standing item on the agenda
8. **Review and Discuss Updating Parks and Recreation Master Plan**
 - Early in the decade, an Arizona Consultant worked on a Master Plan for San Anselmo Park and Recreation and came up with a nice document. This document is online for all to review.
 - Coleman reported that a lot of discussions were had at the time regarding setting priorities and now would be a good time to re-visit the Master plan to see what has been accomplished and if the priorities are still beneficial.
 - Childs suggested a sub-committee to look at the Master Plan and make an initial report. Childs, McInerney, Kelly volunteered. It was also mentioned that the new Youth Commissioner might be good for this sub-committee.

9. Revenue and Expenditure Report

- Currently 67% expenditure and 74% revenue
- Expect to be close to breaking even by the end of the year if we continue on the historical path.
- Summer is traditionally when recreation departments make their money. We have a lot of new summer programs and will be monitoring the success.
- 2009/2010 Budget will be submitted in May.

10. Staff Update

a) Memorial Park Tennis Courts.

- Kelly reported that he hoped to have an outside professional opinion to present at our next meeting.
- New public works director starts Monday so he can help with this issue.

b) Red Hill Dog Park

- \$11K has been raised and will help pay for trees, benches and other amenities.
- Work days have been organized, field has been hydro-seeded (most common for dog parks) and the place is looking great.
- Grand Reopening is scheduled for May 9th.
- Terry and Michael from the Dog Park Group will be meeting with Dave Donery to discuss ongoing maintenance.

c) Youth Commissioner

- Application and information sheet has been finalized and sent to Marin Catholic and Drake High Schools. Applications due 5/28/09
- Applications go to Town hall, then to park and recreation commission for interviews. A recommendation will be sent to Town Council and they will make the final decision.
- Depending on how many applications come in we may need to consider a process for interview selection.

d) ONLINE REGISTRATION

- REC1, the program currently being used, will be inferior to other, more expensive products that are available. There is currently no launch date and there is concern that the program won't give the recreation department what they need. Staff will continue to research options.

11. Future Agenda Items:

- Vice Chair Selection
- Subcommittee Master Plan report
- Youth Commissioner Interviews
- Community Fair and Parade
- Discussion regarding the participation of staff from the DPW in the Parks & Recreation Commission.

Meeting adjourned at 9:25pm.