

**TOWN OF SAN ANSELMO**

Staff Report  
January 27, 2012

For the Meeting of January 31, 2012

TO: Parks & Recreation Commission  
FROM: David P. Donery, Community Services Director  
SUBJECT: Financial Report on Recreation Fund

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**RECOMMENDATION**

That the Parks & Recreation Commission review the Recreation Fund Revenue and Expenditure Report for the period ending December 31, 2011.

**BACKGROUND**

The Recreation Department offers a wide variety of fee programs throughout the fiscal year including sports, cultural classes, childcare and camps. Additional revenue is generated throughout facility rentals and administrative fees.

**DISCUSSION**

As of December 31, 2011, 50% of the fiscal year has elapsed and the Recreation Fund is at 47% of projected revenues and 47% of projected expenditures. As a comparison, on December 31, 2010, the Recreation Fund was at 48% of projected revenues and 49% of projected expenditures.

FY	Revenue			Expenditures			Rev Over/(Under) Exp	
	Budget	Actual	%	Budget	Actual	%	\$\$	%
2011-12	988,215	467,385	47%	988,215	463,496	47%	3,889	+>1%
2010-11	968,525	460,535	48%	968,525	471,758	49%	(11,222)	-1.2%

Respectfully submitted,



David P. Donery  
Community Services Director

## Group Summary

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
<b>Department: 61 - SPORTS</b>						
480 - FEES FOR SERVICES	390,525.00	390,525.00	23,076.00	232,248.80	158,276.20	59.47 %
611 - OUTSIDE SERVICES	170,115.00	170,115.00	20,398.79	88,844.20	81,270.80	52.23 %
629 - MISCELLANEOUS	44,250.00	44,250.00	1,212.22	35,896.84	8,353.16	81.12 %
<b>Department 61 Total:</b>	<b>-176,160.00</b>	<b>-176,160.00</b>	<b>-1,464.99</b>	<b>-107,507.76</b>	<b>-68,652.24</b>	<b>61.03 %</b>
<b>Department: 62 - CULTURE</b>						
480 - FEES FOR SERVICES	37,500.00	37,500.00	684.00	8,026.60	29,473.40	21.40 %
611 - OUTSIDE SERVICES	22,840.00	22,840.00	2,468.44	3,764.54	19,075.46	16.48 %
629 - MISCELLANEOUS	1,380.00	1,380.00	0.00	74.75	1,305.25	5.42 %
<b>Department 62 Total:</b>	<b>-13,280.00</b>	<b>-13,280.00</b>	<b>1,784.44</b>	<b>-4,187.31</b>	<b>-9,092.69</b>	<b>31.53 %</b>
<b>Department: 63 - CHILD CARE</b>						
480 - FEES FOR SERVICES	515,315.00	515,315.00	13,142.11	206,636.95	308,678.05	40.10 %
600 - SALARIES AND WAGES	161,178.00	161,178.00	11,203.66	84,327.78	76,850.22	52.32 %
601 - RETIREMENT	22,584.00	22,584.00	1,849.61	10,316.02	12,267.98	45.68 %
602 - EMPLOYEE BENEFITS	48,163.00	48,163.00	4,066.07	24,230.87	23,932.13	50.31 %
611 - OUTSIDE SERVICES	151,120.00	151,120.00	4,994.20	33,447.13	117,672.87	22.13 %
629 - MISCELLANEOUS	17,800.00	17,800.00	1,741.67	13,047.16	4,752.84	73.30 %
<b>Department 63 Total:</b>	<b>-114,470.00</b>	<b>-114,470.00</b>	<b>10,713.10</b>	<b>-41,267.99</b>	<b>-73,202.01</b>	<b>36.05 %</b>
<b>Department: 64 - EVENTS AND OTHER</b>						
480 - FEES FOR SERVICES	23,125.00	23,125.00	-1,019.00	14,631.13	8,493.87	63.27 %
611 - OUTSIDE SERVICES	0.00	0.00	342.15	381.02	-381.02	0.00 %
629 - MISCELLANEOUS	0.00	0.00	0.00	604.18	-604.18	0.00 %
<b>Department 64 Total:</b>	<b>-23,125.00</b>	<b>-23,125.00</b>	<b>1,361.15</b>	<b>-13,645.93</b>	<b>-9,479.07</b>	<b>59.01 %</b>
<b>Department: 65 - PROGRAM ADMINISTRATION</b>						
480 - FEES FOR SERVICES	21,750.00	21,750.00	550.00	5,872.00	15,878.00	27.00 %
600 - SALARIES AND WAGES	184,360.00	184,360.00	14,876.03	91,099.04	93,260.96	49.41 %
601 - RETIREMENT	35,747.00	35,747.00	2,673.19	14,330.97	21,416.03	40.09 %
602 - EMPLOYEE BENEFITS	58,618.00	58,618.00	5,142.37	30,167.24	28,450.76	51.46 %
611 - OUTSIDE SERVICES	19,000.00	19,000.00	1,039.39	12,971.21	6,028.79	68.27 %
613 - PUBLICATION / DUES	760.00	760.00	0.00	140.00	620.00	18.42 %
614 - MAINTENANCE	11,000.00	11,000.00	232.20	1,319.95	9,680.05	12.00 %
615 - BUILDING MAINTENANCE	500.00	500.00	0.00	291.13	208.87	58.23 %
617 - UTILITIES	12,800.00	12,800.00	380.95	3,449.99	9,350.01	26.95 %
619 - MISCELLANEOUS	1,000.00	1,000.00	0.00	449.98	550.02	45.00 %
620 - OFFICE SUPPLIES	25,000.00	25,000.00	3,774.85	14,254.69	10,745.31	57.02 %
622 - DEPARTMENT SUPPLIES	0.00	0.00	0.00	117.62	-117.62	0.00 %
<b>Department 65 Total:</b>	<b>327,035.00</b>	<b>327,035.00</b>	<b>27,568.98</b>	<b>162,719.82</b>	<b>164,315.18</b>	<b>49.76 %</b>
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>39,962.68</b>	<b>-3,889.17</b>	<b>3,889.17</b>	<b>0.00 %</b>