

# San Anselmo Parks and Recreation Commission

## Meeting Minutes - 06/16/09

1. **Meeting called to order** – 7:00pm.
2. **Roll Call:** Commissioners present: Logwood, Coleman, Kelly, Young, Childs.  
Dave Donery, Community Services Director.
3. **Agenda Approved**
4. **Minutes Approved** – with the following clarifications:
  - Commissioner Coleman was not present at the last meeting.
  - Childs asked that the phrase “It was agreed that the Master Plan would not be updated” in the Master Plan Subcommittee Report from May 2009.
  - Clarification of Community Facility Ordinance: past zoning was as a “Public Facilities” and was changed by ordinance to “Community Facilities” which would allow for commercial use. This ordinance has been repealed.
5. **Open Time for Public Expression:**
  - No public expression.
6. **Revenue and Expenditure Report**
  - A little behind on revenue – expect to be approximately \$100K in the red at the end the year \$100K. This is in part due to summer camps being cancelled last year. Town Council has transferred \$100K in anticipation of this shortfall.
  - Town is solvent and will probably be so again, so they increased the General Fund allocation this year to help cover the Director’s salary and benefits.
  - At this point the Recreation Dept. is down approximately \$31K for this year. Because summer camp revenues count towards next year’s budget, revenues will be less than anticipated and the Dept. will start the year in with an immediate deficit. The Needs Assessment project being formed in the fall will look at what can be done to address the deficit by aligning programs with needs.
  - Logwood brought up summer camp planning to start in fall and will get Dave Donery information on professional athletes who can run summer camps and/or clinics.
  - A new Day camp is starting this summer at Robson Harrington Park. If the program is successful, it could help with the revenue picture.
7. **Subcommittee Master Plan Report**
  - The subcommittee did not meet since our last Commission meeting.
  - Dave has researched what other cities are doing and will present at the upcoming subcommittee meeting and start a survey for the focus groups to be ready by the fall
8. **Staff Update**
  - a) Memorial Park Tennis Courts.
    - No update.
  - b) Red Hill Dog Park

- The Dog Park Alliance is still fundraising. The park is very popular and is being well used.
- The Town is interested in forming a steering committee for the Dog Park. It would deal with the day-to-day issues and gather comments/suggestions/concerns and report to Parks and Recreation Commission. All agreed this was a good idea.

c) JPA

- JPA board meeting is in mid-July. 3<sup>rd</sup> amendment has not been finalized. After it is finalized it will go to the council for discussion.
- Phase Two has no money at this point. It includes seating, landscaping, a sports court, a path from the Sunny Hills parking lot to the Dog Park, and a picnic area. The idea of a sports court needs to be discussed further.
- Dave Donery will report back at the next meeting after the mid-July JPA meeting.

d) Summer Program Update

- Three main summer camps: 1) Play Day – summer school, 2) Summer Shorts,
- 3) Robson Camp.
- Fairfax MOU will offer 1 week summer camp, Camp Earth. This will have a sustainability theme. It will be held in Fairfax from 8/17 to 8/21 for K-5 at \$145.00/wk.
- San Anselmo Recreation was at the Fairfax Festival with a booth for outreach for Camp Earth.

e) Country Fair and Parade

- Theme is Living Life Locally.
- October 4<sup>th</sup>, 11-3pm.
- Letters to Save the Date have been sent out.
- Fire station will have an open house, Drake Scholarship Foundation will be there, merchants association working to get local merchants involved, everything will be local and town based – no outside vendors.
- Park and Recreation will have a booth, need to think of a theme for the booth.
- Coleman (as a resident), McInerney and Sullivan agreed to be on a subcommittee for the fair.
- Young and Kelly will go to meeting with the Merchants Association with Dave Donery.

f) Carter Coleman

- A big Thank You to Carter Coleman for his many years of service and dedication to Park and Recreation Commission. This was his last meeting.

**Future Agenda Items:**

- Subcommittee Master Plan
- Tennis Courts
- Online Registration
- Redhill Park
- Community Fair and Parade

**Meeting adjourned at 8:25pm.**