

TOWN OF SAN ANSELMO

Staff Report
March 16, 2012

For the Meeting of March 20, 2012

TO: Parks & Recreation Commission
FROM: David P. Donery, Community Services Director
SUBJECT: Financial Report on Recreation Fund

RECOMMENDATION

That the Parks & Recreation Commission review the Recreation Fund Revenue and Expenditure Report for the period ending February 29, 2012.

BACKGROUND

The Recreation Department offers a wide variety of fee-based programs throughout the fiscal year including sports programs and leagues, youth and adult classes, childcare and camps. Additional revenue is generated throughout facility rentals and administrative fees.

DISCUSSION

As of February 29, 2012, 66% of the fiscal year has elapsed and the Recreation Fund is at 64% of projected revenues and 60% of projected expenditures.

For historical comparison purposes, staff has developed the following table.

FY	Revenue			Expenditures			Rev Over/(Under) Exp	
	Budget	Actual	%	Budget	Actual	%	\$\$	%
2011-12	988,215	629,387	64%	988,215	592,737	60%	36,650	3.7%
2010-11	968,525	614,286	63%	968,525	603,485	62%	10,801	1.1%
2009-10	988,029	609,594	62%	986,833	584,639	59%	24,955	3.0%

Respectfully submitted,



David P. Donery
Community Services Director

Attachment 1: Revenue & Expenditure Report FY 2011-12: Recreation Fund as of 02/29/2012



Budget Report

Account Summary

For Fiscal: 2011-2012 Period Ending: 02/29/2012

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
Revenue							
Department: 61 - SPORTS							
21.61.48100	ADULT SPORTS	9,200.00	9,200.00	602.00	5,931.00	3,269.00	64.47 %
21.61.48101	KIDS SPORTS	45,200.00	45,200.00	2,993.00	28,526.50	16,673.50	63.11 %
21.61.48102	TENNIS	12,250.00	12,250.00	492.78	9,248.78	3,001.22	75.50 %
21.61.48103	TUMBLING	183,200.00	183,200.00	12,411.00	138,750.94	44,449.06	75.74 %
21.61.48105	ROOKIE BASEBALL	17,750.00	17,750.00	1,350.00	2,865.00	14,885.00	16.14 %
21.61.48106	ROOKIE SOCCER	27,175.00	27,175.00	0.00	38,286.00	-11,111.00	140.89 %
21.61.48107	ROOKIE BASKETBALL	26,875.00	26,875.00	-300.00	21,477.00	5,398.00	79.91 %
21.61.48108	SOFTBALL	36,685.00	36,685.00	1,771.00	15,456.58	21,228.42	42.13 %
21.61.48110	YOUTH SOCCER	32,190.00	32,190.00	1,150.00	57,137.50	-24,947.50	177.50 %
	Department 61 Total:	390,525.00	390,525.00	20,469.78	317,679.30	72,845.70	81.35 %
Department: 62 - CULTURE							
21.62.48111	ADULT ART & SAFETY	3,000.00	3,000.00	0.00	305.00	2,695.00	10.17 %
21.62.48112	ADULT CULTURE	10,450.00	10,450.00	1,600.00	6,009.00	4,441.00	57.50 %
21.62.48114	KIDS ART & SAFETY	7,200.00	7,200.00	-711.00	1,695.00	5,505.00	23.54 %
21.62.48115	KIDS CULTURE	12,250.00	12,250.00	0.00	2,970.60	9,279.40	24.25 %
21.62.48116	KIDS DANCE	4,600.00	4,600.00	327.50	2,767.50	1,832.50	60.16 %
	Department 62 Total:	37,500.00	37,500.00	1,216.50	13,747.10	23,752.90	36.66 %
Department: 63 - CHILD CARE							
21.63.48119	PARKSIDE	141,640.00	141,640.00	8,105.00	66,345.21	75,294.79	46.84 %
21.63.48120	SUMMER SHORTS	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
21.63.48121	STAY N PLAY	80,750.00	80,750.00	301.18	43,923.48	36,826.52	54.39 %
21.63.48122	KINDERKOOL	73,720.00	73,720.00	0.00	0.00	73,720.00	0.00 %
21.63.48123	SPECIALTY CAMPS	32,355.00	32,355.00	1,616.00	19,962.00	12,393.00	61.70 %
21.63.48124	CAMP SPORTS	43,200.00	43,200.00	235.00	35,364.60	7,835.40	81.86 %
21.63.48125	DAY CAMPS	54,650.00	54,650.00	0.00	31,272.50	23,377.50	57.22 %
21.63.48131	ROBSON AFTER SCHOOL PROGRAM	79,500.00	79,500.00	7,075.50	71,607.50	7,892.50	90.07 %
	Department 63 Total:	515,315.00	515,315.00	17,332.68	268,475.29	246,839.71	52.10 %
Department: 64 - EVENTS AND OTHER							
21.64.48126	SPECIAL EVENTS	9,500.00	9,500.00	1,381.65	8,605.93	894.07	90.59 %
21.64.48127	SODA MACHINE	125.00	125.00	0.00	160.63	-35.63	128.50 %
21.64.48128	FIELD RENTALS	13,500.00	13,500.00	275.00	9,420.00	4,080.00	69.78 %
	Department 64 Total:	23,125.00	23,125.00	1,656.65	18,186.56	4,938.44	78.64 %
Department: 65 - PROGRAM ADMINISTRATION							
21.65.48129	MISC FEES	0.00	0.00	1,260.00	2,445.56	-2,445.56	0.00 %
21.65.48130	ADVERTISING	7,000.00	7,000.00	550.00	5,559.50	1,440.50	79.42 %
21.65.48133	NON RESIDENT FEE	7,750.00	7,750.00	0.00	0.00	7,750.00	0.00 %
21.65.48134	ADMIN REG FEE	0.00	0.00	0.00	-1,262.50	1,262.50	0.00 %
21.65.48135	ROBSON RENTAL INCOME	7,000.00	7,000.00	450.00	4,556.00	2,444.00	65.09 %
	Department 65 Total:	21,750.00	21,750.00	2,260.00	11,298.56	10,451.44	51.95 %
	Revenue Total:	988,215.00	988,215.00	42,935.61	629,386.81	358,828.19	63.69 %
Expense							
Department: 61 - SPORTS							
21.61.61155	ADULT SPORTS CONTRACT SERV	3,800.00	3,800.00	0.00	4,079.80	-279.80	107.36 %
21.61.61160	BASEBALL EXPENSES	2,100.00	2,100.00	0.00	6,421.00	-4,321.00	305.76 %
21.61.61161	BASKETBALL EXPENSES	7,070.00	7,070.00	0.00	1,050.00	6,020.00	14.85 %
21.61.61162	KIDS SPORTS SERVICES	9,200.00	9,200.00	200.00	3,591.68	5,608.32	39.04 %
21.61.61164	SOCCER SERVICES	2,960.00	2,960.00	0.00	4,174.00	-1,214.00	141.01 %
21.61.61165	SOFTBALL SERVICES	12,900.00	12,900.00	0.00	0.00	12,900.00	0.00 %
21.61.61166	TENNIS SERVICES	8,575.00	8,575.00	0.00	6,093.70	2,481.30	71.06 %
21.61.61167	TUMBLING SERVICES	114,030.00	114,030.00	11,200.00	67,840.31	46,189.69	59.49 %

Budget Report

For Fiscal: 2011-2012 Period Ending: 02/29/2012

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
21.61.61169	YOUTH SOCCER SERVICES	9,480.00	9,480.00	5,623.00	23,176.71	-13,696.71	244.48 %
21.61.62960	BASEBALL SUPPLIES	3,100.00	3,100.00	0.00	480.81	2,619.19	15.51 %
21.61.62961	BASKETBALL SUPPLIES	3,800.00	3,800.00	1,117.00	2,806.69	993.31	73.86 %
21.61.62962	KIDS SPORTS SUPPLIES	3,600.00	3,600.00	83.07	1,279.75	2,320.25	35.55 %
21.61.62964	SOCCER SUPPLIES	3,100.00	3,100.00	0.00	3,201.38	-101.38	103.27 %
21.61.62965	SOFTBALL SUPPLIES	18,200.00	18,200.00	362.88	12,000.69	6,199.31	65.94 %
21.61.62966	TENNIS SUPPLIES	0.00	0.00	0.00	120.00	-120.00	0.00 %
21.61.62967	TUMBLING SUPPLIES	0.00	0.00	0.00	151.20	-151.20	0.00 %
21.61.62969	YOUTH SOCCER SUPPLIES	11,300.00	11,300.00	0.00	17,869.11	-6,569.11	158.13 %
21.61.62989	ADULT SPORTS SUPPLIES	1,150.00	1,150.00	0.00	463.91	686.09	40.34 %
	Department 61 Total:	214,365.00	214,365.00	18,585.95	154,800.74	59,564.26	72.21 %
Department: 62 - CULTURE							
21.62.61170	ADULT ART & SAFETY SERVICES	1,800.00	1,800.00	0.00	136.20	1,663.80	7.57 %
21.62.61171	ADULT CULTURE SERVICES	7,390.00	7,390.00	-559.40	1,603.35	5,786.65	21.70 %
21.62.61174	KIDS ART & SAFETY SERVICES	3,200.00	3,200.00	0.00	461.25	2,738.75	14.41 %
21.62.61175	KIDS CULTURE SERVICES	7,350.00	7,350.00	-2,136.29	1,092.59	6,257.41	14.87 %
21.62.61176	KIDS DANCE SERVICES	3,100.00	3,100.00	0.00	664.95	2,435.05	21.45 %
21.62.62974	KIDS ART & SAFETY SUPPLIES	0.00	0.00	0.00	74.75	-74.75	0.00 %
21.62.62975	KIDS CULTURE SUPPLIES	1,380.00	1,380.00	-640.00	0.00	1,380.00	0.00 %
	Department 62 Total:	24,220.00	24,220.00	-3,335.69	4,033.09	20,186.91	16.65 %
Department: 63 - CHILD CARE							
21.63.60000	REGULAR SALARIES	97,618.00	97,618.00	7,257.00	56,976.31	40,641.69	58.37 %
21.63.60001	HOURLY HELP	63,560.00	63,560.00	47,546.99	47,546.99	16,013.01	74.81 %
21.63.60002	TEMP SALARIES	0.00	0.00	-43,515.57	1,421.37	-1,421.37	0.00 %
21.63.60100	RETIREMENT	22,584.00	22,584.00	1,849.61	14,043.48	8,540.52	62.18 %
21.63.60200	BENEFITS	24,462.00	24,462.00	2,191.88	16,500.32	7,961.68	67.45 %
21.63.60203	CASH BACK	10,465.00	10,465.00	974.56	6,466.04	3,998.96	61.79 %
21.63.60220	PAYROLL TAXES	13,236.00	13,236.00	938.13	9,465.57	3,770.43	71.51 %
21.63.61168	WHITE HILL SPORTS SERVICES	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00 %
21.63.61178	KINDERKOOL: CONTRACT SERV	42,075.00	42,075.00	0.00	315.00	41,760.00	0.75 %
21.63.61179	SERVICES	3,950.00	3,950.00	0.00	1,434.50	2,515.50	36.32 %
21.63.61180	STAY N PLAY: CONTRACT SRVS	49,545.00	49,545.00	-4,477.05	12,956.28	36,588.72	26.15 %
21.63.61181	STAY N PLAY: MKTG & ADMIN	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
21.63.61183	CAMP SPORTS SERVICES	30,240.00	30,240.00	0.00	0.00	30,240.00	0.00 %
21.63.61184	DAY CAMPS SERVICES	0.00	0.00	0.00	362.60	-362.60	0.00 %
21.63.61186	SPECIALTY CAMPS - EXPENSES	19,310.00	19,310.00	1,432.86	19,588.66	-278.66	101.44 %
21.63.61187	ROBSON AFTER SCHOOL SERVICES	0.00	0.00	0.00	2,474.45	-2,474.45	0.00 %
21.63.62968	WHITE HILL SPORTS SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00 %
21.63.62978	KINDERKOOL: SUPPLIES	6,000.00	6,000.00	0.00	258.92	5,741.08	4.32 %
21.63.62979	SUPPLIES	3,200.00	3,200.00	700.82	4,980.77	-1,780.77	155.65 %
21.63.62980	STAY N PLAY: SUPPLIES	0.00	0.00	0.00	548.86	-548.86	0.00 %
21.63.62981	STAY N PLAY: SUPPLIES	0.00	0.00	0.00	148.67	-148.67	0.00 %
21.63.62984	DAY CAMPS SUPPLIES	2,800.00	2,800.00	0.00	4,625.25	-1,825.25	165.19 %
21.63.62987	ROBSON AFTER SCHOOL SUPPLIES	5,200.00	5,200.00	873.39	2,741.05	2,458.95	52.71 %
21.63.62990	SPECIALTY CAMP SUPPLIES	0.00	0.00	0.00	3,827.26	-3,827.26	0.00 %
	Department 63 Total:	400,845.00	400,845.00	15,772.62	206,682.35	194,162.65	51.56 %
Department: 64 - EVENTS AND OTHER							
21.64.61136	OTHER ADVERTISING	0.00	0.00	0.00	35.87	-35.87	0.00 %
21.64.61185	SPECIAL EVENT EXPENSE	0.00	0.00	726.11	1,071.26	-1,071.26	0.00 %
21.64.62923	FIELD RENTAL EXPENSE	0.00	0.00	0.00	32.00	-32.00	0.00 %
21.64.62999	MISCELLANEOUS EXPENSE	0.00	0.00	3.74	98.22	-98.22	0.00 %
	Department 64 Total:	0.00	0.00	729.85	1,237.35	-1,237.35	0.00 %
Department: 65 - PROGRAM ADMINISTRATION							
21.65.60000	REGULAR SALARIES	169,160.00	169,160.00	13,841.02	110,736.21	58,423.79	65.46 %
21.65.60010	TEMPORARY HELP	15,200.00	15,200.00	1,372.50	10,627.50	4,572.50	69.92 %
21.65.60020	OVERTIME	0.00	0.00	0.00	505.64	-505.64	0.00 %
21.65.60100	RETIREMENT	35,747.00	35,747.00	2,673.19	19,677.36	16,069.64	55.05 %
21.65.60200	BENEFITS	32,355.00	32,355.00	2,945.72	24,278.10	8,076.90	75.04 %

Budget Report

For Fiscal: 2011-2012 Period Ending: 02/29/2012

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
21.65.60203	CASH BACK	13,140.00	13,140.00	900.84	6,157.66	46.86 %
21.65.60220	PAYROLL TAXES	13,123.00	13,123.00	1,197.07	10,008.94	76.27 %
21.65.61101	OUTSIDE SERVICES-PROF FEES	500.00	500.00	25.00	60.00	12.00 %
21.65.61137	FINGERPRINTING	500.00	500.00	0.00	160.00	32.00 %
21.65.61150	OUTSIDE SERVICES -OTHER	500.00	500.00	0.00	49.74	9.95 %
21.65.61177	CHG CARDS	17,500.00	17,500.00	2,050.89	19,870.37	113.54 %
21.65.61302	DUES	760.00	760.00	0.00	140.00	18.42 %
21.65.61403	MAINTENANCE-COMPUTERS	3,500.00	3,500.00	0.00	0.00	0.00 %
21.65.61414	IFF EQUIP MAINT	7,500.00	7,500.00	292.74	1,922.73	25.64 %
21.65.61506	BLDG. MAINT-OTHER	500.00	500.00	45.57	336.70	67.34 %
21.65.61701	UTILITIES-ELECTRICITY	9,000.00	9,000.00	800.77	4,067.59	45.20 %
21.65.61703	UTILITIES-WATER	0.00	0.00	0.00	13.44	0.00 %
21.65.61705	UTILITIES-TELEPHONE	3,800.00	3,800.00	174.96	1,425.17	37.50 %
21.65.61905	PROMOTION/MARKETING	1,000.00	1,000.00	0.00	449.98	45.00 %
21.65.62000	OFFICE SUPPLIES	3,000.00	3,000.00	342.67	1,867.16	62.24 %
21.65.62003	OFFICE SUPPLIES-POSTAGE	1,000.00	1,000.00	270.00	540.00	54.00 %
21.65.62004	PROGRAM BROCHURE & MAILING	21,000.00	21,000.00	157.50	12,779.73	60.86 %
21.65.62005	POSTAGE METER LEASE & SUP.	0.00	0.00	0.00	130.50	0.00 %
21.65.62203	VOLUNTEER REC SUPPLIES	0.00	0.00	0.00	178.95	0.00 %
	Department 65 Total:	348,785.00	348,785.00	27,090.44	225,983.47	64.79 %
	Expense Total:	988,215.00	988,215.00	58,843.17	592,737.00	59.98 %
	Report Total:	0.00	0.00	15,907.56	-36,649.81	0.00 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
Revenue						
61 - SPORTS	390,525.00	390,525.00	20,469.78	317,679.30	72,845.70	81.35 %
62 - CULTURE	37,500.00	37,500.00	1,216.50	13,747.10	23,752.90	36.66 %
63 - CHILD CARE	515,315.00	515,315.00	17,332.68	268,475.29	246,839.71	52.10 %
64 - EVENTS AND OTHER	23,125.00	23,125.00	1,656.65	18,186.56	4,938.44	78.64 %
65 - PROGRAM ADMINISTRATION	21,750.00	21,750.00	2,260.00	11,298.56	10,451.44	51.95 %
Revenue Total:	988,215.00	988,215.00	42,935.61	629,386.81	358,828.19	63.69 %
Expense						
61 - SPORTS	214,365.00	214,365.00	18,585.95	154,800.74	59,564.26	72.21 %
62 - CULTURE	24,220.00	24,220.00	-3,335.69	4,033.09	20,186.91	16.65 %
63 - CHILD CARE	400,845.00	400,845.00	15,772.62	206,682.35	194,162.65	51.56 %
64 - EVENTS AND OTHER	0.00	0.00	729.85	1,237.35	-1,237.35	0.00 %
65 - PROGRAM ADMINISTRATION	348,785.00	348,785.00	27,090.44	225,983.47	122,801.53	64.79 %
Expense Total:	988,215.00	988,215.00	58,843.17	592,737.00	395,478.00	59.98 %
Report Total:	0.00	0.00	15,907.56	-36,649.81	36,649.81	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
21 - RECREATION	0.00	0.00	15,907.56	-36,649.81	36,649.81	0.00 %
Report Total:	0.00	0.00	15,907.56	-36,649.81	36,649.81	0.00 %