

**TOWN OF SAN ANSELMO**

Staff Report  
April 12, 2012

For the Meeting of April 17, 2012

TO: Parks & Recreation Commission  
FROM: David P. Donery, Community Services Director  
SUBJECT: Financial Report on Recreation Fund

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**RECOMMENDATION**

That the Parks & Recreation Commission review the Recreation Fund Revenue and Expenditure Report for the period ending March 31, 2012.

**BACKGROUND**

The Recreation Department offers a wide variety of fee-based programs throughout the fiscal year including sports programs and leagues, youth and adult classes, childcare and camps. Additional revenue is generated throughout facility rentals and administrative fees.

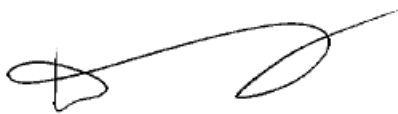
**DISCUSSION**

As of March 31, 2012, 75% of the fiscal year has elapsed and the Recreation Fund is at 72% of projected revenues and 68% of projected expenditures.

For historical comparison purposes, staff has developed the following table.

FY	Revenue			Expenditures			Rev Over/(Under) Exp	
	Budget	Actual	%	Budget	Actual	%	\$\$	%
2011-12	988,215	713,811	72%	988,215	674,539	68%	39,273	3.9%
2010-11	968,525	728,370	75%	968,525	702,746	73%	25,624	2.6%
2009-10	988,029	717,219	73%	988,029	663,532	67%	53,687	6.0%

Respectfully submitted,



David P. Donery  
Community Services Director

Attachment 1: Revenue & Expenditure Report FY 2011-12: Recreation Fund as of 03/31/2012



Town of San Anselmo

# Budget Report

## Account Summary

For Fiscal: 2011-2012 Period Ending: 03/31/2012

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
<b>Revenue</b>							
<b>Department: 61 - SPORTS</b>							
<a href="#">21.61.48100</a>	ADULT SPORTS	9,200.00	9,200.00	162.00	6,093.00	3,107.00	66.23 %
<a href="#">21.61.48101</a>	KIDS SPORTS	45,200.00	45,200.00	9,311.00	37,837.50	7,362.50	83.71 %
<a href="#">21.61.48102</a>	TENNIS	12,250.00	12,250.00	768.00	10,016.78	2,233.22	81.77 %
<a href="#">21.61.48103</a>	TUMBLING	183,200.00	183,200.00	12,201.00	150,951.94	32,248.06	82.40 %
<a href="#">21.61.48105</a>	ROOKIE BASEBALL	17,750.00	17,750.00	1,650.00	4,515.00	13,235.00	25.44 %
<a href="#">21.61.48106</a>	ROOKIE SOCCER	27,175.00	27,175.00	2,700.00	40,986.00	-13,811.00	150.82 %
<a href="#">21.61.48107</a>	ROOKIE BASKETBALL	26,875.00	26,875.00	-300.00	21,177.00	5,698.00	78.80 %
<a href="#">21.61.48108</a>	SOFTBALL	36,685.00	36,685.00	470.00	15,926.58	20,758.42	43.41 %
<a href="#">21.61.48110</a>	YOUTH SOCCER	32,190.00	32,190.00	5,662.51	62,800.01	-30,610.01	195.09 %
	<b>Department 61 Total:</b>	<b>390,525.00</b>	<b>390,525.00</b>	<b>32,624.51</b>	<b>350,303.81</b>	<b>40,221.19</b>	<b>89.70 %</b>
<b>Department: 62 - CULTURE</b>							
<a href="#">21.62.48111</a>	ADULT ART & SAFETY	3,000.00	3,000.00	0.00	305.00	2,695.00	10.17 %
<a href="#">21.62.48112</a>	ADULT CULTURE	10,450.00	10,450.00	1,632.00	7,641.00	2,809.00	73.12 %
<a href="#">21.62.48114</a>	KIDS ART & SAFETY	7,200.00	7,200.00	250.00	1,945.00	5,255.00	27.01 %
<a href="#">21.62.48115</a>	KIDS CULTURE	12,250.00	12,250.00	71.00	3,041.60	9,208.40	24.83 %
<a href="#">21.62.48116</a>	KIDS DANCE	4,600.00	4,600.00	535.00	3,302.50	1,297.50	71.79 %
	<b>Department 62 Total:</b>	<b>37,500.00</b>	<b>37,500.00</b>	<b>2,488.00</b>	<b>16,235.10</b>	<b>21,264.90</b>	<b>43.29 %</b>
<b>Department: 63 - CHILD CARE</b>							
<a href="#">21.63.48119</a>	PARKSIDE	141,640.00	141,640.00	11,922.00	78,267.21	63,372.79	55.26 %
<a href="#">21.63.48120</a>	SUMMER SHORTS	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00 %
<a href="#">21.63.48121</a>	STAY N PLAY	80,750.00	80,750.00	3,855.00	47,778.48	32,971.52	59.17 %
<a href="#">21.63.48122</a>	KINDERKOOL	73,720.00	73,720.00	19,937.50	19,937.50	53,782.50	27.04 %
<a href="#">21.63.48123</a>	SPECIALTY CAMPS	32,355.00	32,355.00	2,494.00	22,456.00	9,899.00	69.41 %
<a href="#">21.63.48124</a>	CAMP SPORTS	43,200.00	43,200.00	3,581.00	38,945.60	4,254.40	90.15 %
<a href="#">21.63.48125</a>	DAY CAMPS	54,650.00	54,650.00	4,350.00	35,622.50	19,027.50	65.18 %
<a href="#">21.63.48131</a>	ROBSON AFTER SCHOOL PROGRAM	79,500.00	79,500.00	961.00	72,568.50	6,931.50	91.28 %
	<b>Department 63 Total:</b>	<b>515,315.00</b>	<b>515,315.00</b>	<b>47,100.50</b>	<b>315,575.79</b>	<b>199,739.21</b>	<b>61.24 %</b>
<b>Department: 64 - EVENTS AND OTHER</b>							
<a href="#">21.64.48126</a>	SPECIAL EVENTS	9,500.00	9,500.00	285.00	8,890.93	609.07	93.59 %
<a href="#">21.64.48127</a>	SODA MACHINE	125.00	125.00	0.00	160.63	-35.63	128.50 %
<a href="#">21.64.48128</a>	FIELD RENTALS	13,500.00	13,500.00	1,553.50	10,973.50	2,526.50	81.29 %
	<b>Department 64 Total:</b>	<b>23,125.00</b>	<b>23,125.00</b>	<b>1,838.50</b>	<b>20,025.06</b>	<b>3,099.94</b>	<b>86.59 %</b>
<b>Department: 65 - PROGRAM ADMINISTRATION</b>							
<a href="#">21.65.48129</a>	MISC FEES	0.00	0.00	33.00	2,478.56	-2,478.56	0.00 %
<a href="#">21.65.48130</a>	ADVERTISING	7,000.00	7,000.00	0.00	5,559.50	1,440.50	79.42 %
<a href="#">21.65.48133</a>	NON RESIDENT FEE	7,750.00	7,750.00	0.00	0.00	7,750.00	0.00 %
<a href="#">21.65.48134</a>	ADMIN REG FEE	0.00	0.00	0.00	-1,262.50	1,262.50	0.00 %
<a href="#">21.65.48135</a>	ROBSON RENTAL INCOME	7,000.00	7,000.00	340.00	4,896.00	2,104.00	69.94 %
	<b>Department 65 Total:</b>	<b>21,750.00</b>	<b>21,750.00</b>	<b>373.00</b>	<b>11,671.56</b>	<b>10,078.44</b>	<b>53.66 %</b>
	<b>Revenue Total:</b>	<b>988,215.00</b>	<b>988,215.00</b>	<b>84,424.51</b>	<b>713,811.32</b>	<b>274,403.68</b>	<b>72.23 %</b>
<b>Expense</b>							
<b>Department: 61 - SPORTS</b>							
<a href="#">21.61.61155</a>	ADULT SPORTS CONTRACT SERV	3,800.00	3,800.00	0.00	4,079.80	-279.80	107.36 %
<a href="#">21.61.61160</a>	BASEBALL EXPENSES	2,100.00	2,100.00	0.00	6,421.00	-4,321.00	305.76 %
<a href="#">21.61.61161</a>	BASKETBALL EXPENSES	7,070.00	7,070.00	2,689.03	3,739.03	3,330.97	52.89 %
<a href="#">21.61.61162</a>	KIDS SPORTS SERVICES	9,200.00	9,200.00	792.85	4,384.53	4,815.47	47.66 %
<a href="#">21.61.61164</a>	SOCCER SERVICES	2,960.00	2,960.00	0.00	4,174.00	-1,214.00	141.01 %
<a href="#">21.61.61165</a>	SOFTBALL SERVICES	12,900.00	12,900.00	0.00	0.00	12,900.00	0.00 %
<a href="#">21.61.61166</a>	TENNIS SERVICES	8,575.00	8,575.00	0.00	6,093.70	2,481.30	71.06 %
<a href="#">21.61.61167</a>	TUMBLING SERVICES	114,030.00	114,030.00	16,859.24	84,699.55	29,330.45	74.28 %

**Budget Report**

For Fiscal: 2011-2012 Period Ending: 03/31/2012

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Budget Remaining</b>	<b>Percent Used</b>
<a href="#">21.61.61169</a>	YOUTH SOCCER SERVICES	9,480.00	9,480.00	0.00	23,176.71	-13,696.71	244.48 %
<a href="#">21.61.62960</a>	BASEBALL SUPPLIES	3,100.00	3,100.00	0.00	480.81	2,619.19	15.51 %
<a href="#">21.61.62961</a>	BASKETBALL SUPPLIES	3,800.00	3,800.00	0.00	2,806.69	993.31	73.86 %
<a href="#">21.61.62962</a>	KIDS SPORTS SUPPLIES	3,600.00	3,600.00	489.61	1,769.36	1,830.64	49.15 %
<a href="#">21.61.62964</a>	SOCCER SUPPLIES	3,100.00	3,100.00	0.00	3,201.38	-101.38	103.27 %
<a href="#">21.61.62965</a>	SOFTBALL SUPPLIES	18,200.00	18,200.00	1,273.61	13,274.30	4,925.70	72.94 %
<a href="#">21.61.62966</a>	TENNIS SUPPLIES	0.00	0.00	0.00	120.00	-120.00	0.00 %
<a href="#">21.61.62967</a>	TUMBLING SUPPLIES	0.00	0.00	0.00	151.20	-151.20	0.00 %
<a href="#">21.61.62969</a>	YOUTH SOCCER SUPPLIES	11,300.00	11,300.00	0.00	17,869.11	-6,569.11	158.13 %
<a href="#">21.61.62989</a>	ADULT SPORTS SUPPLIES	1,150.00	1,150.00	0.00	463.91	686.09	40.34 %
<b>Department 61 Total:</b>		<b>214,365.00</b>	<b>214,365.00</b>	<b>22,104.34</b>	<b>176,905.08</b>	<b>37,459.92</b>	<b>82.53 %</b>

**Department: 62 - CULTURE**

<a href="#">21.62.61170</a>	ADULT ART & SAFETY SERVICES	1,800.00	1,800.00	0.00	136.20	1,663.80	7.57 %
<a href="#">21.62.61171</a>	ADULT CULTURE SERVICES	7,390.00	7,390.00	271.00	1,874.35	5,515.65	25.36 %
<a href="#">21.62.61174</a>	KIDS ART & SAFETY SERVICES	3,200.00	3,200.00	0.00	461.25	2,738.75	14.41 %
<a href="#">21.62.61175</a>	KIDS CULTURE SERVICES	7,350.00	7,350.00	0.00	1,092.59	6,257.41	14.87 %
<a href="#">21.62.61176</a>	KIDS DANCE SERVICES	3,100.00	3,100.00	895.05	1,560.00	1,540.00	50.32 %
<a href="#">21.62.61190</a>	OTR AGY: ADULT CULTURE	0.00	0.00	59.00	59.00	-59.00	0.00 %
<a href="#">21.62.62974</a>	KIDS ART & SAFETY SUPPLIES	0.00	0.00	0.00	74.75	-74.75	0.00 %
<a href="#">21.62.62975</a>	KIDS CULTURE SUPPLIES	1,380.00	1,380.00	0.00	0.00	1,380.00	0.00 %
<b>Department 62 Total:</b>		<b>24,220.00</b>	<b>24,220.00</b>	<b>1,225.05</b>	<b>5,258.14</b>	<b>18,961.86</b>	<b>21.71 %</b>

**Department: 63 - CHILD CARE**

<a href="#">21.63.60000</a>	REGULAR SALARIES	97,618.00	97,618.00	6,369.73	63,346.04	34,271.96	64.89 %
<a href="#">21.63.60001</a>	HOURLY HELP	63,560.00	63,560.00	0.00	47,546.99	16,013.01	74.81 %
<a href="#">21.63.60002</a>	TEMP SALARIES	0.00	0.00	5,266.32	6,687.69	-6,687.69	0.00 %
<a href="#">21.63.60100</a>	RETIREMENT	22,584.00	22,584.00	1,849.61	15,893.09	6,690.91	70.37 %
<a href="#">21.63.60200</a>	BENEFITS	24,462.00	24,462.00	2,172.36	18,672.68	5,789.32	76.33 %
<a href="#">21.63.60203</a>	CASH BACK	10,465.00	10,465.00	730.00	7,196.04	3,268.96	68.76 %
<a href="#">21.63.60220</a>	PAYROLL TAXES	13,236.00	13,236.00	954.00	10,419.57	2,816.43	78.72 %
<a href="#">21.63.61168</a>	WHITE HILL SPORTS SERVICES	4,800.00	4,800.00	0.00	0.00	4,800.00	0.00 %
<a href="#">21.63.61178</a>	KINDERKOOL: CONTRACT SERV	42,075.00	42,075.00	0.00	315.00	41,760.00	0.75 %
<a href="#">21.63.61179</a>	SERVICES	3,950.00	3,950.00	0.00	1,434.50	2,515.50	36.32 %
<a href="#">21.63.61180</a>	STAY N PLAY: CONTRACT SRVS	49,545.00	49,545.00	8,707.48	21,663.76	27,881.24	43.73 %
<a href="#">21.63.61181</a>	STAY N PLAY: MKTG & ADMIN	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<a href="#">21.63.61183</a>	CAMP SPORTS SERVICES	30,240.00	30,240.00	0.00	0.00	30,240.00	0.00 %
<a href="#">21.63.61184</a>	DAY CAMPS SERVICES	0.00	0.00	0.00	362.60	-362.60	0.00 %
<a href="#">21.63.61186</a>	SPECIALTY CAMPS - EXPENSES	19,310.00	19,310.00	0.00	19,588.66	-278.66	101.44 %
<a href="#">21.63.61187</a>	ROBSON AFTER SCHOOL SERVICES	0.00	0.00	97.80	2,572.25	-2,572.25	0.00 %
<a href="#">21.63.62968</a>	WHITE HILL SPORTS SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">21.63.62978</a>	KINDERKOOL: SUPPLIES	6,000.00	6,000.00	0.00	258.92	5,741.08	4.32 %
<a href="#">21.63.62979</a>	SUPPLIES	3,200.00	3,200.00	24.13	5,004.90	-1,804.90	156.40 %
<a href="#">21.63.62980</a>	STAY N PLAY: SUPPLIES	0.00	0.00	0.00	548.86	-548.86	0.00 %
<a href="#">21.63.62981</a>	STAY N PLAY: SUPPLIES	0.00	0.00	0.00	148.67	-148.67	0.00 %
<a href="#">21.63.62984</a>	DAY CAMPS SUPPLIES	2,800.00	2,800.00	0.00	4,625.25	-1,825.25	165.19 %
<a href="#">21.63.62987</a>	ROBSON AFTER SCHOOL SUPPLIES	5,200.00	5,200.00	693.80	3,434.85	1,765.15	66.05 %
<a href="#">21.63.62990</a>	SPECIALTY CAMP SUPPLIES	0.00	0.00	23.72	3,850.98	-3,850.98	0.00 %
<b>Department 63 Total:</b>		<b>400,845.00</b>	<b>400,845.00</b>	<b>26,888.95</b>	<b>233,571.30</b>	<b>167,273.70</b>	<b>58.27 %</b>

**Department: 64 - EVENTS AND OTHER**

<a href="#">21.64.61136</a>	OTHER ADVERTISING	0.00	0.00	0.00	35.87	-35.87	0.00 %
<a href="#">21.64.61185</a>	SPECIAL EVENT EXPENSE	0.00	0.00	0.00	1,071.26	-1,071.26	0.00 %
<a href="#">21.64.62923</a>	FIELD RENTAL EXPENSE	0.00	0.00	0.00	32.00	-32.00	0.00 %
<a href="#">21.64.62999</a>	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	98.22	-98.22	0.00 %
<b>Department 64 Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,237.35</b>	<b>-1,237.35</b>	<b>0.00 %</b>

**Department: 65 - PROGRAM ADMINISTRATION**

<a href="#">21.65.60000</a>	REGULAR SALARIES	169,160.00	169,160.00	12,088.76	122,824.97	46,335.03	72.61 %
<a href="#">21.65.60010</a>	TEMPORARY HELP	15,200.00	15,200.00	1,312.15	11,939.65	3,260.35	78.55 %
<a href="#">21.65.60020</a>	OVERTIME	0.00	0.00	0.00	505.64	-505.64	0.00 %
<a href="#">21.65.60024</a>	LEAVE BUYOUT	0.00	0.00	1,179.75	1,179.75	-1,179.75	0.00 %

**Budget Report**

**For Fiscal: 2011-2012 Period Ending: 03/31/2012**

	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Budget Remaining</b>	<b>Percent Used</b>
<a href="#">21.65.60100</a>	RETIREMENT	35,747.00	35,747.00	2,673.19	22,350.55	13,396.45 62.52 %
<a href="#">21.65.60200</a>	BENEFITS	32,355.00	32,355.00	2,991.62	27,269.72	5,085.28 84.28 %
<a href="#">21.65.60203</a>	CASH BACK	13,140.00	13,140.00	900.84	7,058.50	6,081.50 53.72 %
<a href="#">21.65.60220</a>	PAYROLL TAXES	13,123.00	13,123.00	1,148.66	11,157.60	1,965.40 85.02 %
<a href="#">21.65.61101</a>	OUTSIDE SERVICES-PROF FEES	500.00	500.00	0.00	60.00	440.00 12.00 %
<a href="#">21.65.61137</a>	FINGERPRINTING	500.00	500.00	0.00	160.00	340.00 32.00 %
<a href="#">21.65.61150</a>	OUTSIDE SERVICES -OTHER	500.00	500.00	51.46	101.20	398.80 20.24 %
<a href="#">21.65.61177</a>	CHG CARDS	17,500.00	17,500.00	2,943.21	22,813.58	-5,313.58 130.36 %
<a href="#">21.65.61302</a>	DUES	760.00	760.00	0.00	140.00	620.00 18.42 %
<a href="#">21.65.61403</a>	MAINTENANCE-COMPUTERS	3,500.00	3,500.00	0.00	0.00	3,500.00 0.00 %
<a href="#">21.65.61414</a>	IFF EQUIP MAINT	7,500.00	7,500.00	232.20	2,154.93	5,345.07 28.73 %
<a href="#">21.65.61506</a>	BLDG. MAINT-OTHER	500.00	500.00	1,050.00	1,386.70	-886.70 277.34 %
<a href="#">21.65.61701</a>	UTILITIES-ELECTRICITY	9,000.00	9,000.00	810.13	4,877.72	4,122.28 54.20 %
<a href="#">21.65.61703</a>	UTILITIES-WATER	0.00	0.00	0.00	13.44	-13.44 0.00 %
<a href="#">21.65.61705</a>	UTILITIES-TELEPHONE	3,800.00	3,800.00	207.25	1,632.42	2,167.58 42.96 %
<a href="#">21.65.61905</a>	PROMOTION/MARKETING	1,000.00	1,000.00	50.75	500.73	499.27 50.07 %
<a href="#">21.65.62000</a>	OFFICE SUPPLIES	3,000.00	3,000.00	247.71	2,114.87	885.13 70.50 %
<a href="#">21.65.62003</a>	OFFICE SUPPLIES-POSTAGE	1,000.00	1,000.00	0.00	540.00	460.00 54.00 %
<a href="#">21.65.62004</a>	PROGRAM BROCHURE & MAILING	21,000.00	21,000.00	3,559.62	16,339.35	4,660.65 77.81 %
<a href="#">21.65.62005</a>	POSTAGE METER LEASE & SUP.	0.00	0.00	135.76	266.26	-266.26 0.00 %
<a href="#">21.65.62203</a>	VOLUNTEER REC SUPPLIES	0.00	0.00	0.00	178.95	-178.95 0.00 %
	<b>Department 65 Total:</b>	<b>348,785.00</b>	<b>348,785.00</b>	<b>31,583.06</b>	<b>257,566.53</b>	<b>91,218.47 73.85 %</b>
	<b>Expense Total:</b>	<b>988,215.00</b>	<b>988,215.00</b>	<b>81,801.40</b>	<b>674,538.40</b>	<b>313,676.60 68.26 %</b>
	<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,623.11</b>	<b>-39,272.92</b>	<b>39,272.92 0.00 %</b>

## Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Budget Remaining	Percent Used
<b>Revenue</b>						
61 - SPORTS	390,525.00	390,525.00	32,624.51	350,303.81	40,221.19	89.70 %
62 - CULTURE	37,500.00	37,500.00	2,488.00	16,235.10	21,264.90	43.29 %
63 - CHILD CARE	515,315.00	515,315.00	47,100.50	315,575.79	199,739.21	61.24 %
64 - EVENTS AND OTHER	23,125.00	23,125.00	1,838.50	20,025.06	3,099.94	86.59 %
65 - PROGRAM ADMINISTRATION	21,750.00	21,750.00	373.00	11,671.56	10,078.44	53.66 %
<b>Revenue Total:</b>	<b>988,215.00</b>	<b>988,215.00</b>	<b>84,424.51</b>	<b>713,811.32</b>	<b>274,403.68</b>	<b>72.23 %</b>
<b>Expense</b>						
61 - SPORTS	214,365.00	214,365.00	22,104.34	176,905.08	37,459.92	82.53 %
62 - CULTURE	24,220.00	24,220.00	1,225.05	5,258.14	18,961.86	21.71 %
63 - CHILD CARE	400,845.00	400,845.00	26,888.95	233,571.30	167,273.70	58.27 %
64 - EVENTS AND OTHER	0.00	0.00	0.00	1,237.35	-1,237.35	0.00 %
65 - PROGRAM ADMINISTRATION	348,785.00	348,785.00	31,583.06	257,566.53	91,218.47	73.85 %
<b>Expense Total:</b>	<b>988,215.00</b>	<b>988,215.00</b>	<b>81,801.40</b>	<b>674,538.40</b>	<b>313,676.60</b>	<b>68.26 %</b>
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,623.11</b>	<b>-39,272.92</b>	<b>39,272.92</b>	<b>0.00 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Budget Remaining</b>	<b>Percent Used</b>
21 - RECREATION	0.00	0.00	-2,623.11	-39,272.92	39,272.92	0.00 %
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,623.11</b>	<b>-39,272.92</b>	<b>39,272.92</b>	<b>0.00 %</b>