

## San Anselmo Parks and Recreation Commission Meeting Minutes -4/17 /2012

1. **Meeting called to order 7:00pm**
2. **Roll Call:** Commissioners present: Holtzer, Bergman, Kallmeyer, Machado, Lopin, Logwood, Community Services Director David Donery
3. **Approval of Minutes of 3/20/2012:** Minutes approved.
4. **Approval of Agenda:** Agenda approved.
5. **Open Time for Public Expression:** None
6. **Dog Park Steering Committee Applicant Interview:** The Commission interviewed Peter Coyle to fill a vacant seat on the Dog Park Steering Committee.
7. **Recreation Fund Revenues & Expenditure Report -** Donery reviewed the Recreation Fund dated March 31, 2012. He stated that the budget is on target with the exception of the lower than expected revenues for Camp Kinder-Kool.
8. **Commission Projects and Goals -**
  - A. **Park Tour - New Dates:** Donery stated that he has not been able to confirm a date for the park tour. The Commission discussed other possibilities for looking at potential work party projects. It was agreed that staff would work with the Public Works Department to develop a list of potential projects.
  - B. **Work Parties:** The Commission agreed that the list of project ideas will be used to schedule the first Work Party projects. This will be discussed at the May meeting.
  - C. **Other:** Bergman suggested sending Michael Schwab a Thank You card from the Commission for the work he did on the Robson Park signs. The Commission agreed that Kallmeyer would bring a card for everyone to sign to the May meeting.
9. **Action Items: Draft Inclement Weather Policies:** Staff tabled this item to a future meeting.
10. **Discussion Items:**
  - A. **Red Hill Dog Park - Ground Cover:** Donery reported that the Dog Park Steering Committee has recently completed a community survey. He reported that the portion of the survey that asked about ground cover at the dog park demonstrated that the majority of respondents desired grass. He reminded the Commission that Commissioner Kelly had recommended at a previous meeting that the Commission research how they can assist the Steering Committee in achieving the goal of improved ground cover. Bergman suggested that perhaps one of the first work parties should be joining the Steering Committee at one of their monthly work parties. Holtzer suggested connecting with the Dog Park Committee sooner than later. She feels that the issues with dogs at Memorial will continue to grow.
  - B. **Picnics on the Plaza:** Donery reported that the Commission has committed to hosting the August 24<sup>th</sup>. The Commission agreed that they would host a Hawaiian theme. Kallmeyer asked that Donery send the contact information to her for the entertainment that was used in 2011. The Commission agreed to keep this item on the agenda for the months leading up to the event.
  - C. **Good Neighbor Project:** Commissioner Lopin distributed a draft of the proposed "Good Neighbor" sign for Memorial Park. Several suggestions were made and Lopin agreed to bring back a second draft to the May meeting.
11. **Staff Updates:**
  - A. **Egg Hunts - Review:** Donery reported that both egg hunts were well attended. He stated that the flashlight egg hunt began later than it had in the past and that it was hugely popular. Donery **thanked Lopin for her volunteer help at the children's egg hunt.**
  - B. **Tennis Court Screening:** Donery reported that a windscreen fabric has been installed on the western fence area of tennis courts 1 & 2 at Memorial Park. He stated that this was the stretch of

fence that was adjacent to the Isabel Cook Homes. He stated that this installation was in response to complaints from a resident at the Isabel Cook Homes who claimed that tennis players were able to see into his kitchen. Staff believes that this change will create more privacy for the residents.

- C. **Strategic Planning - Next Steps:** Donery stated that there were a little over 300 respondents, which is higher than staff expected. He reported that staff would be bringing a report on the results of the survey to the Town Council on May 8, 2012. Holtzer asked if there wer any highlights that he could share. Donery reported that improvements to roads, drainage and infrastructure were the highest priority. He also stated that flood prevention and improving community facilities were high on the list for many people in town.

12. **Commission comments and questions, requests for future agenda items -** Picnics on the Plaza discussions, revisit Good Neighbor signs.

**Meeting adjourned at 8:46pm**