



## Parks & Recreation Commission

Meeting Minutes - May 15th, 2012

1. Meeting called to order at 7:12pm
2. Roll Call: Commissioners present – Childs, Holtzer, Kallmeyer, Lopin,  
Staff present- Community Services Director Doner, Admin. Aide Videgar
3. Approval of Minutes of 4/17/12: Minutes approved.
4. Approval of Agenda: Agenda approved.
5. Open Time for Public Expression: None
6. Youth Commissioner Interviews: Kelsey Lopin, Ryan Leary and Mitch Young  
Need to reschedule due to lack of quorum. Need to be seated by July meeting.  
Kallmeyer will send reminder emails.
7. Recreation Fund Revue & Expenditure Report – April 2012:  
Donery reported on Camp Kinder-Kool – enrollment low due to change in demographics - kindergarten registration for Fall 2012. Kallmeyer enquired about marketing to San Domenico. Donery explained that the camp is designed specifically for Ross Valley School District students, but he would talk to Jan Bishop about opening up a ‘Wild Card’ class for non-district students. Holtzer inquired about low Youth Soccer revenue. Donery responds, stating that, compered to last year’s April 30<sup>th</sup> report (in the red), this year we’re in the black. Holtzer mentioned Mill Valley’s Summer Camp Drop-In option compared to our ‘weekly’ option. Donery affirmed that we need to at least provide a drop-in option for families registering for Camp KidMarin. Holtzer suggest marketing it. Donery acknowledged that there is consideration for expanding the CampKidMarin enrollment for next summer. In answer to why we don’t run it at Brookside and Hidden Valley campuses, Donery explains that the ‘Y’ runs their camps there.
8. Action Item:
  - A. Appointment to Dog Park Steering Committee – Commission votes unan-  
imously to appoint Peter Coyle to the Dog Park Steering Committee.
9. Commission Project and Goals:
  - A. Work Parties -Donery listed work parties he has in mind – Dog Park, Sorich Park, Bulb Planting, Preschool Academy garden space, Robson weeding and landscaping sprucing, Elder Garden, Parkside Preschool raised bed project, Old Fashioned Paint Party for Gym Building, ICC Landscaping. Childs recommended adding Millenium Play-ground ‘face lift’ to the list. Holtzer recommended choosing gym painting party to get biggest ‘bang for buck’ (visibility, pride, lasting, etc.). All agreed. Date of Saturday, October 13<sup>th</sup> was agreed upon by all for the Gym Painting Party. Kallmeyer volunteered to write ‘intro’ in Fall Guide talking it up - Sandy agreed to photoshop a ‘before and after’ image for generating interest at Country Fair Day. Holtzer comments that a freshly painted gym may generate more interest in Parkside. Donery responded with a review of Sean Condry’s plans to give the front of that building a face lift. Forming a sub-committee for work parties was discussed. Donery explained the rules and logistics for forming one. Commission voted unanimously to create a Parks & Recreation Work Party Sub-Committee. Kallmeyer and Holtzer agreed to form one.

Lopin volunteered to organize childcare for October 13<sup>th</sup> work party.

**B. Picnics on the Plaza: Hawaiian Night 8/24** - Kallmeyer has agreed to contact the Ukulele people. Discussed moving into September - but would need to have groups to host. St. Anselms wants to host a night - Rotary, Arts Commission, Chamber, Park & Rec and The Town have all committed. One opening left. Lopin suggests we fill all spots before pushing into Sept. All agree. Donery opens discussion for bringing in Food Trucks. Decided more research needs to be done. Lopin volunteered to call 'old' Hawaiian people for the sub-committee. Donery will send email with dancers, hoola hoop & ukulele info to Lopin, cc: Kallmeyer. Childs provided contact info for Sandy, the Ukulele guy.

**C. Kelsey's Sign** - Commission reviewed Kelsey Lopin's sign - agreed content is fine as is. Kallmeyer suggested matching the fonts to Town logo - Holtzer recommended eliminating the Rec logo. Kallmeyer requested that an email of the final be sent to the Commission members. Lopin agreed to do her best with suggestions and will send a PDF.

**10. Discussion Items:**

**A. Strategic Planning Survey Results** - Donery reviewed summary of the results from the Strategic Planning Survey - top 10 prioritized goals as presented in the April 30<sup>th</sup> Council Meeting Staff Report. #1 - 67% wanted to see funding for Road maintenance and drainage improvements. #2 - Flood protection strategies including building the detention basin at Memorial Park with added benefit of providing the town with a brand new park at Memorial. #3 - Community Facilities Master Plan, great news for us, as far as getting a process started for some new facilities for us. Improvements to the downstairs at ICC came in 9 out of 33. Kallmeyer asked about the Community Facility Master Plan. Donery responded with a description of a several years process by which big donors and community buy-in are fostered to raise funds needed for a new facility while making modest upgrades to existing facilities in the meantime.

**11. Staff Updates:**

**A. Parkside Preschool** - Donery reported that Parkside is up \$10,000 from last year, but still in the red. Installing hot water for the diaper changing station. Investigating buying a used Little Tykes playstructure for \$3000 - valued at \$15,000. Mural on wall in outside play area, painted by Drake students, looks beautiful. Improvements on gates and inside painting to come. New donated sandbox. Lopin added that several parents with kids on cusp, are choosing to keep their children at Parkside another year.

**B. New Signs at Memorial** - Doug Kelly has expressed concern about dog use in Memorial Park since Robson closed. Ten new signs have been posted at the entrances stating DOG RULES at Memorial Park.

**C. Staffing Update** - Andrea is out on disability. Existing staff is picking up her duties rather than hire someone new.

**12. Commission comments & questions - requests for future agenda items:**

Kallmeyer will get card for Michael - will also send a draft of letter for the guide to everyone.

Meeting adjourned at 8:53pm