

Monthly Meeting Minutes
July 12, 2012
Council Chambers
Town Hall

Call to Order: 7:00 p.m.

Roll Call: Commissioners/Town Representatives present: Arnie Cicchetti (Chair), Linda Lujan (Secretary), Joan Stone (Treasurer), Katie Rice Jones, Elizabeth Romanoff, Dave Donery, Jo Ann Hartley, Natalia Mazina, Ervin Grinberg

Absent: No absentees.

July Agenda: Approved

Public Expression: The Public is welcome to address the Commission at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Commission is not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

Treasurer's Report: \$2000 has been paid to Peter Penhallow for Beatles in the Park event. \$3000 was requested by Peter. Before the additional monies are paid information as to it's use should be requested. The sound person is charging \$1800. Joan requested asked for the approval from the SAAC for an addition \$500 for 2012. It was approved. \$2500 was paid in 2011. It was discussed that an agreement should be in place in 2013 and that receipts and accountability for the expenditures given. Linda mentioned to Joan that there would be taxes charged on the Porta Potties from Mill Valley Refuse.

Music in the Park (MIP): All bands are lined up with John Bauman doing the sound. Dave Donery will get the tents to John Bowman for delivery on the day of MIP. Dave and Ervin will put up the MIP Banner the weeks prior to MIP. The postcards will be at the MIP events for attendees to take.

Beatles in the Park (BIP): Ervin Grinberg went over the list of tasks for the BIP event. Food and Supplies, Joan will order 10 dozen cookies from Safeway, Arnie will bring water and Ice. Ervin will print and distribute signs: water and cookies \$1, parking reserved, reserved seating, park closed. Ervin will stake out an area for special guests. Ervin will arrive at 10am to ask people not to put their blankets/seats in the park until they purchase a ticket.

Porta Potties to be delivered with hand sanitizers purchased by SAAC and put into each unit. Units to be locked and unlocked by Linda.

Joan will work with the Petty Cash (\$1000 in change = \$300 in ones, \$500 in fives and \$200 in tens. Joan will make sure all ticket sales monies are managed during the performance. Tickets to be sold at the Bridge Entrance off San Anselmo Ave. and at the main entrance off the parking lot off Sir Francis Drake. It was determined that there would be enough volunteers to cover ticket sales, cookie and water sales and security at the closed entrances to the park. A list of attendees invited by Peter Penhallow will be distributed to ticket sales areas. Volunteers to arrive at 4pm. Commissioners to arrive at 3:30pm.

Dave Donery will have tables and chairs delivered prior to the event for use by the SAAC.

Show to start at 6:10pm. Ervin will MC. There will be a first act that will perform for 15 minutes then into the program that will complete by 10am.

Joan said that there are 2 lanterns available but requested commissioners to bring flash lights.

Marin Satitaion will bring green box for compostable refuse.

Coffee Roasters: Tabled.

Picnic on the Plaza: July 27th. Jo Ann asked for Budget. Joan told her to use discretion and to bring receipts to her for reimbursement. Jo Ann will get what is needed for child's art and food items, no water needed. Jo Ann and her husband will be there to set up. It was discovered that no band had been scheduled for this event. Arnie will ask Chamayn Stewart to play with her band. Natalia will also ask a friend to play.

Marketing: Katie gave a presentation showing the new web site design, she mentioned that it is ready to launch but wanted the ok from the commissioners. It was suggested that: the left hand side logo be removed and that the right hand side logo be placed on the left, that Dave Donery's name be placed at the top of the commissioners list of names, that the mission statement font be larger and that Google document forms be used for artists to sign up as a Ross Valley artist.

Public Art Project: Tabled

Drake Scholarship: Tabled

Commission Comments & questions, requests for future agenda items:

Adjourned: 8:20PM

**Next Meeting:
7PM
Monday
August 13, 2012
San Anselmo Historical Museum (unless notified)
Town Hall**