



## Parks & Recreation Commission

Meeting Minutes – July 25th, 2012

1. Meeting called to order at 7:05pm
2. Roll Call: Commissioners present: *Bergman, Holtzer, Kallmeyer, Kelly, Logwood, Young*
3. Approval of Minutes of 6/19/12: Minutes approved with amendment to include Holtzer's recommendation that water be supplied at Country Fair Day.
4. Approval of Agenda: Agenda approved.
5. Open Time for Public Expression: None
6. Youth Commissioners:

Kelly commented that with his assistance, Ryan Leary will be sitting on the Historical Society Commission. Bergman asked about Kelsey Lopin. It is explained that Kelsey has already served for two years and will step down to allow others to have an opportunity to serve. It is agreed that she will be acknowledged for her service with a card or small gift. Commission voted to appoint Mitch Young as the new Youth Commissioner. Mitch was invited in to sit at his first meeting. Sandy and Dave agreed to make arrangements to get for a name plate for him.
7. Commission Projects and Goals:
  - A. Work Parties – October 13<sup>th</sup> ICC Painting Party: Donery suggests that the committee get volunteers lined up, 'drinks & food' people, and music. Donery will cover equipment. Get contractors to advise with Donery and Condry. Goals by Aug 21<sup>st</sup>: Solid commitment from twenty volunteers. Donery discussed possibility of painting the inside of the gym.
  - B. P & R Commission 'Picnic on the Plaza' Night: Entertainment continues to be the main challenge. Logwood has a lead. Donery has a contact – not great but not bad. Donery will contact Hoola Hoop and Bubble people. Kallmeyer will make calls to get some band options lined up. Kelly will check about Drake High Jazz Band. Bergman will get watermelon – Kallmeyer, cookies. Commissioners will sit at host table.
  - C. Commissioner's Message: Kallmeyer's letter in the Fall 2012 issue of the Recreation Guide is reviewed. Donery states that the Winter/Spring Guide will be compiled starting mid-October. It was agreed that a group photo of the Commissioners be taken at next meeting, to be published with the 'Commissioner's Message' in next issue of guide. It was agreed to include an homage to Gene Childs for his service.
  - D. Park Tours with PW Director, Sean Condry: Donery agreed to put it on the agenda for next meeting.
  - E. 501C3: Donery revisited the topic – Kelly reassured him that it is in progress.
8. Staff Updates:
  - A. Country Fair Day: Donery reported that we will pretty much follow the same format as last year. Storm Troopers have been contacted. It was agreed by everyone that the

Wells Fargo Stage Coach must make an appearance. The 1982 Drake Champions are having a reunion that weekend so will be in the parade. Lynn Woolsey requested to be in the parade in acknowledgement of her retirement from office.

There was discussion about teen volunteers to run beverage booths for kids – Kelly said he would work on that. Holtzer suggested higher bar-type table for the Wine & Beer Booth. Kallmeyer addressed need for better signage – commissioners will be in charge of their own signage. Kelly is going with Marin Brewing Company – they provide their own signage. Holtzer will bring screened canopy.

- B. Department Staffing: Donery reported that we will be adding a 10hrs/week temp. to help in Andrea's absence. Also, Council has approved a request to increase the 18 hour/wk. position to a 30 hour Administrative Support position, to be paid for out of the General Fund, which will help the 'bottom line'.
- C. Preschool Academy: Donery reported that the department is formalizing the offering of classes for 3 to 5 year olds. There will be a mini gardening program at Robson Harrington Park near the Community Garden. There was discussion about using the existing Children's Community Garden and Donery explained that there is already a teacher using it to conduct gardening classes and that there are some 'territorial' issues. Bergman expressed curiosity about whether or not the teacher is making money from the program she runs in the Children's Community Garden. Sandy will check into it.
- D. Opera in the Park: Donery explained that this is a program similar to the 'Music in the Park' program that is offering the opportunity to participate to any community group who is interested. It will go before the Council. Performances will be happening August 25<sup>th</sup> through October 7<sup>th</sup>. It was agreed that this would not be a good time for P & R to get involved because of Country Fair Day and the Painting Work Party. Kallmeyer commented that it seemed more appropriate for the Arts Commission.
- E. Parkside Preschool: Pre-registration right now is at \$11,275 per month. The goal is \$13,500. Kelly asked if we have comparison of attendee #s from last year and this year. Logwood suggested a marketing plan – Kelly suggested finding out how many slots are left and post it on the banner and systematically reduce the number every couple of days.

9. **Commission Comments & Questions, Requests for Future Agenda Items:**  
Bergman asked about Fall Ball. Donery explained that we were unable to find a League Director to run the program. Also, asked about the donated land from George Lucas. Donery explained that it was donated to the Chamber of Commerce. It will be privately run. The Town will have no responsibility for the proposed park.

Adjourned: 8:55pm