



Parks & Recreation Commission

Meeting Minutes – September 18th, 2012

1. Meeting called to order at 7:05pm
2. Roll Call: Commissioners present: *Bergman, Holtzer, Kallmeyer, Kelly, Machado – Logwood (late)*
3. Approval of Minutes of 8/21/12: Approved.
4. Approval of Agenda: Approved.
5. Open Time for Public Expression: None
6. Commission Projects and Goals:
 - A. Country Fair Day: Commission's Roles & Responsibilities: Donery reported 4'x8' sign will hang out Town Manager's window with info about Music & Food as well as several signs for Fun Zone. Will be hung the night before. Donery mentioned discovery of ESIGN.com as new, superior, less expensive signage resource. Requested clarity about non-alcoholic beverage bar in Fun Zone. Acknowledged that Mitch was in charge of making that happen. Kelly confirmed that he had Drake Wrestling Team lined up to work it. Donery reported that Rec Dept. received large donation of bottled water to use at event. Holtzer requested that Igloos still be set up as reusable H2O bottle refilling stations as a show of 'green' support. Donery talked about 82' Drake Basketball Champs as Grand Marshals – current Drake girls basketball team will have a Hoop Throw activity booth next to Drake Fund Apparel booth. Donery reported that there will be United Market Food Sampling booths again. Food will include Bubba's BBQ in Creek Park, Marinitas tacos, Oyster Bar, Commissioner's Beer & Wine Bar w/ticket sales. Holtzer handling tall 'bar height' tables – 3 to make a 'U'. Kelly bringing draping for tables. 2 tills requested. Discussion about how to display signs as well as suggestion to provide chairs for 'beer garden' atmosphere. Logwood arrives – asked about wine. He will bring one case – if more needed, will go buy more as done previous year. Bergman mentioned 'Whole Foods' as a possible resource for the wine – will check it out. Logwood will bring sandwich boards for sign display. Marin Brew will supply large cups – Kelly will get smaller cups at Smart & Final. Suggested that Bev/Mo might donate. 70/30 white/red wine. Donery agreed to make arrangement for purchase of juice boxes for JUICE BAR. Kelly and Donery will take care of getting the ice at the Snack Shack. Donery stated that 'Picnics on Plaza' stash area behind Town Hall will be the place to drop off stuff for event. Donery outlined the entertainment in Creek Park. Discussed possibility of getting photo of Commissioners since forgot at "P on P". Maybe at Holiday Party.
 - B. Picnic on Plaza Review: General feeling – it was good but slow. Looked like people who did attend were enjoying themselves. 'Rusty' was a hit! The Commission thanked Casey Logwood, who sponsored the entertainment personally. Question raised as to whether or not it is worth the time and effort expended to continue the event. Holtzer brought up Friday Nights in Tiburon as a possible example of what SA could shoot for. Donery explained that that type of event requires a professional manager like the Chamber hires to run the Art & Wine Festival. Kallmeyer suggested that the responsibility be split among the commissions. The 'Economic Development Sub-Committee was discussed as a possible route to developing an event such as Tiburon's once they have grown to a point where they could plan it. It was suggested that once the Town Center park is completed,

the idea could be pursued with more confidence of success. Kelly brought up the subject of an 'All Commission Holiday Party' and asked whether this could become one of the PRC's projects to make happen.

- C. Work Parties – October 20th ICC Painting Party: Donery announced that Marin Color is donating half of the paint. Machado spoke to painting contractor who is giving us a good deal on prep work, and the contractor's wife is working up the color scheme. Primer is not necessary - suggested fascia/roof trim be same color as building. Town will be doing most of the prep. DPW will take care of power washing and some patching in advance. Rob Johnstone of DPW, is taking inventory of what we have in way of materials and will purchasing the rest. Discussion around scheduling work teams - Donery sees multiple teams of 'rollers' in 2 shifts. First coat goes on at 9am – from 10' to ground – around entire building except for the wall in the Parkside Preschool area. 2nd around 11am. Commissioners raise concern about time required to mask for trim painting with semi-gloss. Dave shared concern. Agreed that pre-painting of doors would be a better plan. Holtzer shifted discussion to 'Painting Party' aspect. Child care discussed – agreed that if that was in place there would be more volunteer interest. Donery said Parkside Preschool facility is available but not the staff. Question raised as to whether Kelsey was still on board to support childcare endeavor. Thought maybe a parent could volunteer to take it on. Suggested that perhaps someone from the Redhill Church would be willing to supervise childcare. Donery felt that was an excellent idea. Holtzer mentioned that Redhill people believed that the Painting Party was still on October 13th. Donery said he would call the Pastor to make sure he had the right date and discuss the 'childcare' issue with him at that time. Holtzer volunteered to organize the food /refreshments for the work party. She also asked if Donery was comfortable with the number of volunteers and if we could send out an email – Donery affirmed. Logwood suggested a large sign-up poster at the Center. Kelly asked how the artist tenants felt about the fact that their building is not slated to be painted during this particular effort. Donery said they were disappointed. Bergman suggested that they should take a major role when the time comes to paint the 'main' building that houses their studios. Donery agreed as they do receive a very good deal on their rent. Holtzer liked the idea of using Country Fair Day as a vehicle for exposure and signup opportunity as well as the idea of having a before/after photo. Kallmeyer offered to bring sign-up sheet and clipboard.
- D. Commissioners Park Tour Reports :
- Faude Park – Kelly**: Really nice, rough open space type park - favorite park, great for dog walking on leash, trail connecting to MP. Well kept, clean – one garbage (emptied) can chained to tree. One issue – couches brought in for a 'party/drinking place'.
Suggestion: better signage.
- Creek Park – Young(presented by Donery)**: One issue – Port-O-Potty locked. Donery explained that it was paid for by the Art Commission and provided for 'Music in the Park' on weekend.
Suggestion: paint bridge.
- Landsdale - Bergman**: Impressed with the overall condition – new swings, well-maintained equipment, picnic tables in good shape, gate latched well. Issues – couple of broken toys scattered around, big truck related to the 'Fish Passage' project parked close to entrance.
Suggestion: fresh sand and tan bark, better signage – Donery said there's enough in the budget to buy the sand and bark. Holtzer suggested they tap the Yolandsdale neighborhood residents who participate in the CFD parade every year, to spread the bark and sand.

Robson - Kallmeyer: In general, looks much better than last year. Donery listed all the work that PW has done on the grounds to improve the aesthetics.

Issues – very concerned about the way in which the brick ‘bbq’ area provides an area for nefarious activity. Donery responded explaining that the wooded area above is where the negative activities usually take place.

Suggestion: clear the picnic tables out of the wooded area, eliminating an attractive feature for negative activity. Keep the ‘brick area’ on the back burner for consideration of cleaning/modification/lighting.

Conversation shifted to **Robson Harrington House** and its usage. The break-in and passing of the caretaker were acknowledged by Donery, as well as the continued low-profile rental of the facility due to the issues of parking and other impact on nearby residents.

Sorich - Holtzer: Issues – Ton of dogs off leash, dangerous conditions on trail that ‘loops’, with pseudo stairs.

Suggestion: Trail work to improve condition & safety – possibly an Eagle Scout project

Memorial Park - Machado: Looks great – well maintained by PW.

Issues – None – what’s the point with the Detention Basin project looming.

Holtzer talked about desire for water resource other than at bathroom. Also discussed the water feature/mister in the playground that no longer works. Dave acknowledged the possibility that Millenium Playground may get demolished when detention basin work happens however, due to the high level of community involvement in building it, it is more likely that it will be repaired and expanded baring any safety issues.

Suggestion: Add MP Detention Basin as a discussion item for an upcoming meeting once there’s information to share.

Donery is going to see about getting Rick Franco or Sean Condry to attend the Commission meetings in the future, as DPW input is very valuable and will add a lot to the discussion.

Bergman asked about the possibility of work projects INSIDE the Rec Facility. Donery thanked her for the question. Mentioned the Vista Room and the Gymnasium as two high priority possibilities worth considering. Money needed for the both projects, but would benefit greatly from improvements.

7. **Staff Updates:**

- A. **Sports Program:** Donery talked about the success of the KICK IT! Soccer celebration on 9/9 which involved 80 teams. He acknowledged some of the neighborhood complaints about the noise level and that these will be taken into consideration for future events.
- B. **Afterschool Programs:** Donery reported that in response to a 40% reduction in registration last year, there was a redoubling of effort to establish a better working relationship with the Ross Valley School District. Working with Superintendent Eileen Rohan, the RSVD has agreed to provide more publicity in her newsletters with regard to deadlines for registering for classes in our Afterschool Enrichment Program. Donery reported that he is pleased with the new agreement.
- C. **Upcoming Events:** 10/20 – Painting Party, 10/29 – Goblin Parade, 12/1 – Lighting Ceremony, 12/8 - Breakfast with Santa, Hook on Marin Speaker Series – Organic Food Movement, Mt Bike Revolution, Rock n’ Roll in Marin. FREE Tickets if you want - \$15 value. The Speaker Series was started in response to a Rec Reach survey that

overwhelmingly indicated a desire for such a thing, and is a collaboration among several Marin organizations.

8. **Commissioners Comments:**

Items for next meeting's agenda:

- All Commission Holiday Party
- Painting Party Update
- Winter/Spring Rec Guide letter from the commission to include:
acknowledgement of Gene
MP Detention Basin
Hooked on Marin Speaker Series
Event Section

Logwood suggested a page showcasing a 'graduate' of our Rec Center who has gone on to a successful future that somehow highlights how our programs contributed to their success – Donery liked the idea.

Reminder Request: Kallmeyer asked that all commissioners send her their lists of roles and responsibilities – she will use them to create a schedule that she will email to all.

Adjourned: 9:05pm