



Parks & Recreation Commission

Meeting Minutes – November 20, 2012

1. Meeting called to order at 7:00pm
2. Roll Call: Kathleen Holtzer, Doug Kelly, Steve Burdo, Mark Machado, Erin Bergman
3. Approval of Minutes of 10/16/12: Approved.
4. Approval of Agenda: Approved.
5. Open Time for Public Expression: None
6. Recreation Fund Reports:
 - A. Period Ending October 31, 2012:

Donery reported that as of October 31, 2012, the Recreation Fund was showing a positive fund balance of \$156,722. He stated that the fund balance in at the end of October 2011 was \$68,069. Donery attributed the positive trend to a resurgent Parkside Preschool program, a strong first session of the after school enrichment program, and to the fact that the department was saving money due to an employee who has been out on disability.
7. Commission Projects & Goals:
 - A. Painting Party Review: Commissioners agreed that the painting project was a success. It was stated that the organization of the project with the “gear” placed in different areas around the building was effective. Donery stated that a painting crew completed the job the week after the event.
 - B. Detention Basin Meeting Review and Next Steps: Donery recapped the November 3rd meeting and stated that over 30 people were in attendance. He stated that the Q&A from the meeting was posted on the Town’s website and that a follow-up meeting has been scheduled for December 3rd at 7pm in the Council Chambers. Commissioners stated that the presentation was very informative but that they recommend making it clear early in the meeting that the “basin” will be the actual field after excavation and that it was unclear and that several people thought that the detention basin were water storage below the field surface. Donery agreed to pass this information along to the project team.
 - C. Town Boards, Commissions and Committees Event: Commissioner Kelly stated that he had been in contact with the Log Cabin and that Monday, December 17th was the best date option. He stated that there was a \$600 rental fee and that he would approach the Town Manager about the Tow paying for the rental. Kelly also stated that he would do an email blast to board, commission and committee members once plans were in place.

- D. Future Projects: The Commission agreed to explore work party options for 2013 early in the new year.
8. Staff Update:
- A. Goblin Parade review: Donery reported that the turnout for the event was strong. Kelly estimated that it was the largest attendance to date. Donery stated that all treat stations needed to be refilled multiple times. Donery reported that several Storm Troopers from the 501st Legion led the parade, which was a big hit.
- B. Holiday Events: Donery reported that the annual Holiday Lighting Ceremony was scheduled for 5pm on Saturday, December 1st, and that the annual Breakfast with Santa was scheduled for Saturday, December 8th with seatings at 8am and 10am. He also reported that the annual Downtown Holiday Open House would take place beginning at 5pm on Friday, December 7th.
- C. Memorial Park Field Work: Donery reported that the Town was having “monitoring wells” installed in several locations at Memorial Park. He explained that these wells would be in place for 12 months and will provide information regarding the underground water table which will help determine excavation depths if the detention basin project is implemented.
- D. December Meeting/Social: Kallmeyer agreed to make arrangements through email.
9. Commissioners Comments: none

Adjourned: 8:30pm