



Parks & Recreation Commission

Meeting Minutes – February 27, 2013

1. Meeting called to order at 7:03pm
2. Roll Call: *Bergman, Burdo, Kallmeyer, Logwood, Machado, Young*
3. Approval of Minutes of 01/28/2013: Approved.
4. Approval of Agenda: Approved.
5. **Open Time for Public Expression:** As the meeting was coming to a close, Teymy Bahmani, Butterfield Avenue resident, took a few minutes to express concerns and offer suggestions regarding the Memorial Park field design as part of the Flood Detention Basin proposal. He stated that emerging demographics with regard to increased participation in lacrosse and soccer demonstrate the need for more grass field space. He would like to see a survey taken that will play a 'lead role' in determining what will be need in ten years. He would also like to see a centralized field scheduling mechanism in place similar to that of the Mill Valley Soccer program.
6. **Recreation Fund Reports:**

Period Ending 1/31/13: Donery reported that the Recreation Fund was having a good year. He stated that one of the department's coordinators is no longer with the organization, and that recruitment is underway to fill the position. He stated that this is a great opportunity for someone with some experience. Duties and responsibilities will include program development and coordinating Afterschool classes and summer camps. The closing date is March 12th. Burdo asked if any certification was required. Donery replied that there are no required certifications. Bergman asked how Parkside is doing with the increase in enrollment. Donery stated that the program is doing well, and that staff has been added. He reported that staff members are happy and very proud of their success. Kallmeyer asked if a one-year follow-up discussion of Parkside should take place, to which Donery said that he didn't believe one would be necessary unless they weren't doing well. He also committed to preparing a report with complete numbers for the commissioners to review and will have the expenditure report for the third quarter of the FY. This will serve as a check-in one year from when the Commission discussed whether or not to continue Parkside.
7. **Commission Projects & Goals:**
 - A. MP Detention Basin Meeting - Review & Next Step: Donery reported that the last meeting was the most adversarial of the first three. Town staff have made appointments with two of the most concerned community members to meet at their homes to address their concerns. Donery reported that the project team had submitted the Prop IE grant application to the State, and that the Town would know the outcome by the fall of this year. If successful, the Town will begin another series of community meetings. Burdo commented, after much kudos for a well-planned and conducted meeting, that he had one concern. When posed with the question, "Why should we do this when other sites aren't on board?", he suggested that more effort be made to explain the advantages and reassure them that this is a regional project and go the 'extra mile' to explain and address this concern. He suggested that perhaps a Facebook page or a website could be created as a place for community members to network and support each other. Machado asked

where the other 15% funding would come from. Donery explained that it would come from multiple sources including Measure A funds as well as extensive fundraising.

- B. Work Parties: The Dog Park and Creek Park bridge were agreed upon as the two work parties to focus on. Commissioners found it difficult to make the originally proposed date for the Dog Park work party. Donery offered May 4th as a possibility as it will be their anniversary. Creek Park bridge will require some sanding and metal paint. Donery said he may be able to get Public Works to help with prep. Saturday, June 1st was settled on as the date – commissioners and family will make up the crew.
 - C. Creekside Q Update: Donery reiterated that Mayor Kay Coleman is resurrecting an old time event with assistance from him. It will be held on June 27th from 5:30 to 7:30pm at Creek Park. There will be music and food. This is a fundraiser for the Special Events fund. The Town is seeking sponsors. Kallmeyer asked what the commission's role would be and asked Donery to give them assignments.
 - D. Future Projects: It was unanimously agreed that the commission does not need to add any more projects to their list right now.
8. **Staff Update:**
- A. Community Facilities Master Plan: Donery reported that at the February 12th Town Council meeting he presented Council with a proposal to hire consultants to assess community need and determine what facilities would support them. The consultants would ultimately make recommendations based on their findings. Three different options would be presented resulting in a community-vetted plan. The council allocated \$80,000 to fund the project. The summer will be spent putting together a prescribed public process with most of the Fall being dedicated to this process - much of the work will be done by staff. Community facility development is usually a long process – perhaps a decade, and will be done in tandem with the detention basin project. Logwood asked where we are at with the 501c3. Donery said we should create a sub-committee to follow through with this effort and appointed Peter Bergman, Doug Kelly and Steve Burdo as its members.
 - B. Pacifics Baseball: Donery reported that the Chamber of Commerce has requested him to organize a 'San Anselmo Night' with pre-game BBQ and other fun ways to promote the town – the Mayor will throw the first pitch. The date will be in July.
 - C. Summer Preview: Donery reported that the Summer Recreation Guide will be delivered on Friday. He stated that he is excited about the new Ross Valley Art & Music Camp at White Hill. Registration starts Monday, March 4th.
9. **Commission comments, questions and requests for future agenda items:** none

Adjourned: 8:30pm