



Parks & Recreation Commission

Meeting Minutes, April 16, 2013

1. Meeting called to order at 7:35pm
2. Roll Call: *Burdo, Bergman, Holtzer, Kelly, Logwood, Young*
3. Approval of Agenda: Approved.
4. Approval of Minutes of 3/19/13: Approved.
5. Open Time for Public Expression:
6. Recreation Fund Reports:

Period Ending 3/31/13: Donery reported that the Rec. Fund is \$181,000 in the black, benefiting from a staff member being on disability and a couple of the programs doing especially well, including Parkside.
7. Commission Projects & Goals:
 - A. 2013 Work Party Ideas:
 - i. Dog Park Work Party – Sat, 5/4 from 8am to 10am – Burdo, Bergman and Logwood said they could work that day.
 - ii. Creek Park Bridge Painting – Friday eve, 5/31st – Donery said he would talk to Rick Franco about sanding/prep – would probably be done by a contractor.

Burdo suggested offering volunteers an account credit in return for volunteer hours. Donery agreed and acknowledged the need for a volunteer coordinator, as organizing these types of activities requires staff time.

 - B. Creekside 'Q' Event Update: Donery reported that the event was on track and called upon commissioners from all commissions to work 4pm-7pm or 6pm to 9pm. Twenty-five volunteers are needed per shift. Quality of Life Commission has already volunteered to be in charge of drinks. P & R Commissioners volunteered to organize kid's activities. The Hula Hoop Lady, Bubble Guy and Face Painting were discussed, as well as side walk chalk drawing.
 - C. Picnics on the Plaza Update: P & R Commission will have Friday, September 6th. Rusty Evans and "The Ring of Fire" will be lined up by Logwood to provide entertainment. The Hula Hoop Lady was discussed, as well.
 - D. Future Projects: It was agreed by all that 'the plate is full'.
8. Staff Update:
 - A. Spring Egg Hunt review: It was agreed that in the future an effort will be made to make sure that the egg hunt starts on time. There was discussion about getting more volunteers for both egg-stuffing and the day of the event as well as making sure there are more eggs. It was suggested that we provide 'plastic egg recycling baskets' for after the hunt to reduce the cost of buying replacements for the following year's event.

- B. Community Facilities Master Plan update: Donery reported that tomorrow staff will be sending out RFPs to firms. They will have a month to put together their proposals. A Pre-Proposal Conference is scheduled for next Wednesday, which includes a walking tour of the facilities, along with a Q & A opportunity. Firms will be interviewed at the end of May. The selection will be made in June. A Community Advisory Committee is being formed and will be comprised of a broad spectrum of folks from the community. Public meetings will be held with them and it was proposed that the P & R Commission might host those meetings.
- C. Department Staffing: Dave reported that a new staff member, Mattie Allison, was hired to replace Andrea Torrey. She starts Monday, May 6th. Donery confirmed Burdo's comment that, because she has less experience, we were able to procure her at a lower salary.

Bergman inquired as to the commission's role with regard to the Parks, highlighting the fact the reports focus predominantly on Recreation. Donery said he would look into arranging to have Rick Franco, Streets & Parks Supervisor, give a report at the meetings or maybe Sean Condry, PW Director, to give a quarterly report. Holtzer asked about Soccer Fest. Donery stated that there just isn't enough help. Bergman asked about the Speaker Series. Donery reported that the last Fall Speaker Series, 'Rock & Roll in Marin' covering the 60's to mid-70's, sold out. The next series will be in the Fall of 2013, with a line up to include 'Rock & Roll: Mid 70's thru 80's', 'Trains in Marin: Beginning to End', Chief Marin, and 'The Origins of Star Wars'. Holtzer asked how Camp Kinder-Kool enrollment was looking. Donery reported that currently there are eight classes filled with several on the waiting list across all campuses. A commitment has been made to make sure no child is turned away. Bergman suggested a late fee for those who wait to sign up, to help with the cost. Burdo suggested advertising on PATCH. Burdo also expressed interest in current senior programs with an eye toward developing more for them. Donery said he would ask Dana Gibson, Senior Program Coordinator, to speak at one of the meetings. Burdo expressed appreciation, noting the importance of providing social opportunities to our seniors. Holtzer suggested a BINGO NIGHT fundraiser to be held, perhaps at the high school on Valentine's Day. Burdo volunteered to make some calls.

9. Commission Comments & Questions, Requests for future agenda items:

Adjourned: 8:30pm