



Parks & Recreation Commission

Meeting Minutes, August 20, 2013

1. Meeting called to order at 7:05pm
2. Roll Call: *Bergman, Burdo, Holtzer, Kallmeyer, Kelly, Logwood, Machado and Ashton*
3. Approval of Agenda: Approved.
4. Approval of Minutes of 6/18/13: Approved with amendment
5. Open Time for Public Expression: None

Commission called for Rec Fund report – Donery explained that there isn't one for July, Aug or September as there are no numbers available until after the audit becomes available in October.

6. **Discussion Item:** Request from Quality of Life Commission
Kallmeyer laid out a series of initiatives that the QOL would like the P&R to consider supporting through letter-writing to the Council. It was generally agreed that more information was needed before responding to the request – Donery recommended inviting the QOL Commission to give more detailed information and field questions from the P&R Commission. It will be added to the September agenda as it suits Leah (QOL).

Kallmeyer addressed the importance of availability of drinking water at the Country Fair Day event as it pertained to QOL's concern regarding plastic bottles.

7. Commission Projects and Goals:

A. Robson Park-Railing Staining Work Party (9/7/13 – 9am to noon: Donery requested that Kallmeyer provide him with a head count of all commissioners who will be able to attend.

B. Picnics on the Plaza: Donery reported that the Hidden Valley Ho-Down is on the same date which may affect the availability certain commissioners to work the event. Cuccina's and Mauro's will be providing food, music will be by Rusty Evans (Logwood) and there will be a bouncy house for the kids. Kelly, Logwood, Machado, Burdo and Ashton will all be there. Kallmeyer can be there for the beginning from 4 – 5:30pm and will be responsible for bringing and setting up the Host Tables (2), as well as water melon and cookies.

C. Country Fair Day – Sunday, 9/29/13: Per usual, the commission will be responsible for setting up, stocking and running the Beer & Wine Booth in Creek Park. Donery will provide the funds for purchase of the beverages which Kelly will be in charge of procuring. Kelly will also provide a bar. Booth shifts will be put on the next meeting's agenda.

D. BINGO Event as a Winter Fundraiser: It was agreed that the Student Center at Drake High would be the perfect event site and that there should be NONE CASH prizes, eliminating the need for a license. Local businesses could be solicited for the prizes. Holtzer, Burdo, Bergman and Ashton volunteered to establish a sub-committee to plan the event. This will be discussed further at the next commission meeting.

E. Future Projects: None for now

8. **Staff Update:**

A. Community Facilities Master Plan Update: The Isabel Cook Housing situation is undetermined at this time. Planning is on hold until Spring until a decision has been made. If another location is provided for the housing complex, a whole area of opportunity would open up for the planning process.

B. Creekside Q Review: Donery reported that, as a result of its success, it has been decided that it will be an annual event. The attendance was overwhelming, the turnout was double that of pre-sales. The commission suggested including a beverage with the meal next year - keep the contests, perhaps adding a watermelon toss to the pie eating contest. Also, turn the music volume down a notch.

C. Half Cent Sales Tax Measure: The measure will be on the ballot in November. The revenue would support infrastructure (drainage and road improvements). Fairfax and San Rafael both have the same tax.

D. Fall Programs: Donery reported that the youth soccer program is having a stellar year. Donery stated that he, Greg Mihan and Mattie Allison had a great meeting with the school district regarding the After School Enrichment program and Camp Kinder-Kool. Allison brought some great idea. Pre-registration is far above last year. Donery addressed the question of rent, explaining that we have not, to date, but have had discussions about a surcharge per enrollee. The "Dinner Under the Stars" fundraising event for Imagination Park is sold out. The Goblin's Parade is Oct. 29th from 5 to 7pm, Holiday Lighting Ceremony is Sat. Dec. 7th from 5 to 6:30pm and Breakfast with Santa Sat. Dec. 14th.

Donery reported that there is \$190,000 in revenue and listed where some of the money is being spent: New Signage Package - \$10,000; Expansion of the Vista Room - \$8,000; Parkside Improvements (new door and window at front entrance, new cubby system, TV stand, and hand washing station. Gym Kitchen Improvements; Also, some money will go toward the Facilities Master Plan.

9. **Commission Comments & Questions, Requests for future agenda items:**

- 501 C to be put on agenda for next meeting
- Improvement Project Update and call for commissioner's suggestions
- BINGO Winter Fundraiser
- CFD Booth Shifts
- Report from QOL Commission

Adjourned: 8:35pm