



## Parks & Recreation Commission

Meeting Minutes, October 15, 2013

1. Meeting called to order at 7:00pm
2. Roll Call: *Burdo, Holtzer, Kallmeyer, Logwood, Machado*
3. Approval of Agenda: Approved
4. Approval of Minutes of 9/17/13: Approved
5. Open Time for Public Expression:
6. New Business:
  - A. Memorial Park Skate Park Program – Presentation – Donery gave a brief explanation of how the skate ramp built for the Skateboard Summer Camp has led to a grass roots community effort to maintain and perhaps build upon this one option for young skateboard enthusiasts in San Anselmo. Representatives from the community included Lisa Graham, Liz Flannigan and Tim Musselman. Graham presented a proposal for the creation of a temporary skate park at Memorial Park. She stated that a healthy skateboard culture is alive and well in San Anselmo and in need of a place to skate. She explained research they had done on the various options and came up with several moderately priced possibilities which they outlined to the commission in some detail. It was agreed that the best choice of equipment would be something that would not necessarily be permanent and would have the ability to be moved. The cost of the proposed equipment would be somewhere in the neighborhood of \$20,000. Discussion revealed that the existing basketball court, as the proposed site, would need resurfacing and the cost of that would be dependent upon whether or not it could be ‘piggybacked’ onto an existing Town paving project. Holtzer voiced her overall support and asked #1, if the town’s insurance would go up to which Donery responded affirmatively but assured her that it would not be an obstacle. #2, would sound be an issue? Tim stated that a decibel report had been done as part of the previous skate park proposal process and could probably be procured. Burdo asked how much the basketball court currently gets used. Donery reported that it wasn’t well used because of the surface condition. Bergman asked what the total cost would be – Graham responded with \$30,000 to \$40,000. Donery added that a maintenance budget would need to be considered. Both Lisa and Elizabeth emphasized that they have a lot of backing and support for that. Burdo stated that he felt that the proposal was well thought out and well presented and asked #1, if there were any who were not listed on the committee member list to which the answer was ‘yes’, and #2, if they have a time line. Graham reported that they “hope to have things completed by spring, and that the first priority is to resurface as a ‘piggyback’ project. If that is not an option, we’ll get quotes and do some fundraising”. Burdo recommended that the fundraising be ongoing. It was agreed that the proposal needs some fine tuning before presenting to the Town Council. Burdo and Machado volunteered to work with Lisa, et al, to tighten it up for review at the next P & R Commission meeting with the objective of presenting at one of the January Council meetings. The Commission asked that the group return for the November meeting and present updated information on hours of operation, types of materials to be used for the equipment, a potential draft of the rules for use of the facility, and any information on reducing the sound from use of the facility.

7. **Recreation Fund Report:**

A. Fiscal Year 2012-13: Audited Final – Donery reported that the Rec Fund ended with a \$189,000 surplus. He credited the Parkside revitalization and increased revenues as part of the surplus, and mentioned that the savings from an employee on disability also helped the bottom line. Holtzer addressed a Tumbling Program discrepancy to which Donery explained that, although all other contractors receive 60%, Juan receives 63%. Burdo asked if there was a way to indicate on the report the top five ‘earners’ and the five lowest. Donery stated that the existing program didn’t really have the capacity to provide that detail. Bergman stated that she felt that it is hard to have a real sense of how much time it’s taking for a program to be profitable when looking at these reports”.

B. Fiscal Year 2013-14: First Quarter ending 9/30/2013 – Donery reported revenue at 36% of annual budget., and expenditures at 23% for a 13.3% overall gain. He stated that it is expected that we will continue to see the same successes as last year. Bergman asked if there would be any Kindergarten-Only After school Enrichment classes during the Winter and Spring sessions. Donery explained that, although we are still actively working to get permission to have indoor classes before 3pm, at present, we are only allowed to conduct outdoor classes.

8. **Commission Projects & Goals:**

A. Country Fair Day Review: Donery reported that feedback has been positive. He acknowledged that, as with every event, there are improvements for next year. He stated that there will no generators at next year’s event, and that crowd control barriers will be in place during the parade along a larger section of SA Ave. Kallmeyer reported that by the time folks made it to Creek Park they were full from all the Tasters’ Row free samples. Holtzer suggested more variety in food choices at Creek Park. Donery shared that Aidell’s will be back next year and that Mauro’s agreed that next year it may be good to offer more than just hamburgers and hot dogs, and that Pizzalina is interested in participating next year. Bergman stated that it was a really nice day.. Holtzer talked about encouraging more float entries in the parade. Kallmeyer suggested a competition with maybe a Mayor’s Choice Award. Carla Overberger, who was the primary parade organizer, in addition to overseeing the event in general, acknowledged that she also would love to see more floats and music and does try to encourage them but it is harder to recruit than one would imagine. Kallmeyer stated for the record that only one lady bought a cup of red wine.

B. BINGO Event: Holtzer reported that she spoke with Chris McCune of the TUHSD and the Drake High Student Center is available Saturday, February 1<sup>st</sup> from 5 to 8pm. Including a custodial overtime charge, the rental would be somewhere between \$300 and \$500. Dave said he will talk with Chris about the possibility of a discounted rate. It was reported that the White Hill Bingo event included dinner in the ticket price and the food is provided by a food truck, the menu being singular. Doug offered St. Rita’s \$500 for their bingo equipment and has not yet heard back from them. Carla Overberger suggested checking out service clubs who provide all-inclusive bingo service to organizations like the Elks Club and Knights of Columbus. After much discussion, it was agreed that it would be good to check it out. Burdo stated that, if this is going to happen, that a lot will need to be put in place during November and December - suggested a sub-committee meeting take place. Holtzer said we should get it in the next Rec Guide – Donery assured her that there will be a ‘tag’ on the front cover.

C. Rules Enforcement at Robson Park: Several Commissioners reported frustration with the current state of enforcement of the dog-oriented rules in Memorial and Robson Parks. Machado offered that unless you cite people, things won’t change. Burdo suggested hiring someone to cite offenses and use the fines collected to pay that hire. Bergman made an observation that there

seems to be a lack of commitment to enforce because no one wants to be the bad guy – that it has not gone unnoticed that the Town courts certain dog owners for donations for various Town projects and then turns a blind eye when those donors let their dogs run free in the park(s). Donery committed to speaking with Sean at PD about enforcement.

D. Future Projects: None

9. **Staff Update:**

A. Goblins' Parade – Update: Donery gave an overview of the planning for the event, noting PD's involvement to ensure safety. Some concern was expressed about the event becoming more of a 'mob' than a parade. Donery assured that this will be addressed for next year's event. He reiterated that the event runs from 5 to 7pm and volunteers are always needed. He stated that if any Commissioners are interested, that volunteers meet at the council chambers at 4:30pm. Kallmeyer asked if 12 year olds could volunteer. Dave said 'absolutely'.

10. **Commission Comments & Questions, Requests for future agenda items:**

- Bingo
- MP Skate Park
- Holiday Party

Adjourned: 9:17pm