



Parks & Recreation Commission

Meeting Minutes April 21, 2014

1. Meeting called to order at 7:01pm
2. Roll Call: *Ashton, Bergman, Burdo, Holtzer*
3. Approval of Minutes of 3/18/14: M/S/Ayes = 4; Noes = 0 - Approved
4. Open Time for Public Expression: None
5. Recreation Fund Report:
Fiscal Year 2013-14 Period ending 3/18/14: Donery reported that as of March 31, 75% of the fiscal year had elapsed and that the Rec Fund was at 84% of the projected revenue and 62% of projected expenditures. In comparison, projected revenue was at 78%. He reported that numbers for the upcoming summer programs look good, with the exception of Camp KinderKool, whose numbers are expectedly low due to the demographics. It was cited that last year's numbers reached a peak, while lower numbers this year reflect a leveling out of incoming kindergarteners. Bergman asked if the school district has provided any enrollment numbers, to which Donery responded that they have not and that he may be able to get information from Jan Bishop - RVSD teacher and Kinder-Kool director. Holtzer asked, with regard to the soccer program, for a break-down of expenditures from fees collected. Donery enumerated, citing staff as the predominant cost, followed by field use fees, training of coaches and players, referees and supplies. He pointed out that, heading forward, he would like to allocate more funds toward training. He stated that at present, our fees are comparable to other programs in Marin County.
6. Action Items:
 - A. Measure A - Recommendation of Projects for FY 14/15: Donery reiterated Council's decision to allocate the FY 13/14 portion to a fund for purchasing the Sky Ranch property. With regard to the 14/15 allocation of Measure A funds, in the amount of \$74,215, he revisited the commission's discussion at the last meeting, stating that the suggestion to restore all drinking fountains in Memorial Park to good working condition, stating that it was decided that other funds will be allocated toward that purpose. He explained that, after much discussion, Council determined that a more prudent course to follow would be the setting aside of this allocation, to address such issues that will arise, with regard to Memorial Park, should the CEQA report for County's Flood Detention Basis project deem that project infeasible. This, rather than allocate the revenue toward the building of a bathroom facility in Robson Park or make improvements to Creek Park. Burdo asked about the idea to allocate some funds to assist in the building of the new Skate Plaza. Donery explained that the Council believed that assistance should come from the Measure D tax revenue for streets and infrastructure projects. Bergman stated that, should the Measure A allocation go toward MP improvement fund, she would like to see language reflecting stipulations and requirements attached. Donery agreed. Bergman also requested Measure D allocation percentages. Donery responded, stating that an oversight committee has yet to be formed. Holtzer expressed concern that citizens, who approved Measure A, won't be seeing the results any time soon, should the funds be allocated to a 'cauffer' for future improvements to MP. She would rather see an allocation that would result in a more immediate application such as the building of a Robson Park bathroom. Donery responded, pointing out that the Facilities Master Plan will be reporting in November with plans that will include bathroom facilities for both Isabelle Cook Community Center and Robson Historical Park. **PUBLIC COMMENT:** Carla Overberger of San Anselmo, stated that although she shares the commission's feelings about setting money aside, she knows that fundraising for a bathroom in a park is one of the easiest projects to raise money for. Donery stated that, if the final decisions results in allocating the money toward a fund for future Memorial Park improvements, he will raise the issue of

bathrooms in Robson Park to Council. Burdo suggested that we throw an event to raise money. Burdo motioned to accept staff recommendation with the addition of specification of time frame. M/S/Ayes = 4; Noes = 0 - Approved

- B. Selection of Two Commissioners to Join the Community Advisory Committee of the Community Facilities Master Plan: Holtzer asked if there was a schedule of meeting dates. Donery stated that the first meeting will be this coming Thursday. Holtzer asked which of the council members will be on the committee to which Dave replied that Tom McInerney and Doug Kelly have volunteered. Burdo expressed an interest as well as Bergman, who is willing to be an alternate. Holtzer expressed interest but will defer to Burdo and Bergman, as she already has commitments. Holtzer motioned to nominate Burdo and Bergman for CAC representatives. Ashton seconded. M/S/Ayes = 4; Noes = 0 - Approved. Donery expressed his expectation that all commissioners attend the public meetings.

7. Commission Projects and Goals:

- A. Egg Hunt - Review: Donery reported that, as usual, we could have used more eggs - he intends to increase the number. Holtzer reported that it "was wonderful". Donery expressed satisfaction with the new signal to indicate the start of the hunt - mayor pointing to the police car whose lights begin to flash. Holtzer suggested an expansion of Peet's site (and water).
- B. Summer Events - Commission Participation: Donery reported that the Creekside 'Q' is scheduled for Wed., June 25th. Insalata's will be providing the food again and expressed a desire to have the commission be in charge of the Arts & Crafts table again and additionally, organize the contests. The need for volunteers was discussed, agreeing that CIT's from the Camp KidMarin program, as well as high school students from the Leadership Program would be great resources. Picnics on the Plaza P & R Commission Night will be September 5th. Holtzer reported that the Hidden Valley Ho Down will NOT be happening the same day. All agreed that a big factor in the success of this event is the music. Burdo has volunteered to talk to John Corty about playing that night.
- C. 501c3: Burdo reported that he will have the first draft of the articles from the attorney on Monday or Tuesday and will forward them to Holtzer. It was acknowledged that the wording will need to be narrow with regard to purpose. At the next meeting the commission will address all remaining questions and set the bylaws.
- D. Future Projects:

8. Staff Update:

- A. Dogs in Parks - New Ordinance: Donery reported that a new, enforceable ordinance is being created, with a bail schedule. The Council gave direction to move forward. Meanwhile, five new signs, with language pertaining to dogs in parks ONLY, are scheduled to be posted around the picnic area.
- B. Skate Plaza Project: Donery reported that the County of Marin has allocated \$2,500 toward the building of the new temporary skate plaza in Memorial Park. The Town of San Anselmo will consider allocating funds in next year's budget. A Memorial Park Skate Plaza fund has been set up to house the money collected.
- C. Facility Improvements: Donery shared that the new window and doors for Parkside and the Vista Room will be installed in June. The Signage Project is still in the design phase. There is also discussion about building an ADA ramp to access Parkside and the Vista Room, along with removal and replacement of the existing awnings. Renovation of the Tam Room was discussed and Burdo volunteered to approach Scott Graver with a request to consider drawing up plans.
- D. Memorial Park Detention Basin: Donery reported that the project will be a consistent part of our agenda. The CEQA process is a very slow one, taking perhaps a year or more to complete. The

final determination may be that environmentally, it is not a sound project and will not be allowed, by law, to move forward. Holtzer asked if there were any related public meetings scheduled that the commissioners should put on their calendars. Donery responded, saying that the P & R Commission will be hosting the Facilities Master Plan meeting at Town Hall on Thursday, May 22nd.

9. Commission comments & questions, requests for future agenda items:

Adjourned: 8:36 pm