



PLANNING DEPARTMENT

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AUG 21 2014

TOWN OF SAN ANSELMO  
PLANNING, BLDG, DPW

Planning Division, 525 San Anselmo Avenue, San Anselmo, California 94960  
Tel. (415)-258-4616/FAX 454-4683/email: [planning@townofsananselmo.net](mailto:planning@townofsananselmo.net)

**GENERAL PLANNING APPLICATION FORM**

Job Site Address: 800 Sir Frances Drake Blvd	Assessor Parcel No.: 006-061-06	Zone:
Property Owner(s) Name: Red Hill Shopping Center	Phone Numbers: 415-382-1188 Home: Work:	Fax Number: Cell Phone: E-Mail:
Mailing Address: 800 Sir Frances Drake Blvd	City: San Anselmo	State/Zip: Ca/94960
Applicant(s) Name (contact person): Ben Himlan	Phone Numbers: Home: 805-637-7135 Work: 415-230-5278	Fax Number: Cell Phone: E-Mail: ben@offthegridsf.com
Mailing Address: Ft Mason Ct 2 Marina Blvd C370	City: San Francisco	State/Zip: CA/94123

TYPE OF APPLICATION/FEE	ACCOUNT	FEE
<b>Planning Commission Action Applications:</b> Annexation, General Plan Amendment, Rezoning, Design Review*, Use Permit, Variance*, Subdivision, Parcel Split, Lot Line Adjustment* Illuminated Sign Review, FAR Exception	<b>01.00.48057</b>	<b>\$ 1,200</b> <sup>(1)(2)</sup>
Environmental Review/Negative Declarations/ Environmental Impact Reports	01.00.48057 01.00.20312	\$ 1,920 <sup>(3)(4)</sup> Consultant cost plus 20%
Administrative Design Review (commercial)	01.00.48057	\$ 360
Administrative Design Review (residential)	01.00.48057	\$ 600
Ministerial Residential Second Unit	01.00.48057	\$ 720 <sup>(5)</sup>
Administrative Variance	01.00.48057	\$ 720
Administrative Minor Exception	01.00.48057	\$ 238
Administrative Sign Review (conforming)	01.00.48057	\$ 119
Administrative Lot Line Adjustment	01.00.48057	\$1,200
Administrative Lot Merger	01.00.48057	\$ 238
Administrative Temporary Outdoor Display	01.00.48057	\$ 100
Certificate of Compliance	01.00.48057	\$ 1,200
Peer Review	01.00.20327	Consultant cost plus 20%
Plan Storage	01.00.20313	\$ 2 per/sheet
General Plan Maintenance Fee	01.00.48012	10% of application fee
Planning Technology Fee	01.0048058	5% of application fee
Planning Training Fee	01.0048059	5% of application fee
Appeal (to Planning Commission or Town Council)	01.00.48057	\$ 504
Additional Planning Deposit and Research Fee	01.00.20312	\$ 119/hour
<b>TOTAL APPLICATION FEE</b>		<b>\$ 1,442</b>

Notes: See Planning Division Acknowledgement of Application Fees



**DETAILED DESCRIPTION OF PROJECT: Off the Grid proposes to operate a mobile food truck market consisting of 8-10 trucks on a weekly basis with live music. Amplification will be limited to speakers facing the center of the market to limit the impact of sound on neighbors**

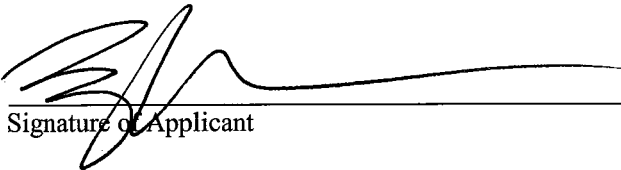
**GENERAL INFORMATION:**

	EXISTING	PROPOSED
Lot Size		
Dwelling Size	Total: 1 <sup>st</sup> story: 2 <sup>nd</sup> story: Basement/other:	Total: 1 <sup>st</sup> story: 2 <sup>nd</sup> story: Basement/other:
Other Building Size	Total: 1 <sup>st</sup> story: 2 <sup>nd</sup> story: Basement/other:	Total: 1 <sup>st</sup> story: 2 <sup>nd</sup> story: Basement/other:
Parking <sup>1</sup>	Number of spaces & dimensions: Garage: Carport: Uncovered:	Number of spaces & dimensions: Garage: Carport: Uncovered:
Deck and Stairs	Deck: Stairs:	Deck: Stairs:
Porch		
Lot Coverage or FAR <sup>2</sup>		
Dwelling/Building Height Above Average Grade (roof peak) <sup>3</sup>		
Number of Stories <sup>4</sup>		
Zoning		
Flood Zone		

Notes:

1. Minimum parking dimensions are 9' wide by 19' long by 7' high.
2. **Lot Coverage** applies to flatland residential in R-1, R-2, and R-3 zones and to Professional zones. It is defined as the land area covered by all buildings and improvements with a finished height above grade of 36" or more, including all projections except for eaves which project less than 2' from the face of a building.  
**Floor Area Ratio (FAR)** applies to Residential zones R-1-H, R-1-C and R-1 and to all Commercial zones. It is defined as the ratio between the total floor area of a building(s) on a lot and the area of that lot in gross square feet.
3. Average Grade: The average slope of the land in the building footprint only.
4. Stories: Reference "Story" handout

\_\_\_\_\_  
Signature of Property Owner

  
Signature of Applicant

\_\_\_\_\_  
Date

08/15/14  
\_\_\_\_\_  
Date



PLANNING DEPARTMENT

PLANNING DIVISION ACKNOWLEDGEMENT OF APPLICATION FEES

This form advises you of the costs that are involved in processing discretionary applications through the Planning Division. You are hereby requested to acknowledge this information and agree to be responsible for all expenses incurred in the processing of your application. X OFF THE GRID, applicant, shall be responsible for the payment of all costs, direct and indirect, associated with the processing of the discretionary permit application referenced below. The following fees are required to initiate permit processing:

Table with 3 columns: TYPE OF APPLICATION/FEE, ACCOUNT, FEE. Rows include Planning Commission Action Applications, Environmental Review, Administrative Design Review, etc.

Notes:

- 1. Includes the first 8 hours of direct planner time. Projects exceeding 8 hours planning time will be required to submit deposits in \$500 increments to cover additional planner time at the current hourly research rate.
2. When multiple applications are submitted for the same project, e.g., use permit and variance, the application fee shall be the sum of the most costly fee plus 50% of each of the other application fees, e.g., \$1,000 for use permit and \$500 for variance = \$1,500 for 8 hours of time.
3. Fees charged by outside agencies for review and processing of environmental documents will be charged to the applicant in addition to the fees herein.
4. Includes the first 16 hours of planner time. Projects exceeding 10 hours planning time will be required to submit deposits in \$500 increments to cover additional planner time at the current hourly research fee rate.
5. Includes the first 4 hours of planner time. Projects exceeding 4 hours will be required to submit deposits in \$500 increments to cover additional planner time at the current hourly research fee rate.

I have read the information provided above and agree to be responsible for all debts incurred in connection with the processing of my planning application, including all court costs and attorney fees should enforcement action be necessary, for the following address and project:

Applicant's signature [Signature] Date: 08/14/14

Project Address: 800 Sir Frances Drake Blvd San Anselmo, CA 94960



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**USE PERMIT SUPPLEMENTAL QUESTIONNAIRE  
(EXCERPT FOR GENERAL USE PERMITS ONLY)**

**Planning Commission Review:** The following applications are acted upon by the Planning Commission: 1) Any of the above applications referred by the Planning and Building Director; 2) All other use permit applications not identified above; and 3) Should a property require more than one planning application, and should any of those applications require Planning Commission review, then all planning applications associated with the property shall require Planning Commission review.

*Complete the information below:*

**What is the most recent use of the building/tenant space prior to your occupancy? If this is an expansion of your existing use, so indicate.**

Surface Parking lot in front of Red Hill Shopping Center

**PROPOSED USE:** Off the Grid will operate a mobile food market consisting of 8-10 food trucks on a weekly basis. We propose to host live music, amplified facing the center of the market to minimize impact of sound on neighbors.

**Number of employees associated with the use who would work on-site:   2**

	Day of Operation? (Yes or No)	Hours of Operation	Maximum no. of employees on-site at any one time	No. of vehicular trips typically expected (include deliveries/pick ups)	Number of clients/customers typically expected
Sunday	No				
Monday	No				
Tuesday	YES	5-9PM	2	2 (set up/tear down)	600-800
Wednesday	No				
Thursday	No				
Friday	No				
Saturday	No				

**If this space in this table is inadequate for complete answers, attach this information.**



Type of machines, equipment, materials used for business: Honda EU3000is generators for food trucks, one off the grid box truck, string lighting, 200 folding chairs, two speakers, one 10x10 tent, A-frame traffic signs, one 3-part waste disposal system (trash, recycling, compost) per truck.

Floor Area (square footage) of portion of the building intended for subject use: n/a

Basement: \_\_\_\_\_ 1<sup>st</sup> Floor: \_\_\_\_\_ 2<sup>nd</sup> Floor: \_\_\_\_\_ 3<sup>rd</sup> Floor: \_\_\_\_\_

**For Second Living Units in Single Family Residential Zoning Districts:**

**What was the date the unit was established?** \_\_\_\_\_ n/a \_\_\_\_\_

**For All Use Permit Applications:**

List why the establishment, maintenance, or operation of the use will not, under the circumstances of the particular case, be detrimental to the health, safety, peace, morals, comfort, and general welfare of persons residing or working in the neighborhood of the proposed use, or be detrimental or injurious to property or improvements in the neighborhood or to the general welfare of the Town:

Please see attached letter and site plan.

Note: Approval of a use permit may include the imposition of conditions of use