



Parks & Recreation Commission

Meeting Minutes, July 21, 2015

1. Meeting called to order at 7:10pm
2. Roll Call: *Burdo, Holtzer, Levenson, Logwood*
3. Approval of 06/16/15 Minutes: M-Holtzer; S- Logwood; Ayes = 4; Noes = 0; Approved

4. Youth Commissioner Interviews:

Marya Smith - She has lived in San Anselmo her whole life and has been active in Parks & Rec, participating in soccer, basketball, fairs, Breakfast with Santa and Firehouse Pancake breakfasts. As a youth commissioner, she sees herself as being able to provide a unique youth perspective and insight. She would like to see more field refurbishment, more youth involvement and greater teen opportunities to bring a broad and varied viewpoint. Commissioner Holtzer asked Mary how she would help with outreach to her peers to which Mary replied that, as an ASB member she would easily act as a representative. Logwood asked how many girls she served as a member of the Girls Advisory Board, to which she said twenty. Levenson asked what memories stood out most from her childhood. Mary stated that San Anselmo has always felt like a good, safe community. Also, she has fond memories of the fairs. Burdo asked which was her favorite park to which she replied "Imagination Park". She would be able to commit to at least an 80% attendance.

Patrick Brown: Patrick shared that he is very involved in sports and athletics and, as a boy, was very involved in our soccer and baseball programs. He believes that he would be of value to the commission as a representative of his peers, bringing a youthful perspective. He would like to bring more teen involvement to our events through recruitment, describing these opportunities to them in a way that they would find attractive. He believes that youth participation has gone down and believes that introducing programs such as intramural basketball and winter sports with a less competitive atmosphere might attract more involvement. He would be able to commit to at least an 80% attendance. Patrick asked what other commitments there would be, in addition to attending meetings, to which the commissioners explained that attending events and work parties would be expected. Levenson asked which program stands out for him to which he stated "Bambino Baseball with Coach Tim". Holtzer asked how he would get teens to participate to which he stated that, as an ASB member and Crew Captain, he would have many opportunities to get the word out. Logwood asked which he liked better: soccer or basket ball. Patrick stated that, because of how great Coach Ayala is, he would have to say soccer.

5. Open Time for Public Expression: None

6. Action Items:

A. Select Youth Commissioner(s) for the 2015/16 Term:

Holtzer informed Levenson of the previous meeting's discussion about the importance of a youth commissioner's role and her concern regarding the amount of responsibility they are given as a voter, suggesting that they appoint one rather than two youth commissioners and recommended Connor Clark. Levenson stated that he was torn because, as he sees it, if young folks make the effort and volunteer, he would like to include everyone. However, he agreed with Holtzer's concerns and thought she made excellent points. Even so, he is leaning toward including both. Logwood stated that he strongly believes in programs such as the Youth Commissioner program that provide our youth with civic opportunity and stated that, if we have two strong candidates, we should give them the opportunity to serve. Burdo stated that Holtzer brings great points to the discussion, but wanted to remind everyone that we are not a policy making body. However, if a youth commissioner's vote is going to effect an outcome of great importance, it is the responsibility of the commissioners to make sure that ALL of the commissioners, youth and

otherwise, are adequately informed and prepared for the vote. He added that he really likes the youth energy at our events and suggested that we move forward with the approval of two youth commissioners. Doug Kelly offered, as public expression, that the applicants be ranked to which Burdo thanked him. Logwood motioned that Patrick Brown and Adrienne Barbarich be approved as youth commissioners. M = Logwood; S = Levenson; Ayes = 3; Noes = 1 Motion passed.

B. Recommendation to Town Council of a potential ballot measure regarding Future of Memorial Park Detention Basin project. Donery updated the commission on the Town Council's options related to enacting a measure that would counter the existing Memorial Park initiative. Doug Kelly commented that the initiative brought by the citizens gained enough signatures to qualify it for the ballot. He stated that the Town Council has two choices: one being to give the voters the choice about the initiative as it reads in the Fall election: or to introduce a counter measure allowing for the CEQA process to be completed and a planning process take place before the community votes one way or the other. Donery explained that tonight's order of business may include the forming of a recommendation to council. After some discussion Holtzer made a motion that the San Anselmo Parks & Recreation Commission recommend and support a measure being put on the ballot in the November election by the San Anselmo Town Council that affirms the continued use of Memorial Park as primarily a recreational facility and that would require a majority vote from residents should it ever be used for a dual-use facility or for flood control use following environmental review. S = Levenson; Ayes = 4; Noes = 0 Approved.

7. **Discussion Items:**

A. Development of the Memorial Basketball & Skate Park Steering Committee:

Donery reported that the Operational Guidelines has been revised and is ready to be approved, referring to the handout distributed to the commissioners. After some review, Logwood moved that it be approved in its current form; S = Holtzer; Ayes =4; Noes = 0

8. **Commission Projects & Goals:**

A. Country Fair Day Beverage Booth: Donery suggested, in honor of time, that we revisit this topic at the next meeting. Burdo volunteered to coordinate with Machado.

B. Future Projects: Levenson talked with True North and has begun setting up a model. Feels that once we start marketing Creek Park as a rentable event venue, demand will grow. Donery said that he will update the Master Fee Schedule, listing Creek Park Amphitheater and the Redwood Grove, with a fees. Will schedule enhancement of bowl and stage improvement in anticipation of scheduling and rental. Burdo suggested that Levenson and Donery stay in close communication.

9. **Staff Update:**

A. Summer Events: Donery asked the commission how they would like to handle the loss of Erin Bergman and Doug Kelly. Burdo suggested that they still run the booth and volunteered to help coordinate.

B. 501c3 Status: Burdo reported that papers have been file, an account has been set up and next order of business is to finalize bylaws and seat board members. There was discussion about potential members and a list of people to contact was created: Denise Young, Jon Wright, Jay Wyle, Connie Rogers, Michael Schwab, Kelly Murphy, Carter Coleman, Kathleen Holtzer and Steve Burdo. There was also discussion regarding where to find funds to deposit into the 501c3 account. Donery said he would speak with Daria Carrillo, Finance & Administrative Services Director at Town Hall, regarding the location of appropriate funds to transfer into the account.

C. Future Projects: None right now

10. **Staff Updates:**

A. Summer Events: Donery reported on Picnics on the Plaza, referring to the handout and drawing attention to the variety of new sponsors.

B. Skate Plaza Project: Three basket ball hoops are being installed. One organization is paying for two and the rec fund will pay for the third. Lisa Graham has been having great success in fundraising. A quote is expected from the fence contractors tomorrow. Donery reported that the skate equipment should be ordered soon. He stated that we are potentially looking at a late Fall Grand Opening.

C. Facility Upgrades: Donery reported that the signage has been installed. The ADA ramp concrete pour is completed - however, the railing specifications were not to code so need to be revised before the railing installation is complete. A new drinking water fountain with bottle filling station was turned on today. \$50 K has been allocated for gym improvements. Some of the improvements will be scheduled for the three-week break between Summer and Fall 2015 sessions, starting 8/23.

D. 501c3: The official name of the fund is "Friends of Parks & Recreation". This is the last time that the 501c3 will be an agenda item. Logwood asked if we have 'seeded' it yet. Donery said that he needs to talk with Daria about it - believes that there is some money available from last year's beverage booth sales as well as other.

II. Commission comments and questions, requests for future agenda items:

Meeting adjourned at 8:45pm

SSV