

MONTHLY MEETING
SAN ANSELMO HISTORICAL COMMISSION
Wednesday January 20, 2016
7:30 p.m. – Historical Museum at Town Hall

Call to Order – Judy Coy

Welcome and Introductions

Approval of Agenda

Approval of Minutes of Meeting of October 21, 2015 and review of notes from November 18, 2015 meeting

Open Time for Public Expression

The public is welcome to address the Commission at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Commission is not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

Financial Report

Discussion Items/Unfinished Business:

1. **Oral History Project** – Dick Miner will report on any planned oral histories.
2. **Collections Database/Acquisitions/Research Projects** – Judy Coy will report on recent acquisitions or donations to the Historical Museum, on new research projects or patron inquiries, and website enhancements.
3. **Projects for 2016 to preserve and share the collection.** Commissioners will continue the discussion on projects to be undertaken in 2016.
4. **Hallway displays for 2016.** Commissioners will discuss installation of a “gardening” display and other ideas for the hallway cases.
5. **Museum Docent Schedule**

New Business

1. **Historical Society activities and donations**
2. **Commission officers for 2016.**

Adjournment

Any writings or documents provided to a majority of the Historical Commission regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Next regular meeting: **February 17, 2016 at 7:30 p.m.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administrative Services Assistant at 258-4691. Notification at least 48 hours in advance will enable the Town to make reasonable accommodation to help ensure accessibility to this meeting.

I hereby certify that this agenda was posted on the Public Notice Bulletin Board outside Council Chambers on _____.	Administrative Services Assistant
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