

San Anselmo Arts Commission (SAAC)
Monthly Meeting Minutes
June 13, 2016
San Anselmo Historical Museum

1. Call to Order: 7:00 p.m.

2. Roll Call: Commissioners/Town Representatives present: Arnie Cicchetti (Chair Person), Linda Lujan (Secretary), Joan Stone (Treasurer), Stacey Kamp, Jo Ann Hartley, Heather Wyville, Vera Palczynski (Student Commissioner) Mattie O'Grady (Town Liaison)

Absent: Elizabeth Flanagan, Katie Rice Jones, Marsha Hallett

3. Approval of May Meeting: Approved

4. Public Expression: The public is welcome to address the Commission at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the commission is not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to 3 minutes and a spokesperson for an organization is limited to 5 minutes.

5. Treasurer's Report: Balance of \$5,186.05. Joan spoke about the current website and the domain of "registar" as the hosting site. Stacey asked for the current website info so that it can be forwarded to the new website that Stacey and Jo Ann or working on. Joan talked about Natalia Mazina no longer being able to serve on the Forva board and that she is not able to remain as legal council. Linda said she would look into finding an attorney that works with non-profits. Beer sales will be set up with a banner. The marquee at the Stapleton Theater will go up on 7/1, Arnie will put up an all available commissioner should be there to assist. Another banner will be ordered to put up at the ICC, Mattie will check on availability

6. Old Business:

- a. Beatles:** Stacey will get the PD signatures on the liquor license, Mendecino Brew Co. will provide the beer in bottles, beer will be poured into cups. Wrist band for 21 and over will be handed out at ticket sales. Jo Ann will check with the The Ranch Hair Salon on using electricity for the Beer Garden. Jo Ann will check on Press RIs and will post on Next Door. Joan will look into new Squares that will read the chip on buyers phones. The number and size of tables was decided on and how they will be placed. Linda will bring the caution tape to block off entrance to the creek. Linda will bring all of the necessary signs for park closure, ticket sales entrance, and cookie / water sales. Names of comps to be provided for the ticket sales tables. Beer sales will be set up with a banner. The marquee at

the Stapleton Theater will go up on 7/1, on June 30th, Arnie will put up and any available commissioner should be there to assist. Another banner will be ordered to put up at the ICC, Mattie will check on availability.

Joan will work with Andronicos for water and ice and with Mill Valley Refuge for the Porta Potties.

Posters and post cards were handed out to be distributed. Arnie will cover Fairfax, Linda will do Redhill and Greenfield. Vera will post in town. Others will be distributed around the area.

It was suggested that donations be posted at the beer garden. Arnie will send out an email to see who will be at the event.

Linda, Arnie, Stacey, and who ever can make it, will be at Creek Park between 10am and 11am to make sure the park stays closed until 4:30, the sound person and band will start setting up around 11am. Parking will be reserved for use by the band and sound.

Linda and Joan will get Jelly Beans/candy for the Twist and Shout contest.

- b. Maker Faire Proposal:** Tabled
- c. Scholarship:** Lauren Frantz, musical student was the recipient. Stacey said it was a great event and that pictures will be posted on Facebook and in the IJ.
- d. Discuss Resolution – 2 additional seats:** A vote to add 2 additional commissioners was voted on and passed. Arnie suggested that current commissions should as friends to apply.
- e. Youth Commissioner Applications:** Vera Palcznski will remain as student commissioner.
- f. Mission/Vision.** An example of the Telluride mission statement was presented to the commissioners. It was suggested that envelopes be used to gather and donations and the slips be placed in the envelope with the FORVA tax ID#.
- g. Marketing – Webpage, Facebook etc.** Vera will look for new art to be posted by emailing to schools to get photos/art from students. High school students to send “art of the week” was given as an example. Poetry at Music in the Park was discussed. Linda will put out PR for MIP.

7. Commission comments & questions, requests for future agenda items. Tim Horn is at Lincoln Park and his opening party is on June 30 between 5-7pm. It was suggested that after the Stapleton sign was completed on that day that the commissioner attend the opening.

8. Adjournment: 7:55 pm

Next meeting: July 11, 2016, 7pm