

# San Anselmo Library Advisory Board

meeting minutes of January 26, 2017

The meeting was called to order by board chair, Doug Holm at 4:31 pm. Those present were Tina Kroot, Dean McDonald, Judy Anderson, Scott Fletcher, Kathleen Hiatt Cutter, youth member Cameron Pey, and town librarian Linda Kenton.

Approval of the board's November 2016 minutes is pending approval upon one correction: the Passport Program runs until April 2017 as opposed to December of 2017.

No public members were presents

## **Discussion Items:**

### **A. Librarian's Report**

1. The Adult winter reading program is underway. The reading game began January 3, 2017 and will end February 28, 2017. Prizes include a woven bookmark made by Cedars of Marin and a seed growing kit are being awarded.

2. Several events are scheduled at the library for February.

- Terri Tate, author of "the Crooked Smile," will be in the Council Chambers at 7pm on Wednesday, February 8, for the library's Author Talk.
- Saturday, January 28, at 11am sharp, Chinese lion dancers will be performing to celebrate the Chinese New Year.
- The Teddy Bear Tea will be held for no more than 15 five to eight year olds on Saturday, February.
- The children's librarians have developed a new program, Kiddo Crafternoons. Crafternoons will be held in the Council Chambers for kindergartners through second graders. The next event occurs on Wednesday, February 8, from 3pm-3:45pm.

3. One book One Marin begins the week of January 30. Anthony Marra's "The Tsar of Love and Techno" has been selected.

4. Hoopla is another patron service provided by the San Anselmo library. Through Hoopla one can access movies, music, and more--even seasonal items. It is very popular with San Anselmo library patrons. Materials can be downloaded or viewed livestream. Different materials expire at different intervals. Patrons are allowed eight Hoopla checkouts per month. This service is not provided across Marin; member libraries have to join the service individually. An individual's library membership in Marin is tied to the patron's physical address rather than where their library card was issued. This has

been a source of some confusion for those trying to access certain library services that are provided only by certain libraries in Marin. San Anselmo Library, for example, provides lynda.com and hoopla.com but these services are not accessible by patrons of Marin libraries who don't subscribe to these services directly. Another popular benefit of membership to Marin libraries are the Discover and Go passes to local attractions such as the Exploratorium and Cal Academy.

6. The Marin Board of Directors had its annual retreat.

- This year, the San Anselmo library is 5.03 % of Marin, whereas last year San Anselmo made up 5.15%. Percentages are based on each library's holdings and population. Collections at the San Anselmo were culled to get rid of old materials or materials that were no longer needed due to Link+ , accounting for the drop in the library's portion of Marin. Link + is a flat fee service.
- Also discussed was what the next five years will bring to Marin libraries. The board of directors brainstormed possible new technologies that will be available--such as wifi pods for checkout, changes in and possibilities for current databases, and what Marin could look like in the future as a group of libraries. Also considered were the effects of the current presidential administration. The Marin Board of Directors wanted to make sure member libraries are about real facts, that they are welcoming for all, and with the possible repeal of the Affordable Healthcare Act, how that may affect the addition of new materials. Additional items considered by the San Anselmo Advisory Board were the addition of medical online services, material on climate change, and since the Marin interlibrary book delivery contract is up for renewal, the possible consideration of a "greener" delivery service.

## **B. Library Strategic Plan Update**

Please see attached information "Strategic Planning Workshop: Department Presentation-Library." This information was reviewed briefly by the San Anselmo Advisory Board.

## **C. Teen Council Report**

The past two meetings of the Teen Library Council were project based. In December of 2016, the project was centered around attendees writing their own poetry. January's meeting was focused on creating a display for the library of books to read when you lose power during winter storms.

## **D. Friends of the Library Report**

Ms. Anderson shared a flier advertising the rare and special book sale, a joint effort of the San Rafael and San Anselmo libraries. It is to be held the weekend of January 28 and 29. Friends of the Library members can attend a preview of the sale complete with light appetizers and wine on Friday, January 27. A gathering and raffle to honor Town Books volunteers will be held on Sunday, January 29.

## **E. Election of Liaison to Library Oversight Committee**

The Library Oversight Committee holds meetings twice a year; a liaison's term is two years. The June meeting is held to look forward to the coming fiscal year, the October meeting is to look back at what has been spent in the prior year. Ted Freedman, who recently stepped down from the Library Advisory Board, was this board's liaison. Judy Anderson agreed to be the liaison with the Library Advisory Board's unanimous support.

#### **F. Library Flood Preparations**

The Town Librarian, Linda Kenton, said that the library staff feels adequately prepared for potential flooding. Preliminary work of raising materials from lower locations is done at the beginning of the flood season, when flooding is imminent, items such as carpets and other items are attended to. The library building's pump worked, however a pipe broke making the pump ineffectual during one storm. Fortunately, this happened when the library was open, so berms of paper towels and later sandbags were used to channel the few inches of water to a nearby drain. No damage was sustained. Unfortunately, water did get into the elevator shaft putting it out of commission until a elevator repair service could ensure its safe return to service. The library lost power during one of the recent storms at which time the library learned that it was not connected to the Town Hall generator. Inquires are being made to see if the library can be added to the Town Hall generator or if other measures have to be taken. The sump pump for the library has a dedicated generator. Water did also get into the electrical room from a conduit, this is also being looked into.

#### **6. Board Comments, Questions, Requests for Future Agenda Items**

Scott Fletcher announced that the Marin History Museum has become active once again. The Marin IJ newspaper will publish a Tuesday bi-monthly feature entitled "Marin History Watch" featuring photographic submissions from the Marin History Museum. Scott Fletcher will be a contributor.

**7. Next Meeting: Thursday, March 23, 2017.**

**8. Meeting Adjourned: at 5:40pm.**

Minutes prepared by Kathleen Hiatt Cutter