

**MINUTES**  
**TOWN OF SAN ANSELMO ECONOMIC DEVELOPMENT COMMITTEE MEETING**  
**Town Council Chambers, 525 San Anselmo Avenue, San Anselmo**  
**February 14, 2017**

**Committee Members Present:** Chair Brian Colbert, Rich Burns, Dee Dee Iacopi, Deborah Knuckey, Kim Stuart, Aaron Singer.

**Committee Members Absent:** Andrew Galbraith and Marc Hand.

**Others Present:** Town Manager Stutsman, Community Services Director Donery, Building and Public Works Director Condry, Planning Director Semonian.

**Call to Order:** Chair Colbert called the meeting to order at 8:45 a.m.

**Approval of Meeting Minutes of January 10, 2017:** Review and approval of the meeting minutes was postponed to the March meeting.

**Open Time for Public Expression:** Steve Lamb suggested that the EDC consider supporting and advocating for flood control improvements, which affects downtown.

**Merchant Spotlight:** Virginia Stapleton and Sharon Burns, Stapleton School of the Performing Arts, spoke about their business and their plans to relocate to 70 Greenfield Avenue and fundraising efforts. She invited the EDC to concerts they will hold on March 25, 2017, at 7:00 p.m. and March 26, 2017, at 1:00 p.m. Condry suggested she contact the building department to discuss the building permit application.

**Staff Presentation – Filling Commercial Vacancies** Planning Director Elise Semonian presented a list of current business vacancies and some options available to encourage filling the spaces and addressing the vacant storefronts. The EDC would like to discuss the options in more detail and will schedule additional discussion for future meetings.

**Discussion Items:**

**Jan. 24<sup>th</sup> Town Council Presentation** - The EDC discussed the January 24, 2017, Town Council presentation.

**Economic Development Action Plan** – Town staff will bring information on a parking study proposal for review by the EDC. A workshop will be held at 6:30 p.m. on February 16, 2016, on the Town median landscaping project. Staff will speak with Rich Burns about next steps for the wayfinding sign project.

**Consumer Survey Results** – The EDC discussed options for dissemination of the consumer survey results. Rather than prepare a new document, the EDC discussed sending a link to the January

Council presentation PowerPoint summary to social media and by email to those that expressed interest in receiving the results.

**Requests for future agenda items** – The head of the Marin Small Business Development Center will attend the March meeting. Connie Rodgers is no longer a member of the committee and Chair Colbert thanked her for her service. Knuckey was interested in considering in the future if a new shared workspace in San Rafael is successful, since that type of business could be useful for some home businesses in San Anselmo. Burns suggested the EDC hear from the “pop up” business in Oakland and will provide the contact information to Chair Colbert.

**What’s New in San Anselmo Business** Muse has moved to 566 San Anselmo Avenue, a new hair styling business has opened at Red Hill Shopping Center, Tumbleweed moved to 570 San Anselmo Avenue, and Marin Power Yoga opened a retail store at 530 San Anselmo Avenue.

**Adjourn:** Chair Colbert adjourned the meeting.