

San Anselmo Library Advisory Board

meeting minutes of March 23, 2017

The meeting was called to order by board chair, Doug Holm at 4:35 pm. Those present were Tina Kroot, Dean McDonald, Judy Anderson, Scott Fletcher, Kathleen Hiatt Cutter, and town librarian Linda Kenton.

Approval of the board's January 2017 minutes was approved with corrections.

No public members were present.

Discussion Items:

A. Librarian's Report

- One Book One Marin's closing event is at Dominican University on April 13, for Anthony Marra's "The Tsar of Love and Techno." Michael Krasney will be interviewing Marra.
- Librarian Kenton shared a town information flyer regarding Memorial Park's project information and public input opportunities.
- There have been six close calls this winter for town flooding. Due to all the practice responding to these potential flooding events, town staff feels positive and ready to meet future flooding threats. One of the two library roof leaks hasn't been permanently fixed. The town's public works department reports that it is time for a new library roof. Current stop gap methods of spraying foam into suspected leak origins have not resolved the problem. Funds for a new library roof will come from the town budget.
- CENIC hardware has been installed in the Marinnet office, member libraries are nearly updated as well. By the middle of April, Marinnet will be ready to switch from the old system to CENIC. Marinnet's sinking fund has paid for the system's installation and a state grant will reimburse the CENIC expenditures next year. The sinking fund is supported by a portion of each library's member fees. CENIC will bring down the internet bill from approximately \$1200 monthly to a few hundred dollars. Faster internet service is expected.
- Librarian Serianna Leyland is on maternity leave and is scheduled to return in June. The library has extra hires to fill in. Leyland left a binder detailing her programs, tasks, and the data base she manages. This binder has been invaluable to know what is to happen and how it is to be executed.
- The town of San Anselmo's finance director is leaving, there is a new recreation director, a new town manager, and Linda Kenton has been the newly appointed assistant town manager. In short, lots of changes in the town's management.
- There are several upcoming programs. On Wednesday, March 29, One Book Marin will have "a travel to Russia event" at 7pm in the town chambers. On April 27, the annual "Night of the

Poets" will mark its 16th year. Individuals of any age wanting to read a poem are welcomed to participate. The next Tunstead live is scheduled for June 16, Kitka, a women's Eastern European vocal ensemble, will be performing. Plans are underway for a gardening and adult summer reading program. Read to a dog is happening on Saturdays as opposed to Thursdays with the hopes of increased participation. This morning's Thursday story time was attended by 46 toddler aged children and 38 adults. There are 90 attendees on Mondays for storytimes at 10:30 and 11 am. These story times are held in the town chambers. A library staff member has to re-direct potential attendees at the chamber doors if the storytime is too full.

- There are no concerns in regards to the library budget at this time.

Teen Council

The teen council meets the first Friday of the month in the late afternoon. Librarian April Hayley runs the teen council meetings. A suggestion for a future teen council meeting is for the teens to review the town's upcoming redesigned website.

Friends of the Library Report

Friend's manager Tina Kroot reported that the Friends 2016 contribution to the library was \$22,480. Town Books, the Friend's of the Library book store, opened in September 2015. The Friends of the Library's contributions pay for "extras" such as library programs, snacks for meetings, books for children's book clubs, and more. Recently, Friend's contributions paid for reupholstering the children's room's cushions.

The Friend's recent sale was quite successful but less so than the previous one. The reason for the difference is unknown. Because there was no Sunday traffic during the sale, the Friends is considering dropping Sunday, opening the sale on Wednesday for members only and the public sale would run from Thursday through Saturday. Sales happen twice yearly. The most successful advertising tool for the sale has been using the marquee at the hub.

Currently Helen Steele's art is being displayed at Town Books. In three months, Town Book's manager Sue Neil and fellow artists will display their works.

Success is attributed to the large number of donations by the community.

A new manager will be starting so there will be a different manager for each day of the week that Town books is open. The Friends may be considering changing hours of operation from 10 am to 4 pm to 11 am to 5 pm.

There were no board comments, questions, or requests for future agenda items.

Next meeting Thursday, May 25, 2017.

Meeting adjourned at 5:22 pm.

Minutes prepared by Kathleen Hiatt Cutter