

San Anselmo Library Advisory Board

meeting minutes of November 30, 2017

The meeting was called to order by board chair, Doug Holm at 4:32 pm. Those present were Tina Kroot, Scott Fletcher, Kathleen Hiatt Cutter, Elihu Welber, Doug Holm, youth commissioners Cameron Pey and Liesl Schoenstein, and town librarian, Linda Kenton.

Minutes from September 2017's meeting were approved with corrections.

No public members were present.

Discussion Items:

A. Librarian's Report

The San Anselmo library was awarded a small 3D printer from a state library grant. Library staff is currently learning to use it with the help of the included instruction book. Numerous local libraries received 3D printers, every library that requested a large or small 3D printer received one. The San Anselmo library opted for a small printer due to space limitations.

Librarian Kenton shared a packet of library statistics that she also submitted to the state library and the town council for review. Included in the packet was last year's budget which has remained stable. Additional statistics included were library material expenditure breakdown, materials checked out at San Anselmo library by anyone from the Marin system, eBooks checked out, materials checked out by type, number of children's programs, attendance of children's programs, teen programs, attendance of teen programs, number of adult programs, attendance of adult programs, total programs, total program attendance, walk-ins or foot traffic into the San Anselmo Library spanning the years from 2010-present. It should be noted that due to improvements of raw data collection and library budget, current library statistics are more accurate than data before 2010. Librarian Kenton was hired in 2010.

Board members noted that material check out has dropped in recent years which turns out to be a system wide trend. This may be due in part to the popularity of eBook check out. Trends will be discussed in January 2018 by Marin librarians to determine if it's advisable to rebalance spending on library materials. On a side note, countywide eBooks has the third largest circulation numbers behind Marin County Free Library and San Rafael library.

Library programs:

- Tower Readers, a joint effort of the San Anselmo Library and the Seminary, was dissolved due to lack of interest.
- The recent library sponsored swing dance class was attended by 14 individuals. Attendees

were multigenerational from 8th graders to seniors. The dance teacher expressed an interest in teaching another class, possibly outside in the town plaza if the weather is nice.

- The teen tutoring program of younger students has been dropped due to lack of interest of young students. The most popular teen library programs involve crafts.

The library is experiencing lots of traffic. Patrons are reading newspapers, magazines, working at laptops, and using wifi. Scenic will allow the library to see how many people access the wifi. Wifi can be used on the library's front steps, on benches outside in front of Town Chambers, and at the piano. Patrons are checking out fewer items.

There are lots of requests for new materials on Bibliocommons. Book and DVD requests from San Anselmo library patrons have been roughly two a week over the past year. However, over 2000 eBook requests have been made through Overdrive from San Anselmo patrons in the past 6 months. The libraries have spent \$3000 on requests on Overdrive. Circulation needs and positive book reviews are considered in selecting ebook purchases for the library.

Despite the fact that California State Universities pulled out of LinkPlus, LinkPlus is still financially reasonable expenditure for Marin libraries.

B. Teen Library Council Report

The Teen Library Council will be meeting on Friday, December 1. Any teen may attend. Meetings typically involve four to five attendees, primarily of high-school students. The library and the Teen Council would like to see more middle-school students participate. Craft activities during meeting time are popular and are a good way to encourage participation.

C. Friends of the Library Report

To attract additional holiday shoppers, Town Books, the used bookstore run by the Friends of the Library, will be open from 10 a.m. to 4 p.m. on Sundays in December, up through Dec. 24.

Town Books' online sales via Amazon.com have been steady. The online store has received good online reviews from customers.

Board Comments, Questions, Requests for Future Agenda Items:

The Town of San Anselmo has launched a newly designed web site. If you have any suggestions regarding the site, please send them to Linda Kenton.

Next Meeting January 25, 2018

Meeting adjourned 5:40pm

Minutes by Kathleen Hiatt Cutter and Doug Holm.

