



Parks & Recreation Commission Meeting

Meeting Minutes | February 20, 2018

1. Meeting Called to Order at 7:02PM
2. Roll Call: *Holtzer, Kerr, Cerio, Ferris, Naranjo, LaFrenz, Olson, Burdo*
3. Approval of Minutes - January 16, 2018:
Motedioned by *Holtzer*, Seconded by *Kerr*. Ayes: 8, Nays: 0 – **Approved**.
4. Open Time for Public Expression: None.
5. **Financial Report:**
 - a. Review Recreation Fund Report for period ending December 31, 2017
Dannielle Mauk, Director of Community Services, reported that as of December 31, 2017, 50% of the fiscal year had elapsed, and the Rec. Fund has accrued 57% of its expected revenues while only having spent 44% of projected expenditures. Holtzer inquired what the Recreation Department would do if there were a significant surplus this year. Mauk stated that some of the Rec. Facilities require renovations, but also entertained the idea of increasing the Scholarship Fund, in addition to increased advertising of the availability scholarships.
6. Parks Report:
AJ Shaw, Public Works Supervisor, reported that the Memorial Park Playground recently underwent inspection and repairs, and that all recommended changes to the structures have been completed. Public Works is also grooming the fields of Memorial Park in preparation for Baseball Opening Day. At Robson Harrington Park, several of the Oak trees have been suspected of sudden oak disease, but all have been tested and are currently healthy. Creek Park will be receiving new signage per Commission's request.
7. Discussion Items:
 - a. Earth Day - April 21, 2018
The Commission has planned an annual volunteer service event for the past few years. They discussed projects for this year, including, gardening outside of Isabel Cook Center, Mulching of Elders' Garden, Trash pickup at Memorial Park, and Clearing brush on the trail to Sorich Park. They also discussed that some Red Hill businesses want to contribute refreshments to the event will be contacted in the coming weeks
 - b. Ross Valley Healthy Community Collaborative – Raising the Bar Campaign
The RVHCC presented their 'Raising the Bar' campaign to the Commission in at the meeting in January, culminating in a request that the Town of San Anselmo eliminate alcohol sales at Country Fair Day. The Commissioners debated whether CFD fits the description of a kid-oriented event, as there are many adult activities, including, nonprofit and charity organization that help sponsor the event and have booths on the Avenue. While holding best interest of both the Town and its children in mind, the Commission did not reach a conclusion, and this topic will be discussed at a later meeting.
 - c. Memorial Park Master Plan – Update
Rod Kerr reported on the Master Plan Framework. After the Elder's Garden Sub-Committee meeting, the Plan was adjusted so that the proposed bocce courts were removed from Elders' Garden and relocated to the meadow, adjacent to the parking lot. This plan will be presented to the Town Council on February 27th, 2018.
8. Staff Updates:
 - a. Archery Range Request



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- a. Scott Bullard of Marin Archery will be presenting to the Open Space Committee on February 21, with his request to build an Archer Range at Sorich Park.
 - b. Egg Hunts March 30th, 8:15pm and March 31st 11am
 - a. The Recreation Dept. will be hosting the annual Egg Hunt at Memorial Park. Greg Mihan, Recreation Supervisor, will attend the March meeting with updates.
 - c. Dog Park
 - a. The Red Hill Dog Park Steering Committee met in January – On-going projects include additions to the Small Dog Park,
 - d. Activity Guide
 - a. The Summer Activity Guide was mailed out on February 23rd, and Registration opens on February 26th.
9. Commission comments & questions, requests for future agenda **items**
- a. Egg Hunt
 - b. Earth Day
 - c. Ross Valley Healthy Community Collaborative
 - d. Marin Archery

Meeting Adjourned at 8:43pm

JKD