



## Parks & Recreation Commission

Meeting Minutes | April 17, 2018

1. **Meeting Called to Order at 7:03PM**
2. **Roll Call:** *Holtzer, Kerr, Burdo, Cerio, Ferris, Frost, LaFrenz, Naranjo*
3. **Approval of Minutes – March 20, 2018:**

Motioned by *Kerr*, Seconded by *Cerio*. **Approved.**
4. **Open Time for Public Expression:** None.
5. **Financial Report**
  - a. **Review Recreation Fund Report for period ending March 31, 2017**

Dannielle Mauk, Community Services Director, reported that as of March 31, 2018, 75% of the fiscal year had elapsed, and the Recreation Fund has accrued 93% of its expected revenues while only having spent 63% of projected expenditures. She stated that expenses will be catching up to revenues soon, as the department prepares for summer.
6. **Parks Report/ Earth Day Discussion**

Al Shaw, Public Works Supervisor, presented the landscaping plan for the Earth Day project, designed by Holly Selvig, at Isabel Cook Center. All plants will be drought resistant and California Native. Public Works will be responsible for installing a drip irrigation system and laying down mulch on top. The event sponsor, Coldwell Banker, will provide water, coffee and snacks.
7. **Discussion Items**
  - a. **Earth Day – See Agenda Item 6.**
  - b. **Memorial Park Master Plan – Update**

*Rod Kerr* reported that to get the funding, a ballot measure is likely to appear at the November Elections, if approved by the Town Council. This ballot measure will include maintenance and operating costs for the next ten years. Recreation staff needs to consider now how their programs will operate while the park is under construction.
8. **Action Items**
  - a. **Ross Valley Healthy Community Collaborative – Raising the Bar**

The Parks & Recreation Commission voted against operating a wine and beer booth at the Town's Country Fair Day. Motioned by *Kerr*, Seconded by *Cerio*. **Approved Unanimously.**
9. **Staff Updates**
  - a. **Egg Hunt – Review**

Mauk reported that both the Flashlight Egg Hunt and Daytime Egg Hunt were very popular and successful – lots of smiles, no tears.
  - b. **Town Youth Commissioners**

The Town is currently recruiting youth commissioners for positions on various Town Commissions and Committees.
10. **Commission comments & questions, requests for future agenda items**
  - a. *Kathleen Holtzer* announced that she will be resigning from the Parks & Recreation Commission, and this will be her last meeting.

**Meeting Adjourned at 8:12 PM PDT.**

**JKD**