



## Parks and Recreation Commission

Meeting Minutes | June 19, 2018

1. **Meeting Called to Order at 7:00PM**
2. **Roll Call:** *Frost, Olson, Kerr, Cerio, Ferris, Burdo*
3. **Approval of Minutes – May 15, 2018: Approved.**
4. **Open Time for Public Expression:** None.
5. **Presentation**
  - a. **Cedarsville at Country Fair Day**

Chuck Green and Debbie Stutsman presented the plan for Cedarsville at Country Fair Day. Cedarsville will kick off Cedar's 100<sup>th</sup> anniversary celebrations and will take over Imagination Park. They will have booths to show clients work, a farm stand, kids activities, a ferris wheel, and large slide. The goal is to raise awareness and make Cedar's a part of the San Anselmo Community.
6. **Financial Report**
  - a. **Review Recreation Fund Report for period ending May 31, 2018**

Dannielle Mauk, Community Services Director, reported that as of May 31, 2018, 92% of the fiscal year had elapsed, and the Recreation Fund has accrued 111% of its expected revenues while only having spent 77% of projected expenditures. This will be the last financial report until October.
7. **Parks Report**

Mauk reported that the slides in Memorial Park will be done next week per AJ Shaw. He is currently fighting mold growing in the new garden.
8. **Discussion Items**
  - a. **Memorial Park Master Plan – Update**

*Rod Kerr* reported that the effort to put a funding measure on the November ballot is gaining momentum. The deadline for a ballot measure to be submitted is August 10<sup>th</sup>. The Town has hired two consultants to assist with the ballot measure. There will be a Senior outreach effort in the form of a call bank on June 25<sup>th</sup>. and June 28<sup>th</sup>.
9. **Staff Updates**
  - a. Recreation Guide for Fall 2018 will be mailed out at the end of July.
  - b. Volunteers welcome at upcoming events: Picnics on the Plaza and Country Fair Day.
10. **Commission comments & questions, requests for future agenda items:**
  - a. *Jackie Olson* requested a dial-in for next meeting on July 17, 2018.

**Meeting Adjourned at 8:03PM PDT. CD**