



# Parks and Recreation Commission

Meeting Minutes | March 19, 2019

1. **Meeting Called to Order at 7:02 PM**
2. **Roll Call:** *Kerr, Cerio, Lafrenz, Frost, Warner, Burdo*
3. **Approval of Minutes – February 19, 2019: Approved**
4. **Open Time for Public Expression:** None.
5. **Presentations**
  - a. Creek Commons Project Update.  
Brian Colbert gave an overview of the Creek Commons Project to the Parks and Recreations Commission.
6. **Parks Report**
  - a. Earth Day Event (April 27, 2019).  
Rod Kerr and staff will meet with public works and look at the feasibility and funding for Earth Day.
7. **Financial Report**
  - a. *Mauk* gave a report on the Recreation Department's financial status. As of February 28, 2019, 66% of the fiscal year has elapsed and the Recreation Fund is listed at 79% of projected revenues and 59% of projected expenditures.
  - b. *Mauk* reviewed the Recreation Fund Revenue and Expenditure Report for the period ending June 30, 2018. As of June 30, 2018, 100% of the fiscal year elapsed and the Recreation Fund was listed at 111% of projected revenues and 77% of projected expenditures. At the request of *Burdo* during last meeting, *Mauk* presented 6 years of historical data. Over the past 6 years, revenues continue to grow as do expenditures.
8. **Actions Items**
  - a. **Cancel April 16, 2019 PRC Meeting.**
9. **Staff Updates**
  - a. Coordinator II position.  
Interviews next week, hoping to interview 10 candidates, 8 confirmed so far. The second round of interviews with the Recreation Department staff will be in April. The position's focus will be on two underserved populations - older adults and teens.
  - b. San Anselmo Age Friendly  
The Town of San Anselmo Age Friendly application was approved by the County. The Task force will continue to work on a survey and strategic plan.
  - c. Budget Planning/Work Plan.  
Department budget, goals and accomplishments are due at the end of March 2019.
10. **Commission comments & questions, requests for future agenda items:**



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- a. *Mauk* to present budget at May meeting.
- b. *Kerr* to give an update on Memorial Park Project in May.

**Meeting Adjourned at 8:25 PM PST. *CJ***