

San Anselmo Library Advisory Board

Meeting Minutes of March 14, 2019

The meeting was called to order by the Board's chair, Doug Holm, at 4:34 p.m. Present were Anna Wooster, Eli Welber, Judy Anderson, Scott Fletcher, Tina Kroot and the town's librarian, Linda Kenton. No members of the public were present.

Minutes from the January 2019 Board meeting were reviewed and unanimously approved.

Discussion Items

1. Librarian's Report

Librarian Linda Kenton provided the following updates on library operations, services and activities.

- Recent and upcoming library events:
 - February 7: Tunstead Live featuring Rita Lakin, a former TV scriptwriter, author and Marin resident.
 - March 12: Art Talk on "Monet: The Late Years by Julia Geist, a docent from the de Young Museum and the Legion of Honor in San Francisco.
 - March 14: Irish Tunes with John Pedersen from Amazing Grace Music.
 - March 16: Writing Workshop with author Nina Schuyler.
 - April 18: Night of the Poets.
- Danielle Mauk, San Anselmo's director of community services, is looking for residents willing to serve on the Age-Friendly San Anselmo Committee, which was recently formed and meets at 4 p.m. on the first Monday of the month in the Vista Room of the Cook Center. Formed as part of a World Health Organization initiative, the committee is to help ensure that San Anselmo fosters an environment in which senior citizens can remain active and healthy participants in the community. Other Marin cities, such as Fairfax and San Rafael, also have formed such committees.
- In response to a question from Board member Eli Welber on volunteer opportunities in the library itself, Ms. Kenton noted that members of the public can complete a volunteer application that is available in the library. Library staff then will interview the interested person to determine his/her interests, skillsets and availability.

2. Overview of OverDrive Usage

Ms. Kenton provided an overview of library patrons' usage of OverDrive, an e-book and e-audiobook service to which the Marinnet Consortium subscribes. She distributed 2018 calendar-year circulation

data for the entire consortium and each member library, with details on adult, young-adult and juvenile materials in both e-book and e-audiobook formats. She also identified the most requested e-book and e-audiobook titles in 2018 on a consortium-wide basis.

- The Marinnet Consortium member libraries share the basic costs of the OverDrive subscription. Individual libraries in the consortium may spend additional money on their own for enhanced services.
- If OverDrive were considered a separate library branch, it would be the second-busiest in the consortium in terms of circulation. Nearly 283,000 titles were circulated in 2018 among the member libraries. San Anselmo patrons checked out just over 6,900 titles during the year.
- The consortium's annual OverDrive usage grew at an average annual rate of 24% from 2013 through 2018. Annual data is provided below.
 - 2013: 95,000
 - 2014: 111,000
 - 2015: 156,000
 - 2016: 171,000
 - 2017: 212,000
 - 2018: 283,000
 - 2019: 54,000 (*January and February only*)
- Board Member Scott Fletcher estimated that approximately 25% of library patrons countywide are e-book and/or e-audiobook users.
- To keep waiting lists for specific titles from growing too long, the consortium buys an additional copy for every eight holds on an item.
- One person in the three-person Marinnet office oversees the OverDrive subscription. A governing group consisting of representatives from each member library provides recommendation and oversight.

After Ms. Kenton's presentation, Board members wondered how many library services require apps. The group decided there are four: Hoopla, OverDrive, Kanopy and RB Digital (an e-magazine service). OverDrive and RB Digital are also accessible via the library's web site, as are other services (e.g., New York Times, Consumer Reports, Lynda.com, Ancestry.com) that do not require apps.

3. Friends of the Library Update

Board member Judy Anderson provided an update on the activities of the Friends of the Library, of which she also is a member.

- The Friends held their annual volunteer appreciation party in late February.

- Town Books, the used-book store operated by the Friends of the Library at 411 San Anselmo Avenue held a reception on March 8 to mark a new art exhibit featuring the works of Marin County school art teachers.

4. Proposal to Move Dates of Future Regular Board Meetings

The Board voted unanimously to move its regular meetings from 4:30 p.m. on the fourth Thursday of every other month to 4:30 p.m. on the second Thursday of every other month. This was done to enable Ms. Kenton, as part of her duties as Assistant Town Manager, to attend meetings involving management personnel from cities and towns throughout Marin that are now being held on the afternoon of the fourth Thursday of each month.

As a result of the vote, the Board's regular meetings for the remainder of 2019 will be held at 4:30 p.m. on the following dates:

- May 9
- July 11
- September 12
- November 13

Board Comments Questions, Requests for Future Agenda Items

Ms. Kenton suggested that she provide an overview at the next Board meeting on patron usage of the RB Digital e-magazine service at the next Board meeting. Another suggestion was for Ms. Kenton to discuss how the library manages the growth of its collection.

Meeting adjourned by Doug Holm at 5:38 pm.

Minutes by Doug Holm