



**FLOOD COMMITTEE AND
PROGRAM FOR PUBLIC INFORMATION (PPI) MEETING
November 29, 2018, 7:00 p.m.
Minutes**

Committee Members Present: John Wright, Matt Brown, Eric Cutter, Kathy Schaefer, Vlad Iojica, Glenn Dearth, Erik Stromberg
Committee Members Absent: Eric Zickler
Staff Present: Dave Donery, Sean Condry, Scott Schneider, Maribel De La Cruz

1. **Call meeting to order.**
2. **Approve minutes of May 2, 2018, meeting.**
Minutes moved, seconded, and approved.
3. **Review and provide recommendation to the Town Council for the proposed Downtown Commercial Floodgate Program and Floodgate Inspection draft ordinance – Sean.**
Property owners should be responsible for flood gates, not tenants. Property owners' input should be taken into consideration. Gates might not prevent water from entering property, but they significantly reduce the amount of water that goes into buildings. Laguna Beach might have an example of a similar ordinance. The ordinance will help receive CRS credit.
4. **Update on the San Anselmo Flood Risk Reduction Project – Sean.**
Project is ready to go under design. Final EIR was approved. Escrow will close soon for Building 634 San Anselmo Ave. Early next year, the final design work will begin and in Summer 2020 construction will begin at the Basin site. Brian Colbert is working on a contest for recommendations for the future use of public space of current project location.
5. **Update of Program for Public Information – Community Rating System (CRS) & High-Water Marks – Maribel & Sean.**
The PPI document must be created to receive PPI credit for CRS. The Town will apply for a CRS modification next year. Kathy emphasized the importance of becoming a

Certified Floodplain Manager and to participate in FEMA's Cooperating Technical Partners Program. High water marks are not going to be removed.

6. Winter Preparation Activities – Sean.

Staff recently participated in a flood gate training. The flood horn is tested every Friday. The Town owns pumps and generators that get tested regularly for backup in case of an emergency. Staff patrols the Town to prepare for rain events. Storm drains are cleaned out and some hotspots have been removed. Village volunteers will be helping with Town clean ups as well. October should be Winter Preparation month.

7. Morningside Elevation Certificate Assessment – Kathy.

Kathy presented a study on property front door elevations in the Morningside neighborhood that would help home owners decide whether an elevation certificate would be necessary or not. Based on the presented map, it is recommended that home owners consider raising their property if it is below the base flood elevation (BFE). It is also recommended that they consider getting an elevation certificate if their property is located above the BFE. An elevation certificate would help home owners to reduce flood insurance premiums. Door-to-door visits will be made to educate home owners.

8. Committee requests for future agenda items, questions and comments to staff, staff miscellaneous items.

Kathy would like to talk about having a practice flood evacuation "flood drill" during Country Fair Day. National Flood Insurance Program expires November 30. Eric Cutter is available to help with CRS.

9. Open time for public expression.

No one spoke at this time

10. Next meeting date.

The next meeting will be held in May 2019.

11. Adjourn.

Respectfully submitted,

Maribel De La Cruz