

**San Anselmo Arts Commission (SAAC)**  
**Monthly Meeting Minutes**  
**May 13th, 2019**  
**San Anselmo Historical Museum**

1. **Call to Order:** 7:24 p.m.

2. **Roll Call:** Commissioners/Town Representatives present: Payton Alonzo, Kerrie McHugh, Barbara Shands, Ben Cohen, Callia Weisiger Vallas, Mattie O'Grady (Town Liaison)

**Absent:** Jeff Ross, Stacey Kamp, Kathee Shatter

3. **Approval of April Minutes:** Approved

4. **Public Expression**

- Discussion of Callia's show

5. **Treasurer's Report**

- Upcoming scholarship- \$500 going to Drake jazz student
- Taxes and insurance (Beatles) payed

6. **Discussion Items:**

**A. New Commissioner Elizabeth Grasso Introduced**

**B. Music in the Park**

- Bands have been approved
- Music in the Park information updated, genre of each band to be included

**C. Donations and Budget Review**

- Include a donation button on EventBrite with Beatles ticket purchase
- Set up a donate tab on the website
- Donations at the Art Commission table at MIP

**D. Website**

- Search for an unpaid intern to manage web work

**E. Creek Park Update**

- 4 firms to present designs to Town Council

## **F. Youth Commissioners**

- Spread the word- space for youth next year

## **G. Go down to 9 members**

- Will reduce quorum size
- Motion passed to reduce to 9 members
- Advertising for new members on Nextdoor

## **H. Beatles**

- July 27- keep clear from 2-10
- Make perimeter more secure to discourage people from entering without tickets
- Reserve area for Cedars- run idea by Dave (if not approved, invite Cedars to come by early)
- Park shut down by 1:30 on Saturday, setup by 2, everyone arrives at 3, audience arrives at 4 and the band starts at 6
- Ask Comforts or another merchant if they would like to set up a tent and donate some profits/negotiate a split profit
- Ticket sales: Mattie at main entrance
- Ben to work the bar- check id at the bar and stamp for repeat drinks
- 1000 wristbands for everyone, including children
  - order 1500, release 500 to each entrance, then release additional if the park seems empty/able to accommodate more people
- Give people their party's wristbands and allow them to meet up individually

### Entering and Staffing:

-5 people per entrance, sell cookies at the bar

### Supplies:

-more chairs than last year, 9 tables total  
-first aid kits and hand washing stations  
-more ice  
-pens at tables

### Pricing and Sales:

-everyone over 12 is \$20  
-open ticket sales at 4

### Misc.:

-better sound system this year  
-keep children away from sticks and trees with a sign  
-matching bandanas, plus a different color wristband for the band and volunteers  
-wine supply?

**7. Commission comments & questions, requests for future agenda items:**

• **Future Agenda: Electrical Box Art**

- figure out the pricing
- reach out to company about pricing for temporary, waterproof wraps
- contest for local artists and youth
- consider tying in with Log Cabin event

**8. Adjournment:** 8:51 pm

**Next meeting June 10, 2019 @ 7 pm**