



Parks and Recreation Commission

Meeting Minutes | September 17, 2019

1. **Meeting Called to Order at 7:03 PM**
2. **Roll Call:** *Kerr, Latrenz, Frost, Burdo, Cerio*
3. **Approval of Minutes – August 20, 2019: Approved**
4. **Open Time for Public Expression:** None.
5. **Presentation**
 - a. Red Hill Dog Park Update

Matt Anaker gave an update on Red Hill Dog Park. The steering committee is one person short of seven members and is currently recruiting for one more member. In 2019 they completed a tool shed in the park and are working on adding a small dog area to the park. Signage for the park is to be placed on Sir Francis Drake Blvd. The Dog Park is fully funded from donations and fundraisers. This is the park's 10th anniversary.
6. **Discussion Items**
 - a. **Country Fair Day Drink Booths**
 - i. Supplies – See attached task list
 - ii. Booth Coverage – See attached schedule
 - b. **Memorial Park Update**

Measure M is on the ballot for November 5th. Measure M will have an informational booth at Country Fair Day.
8. **Staff Updates**
 - a. **Fall and Winter Events**

Goblins Spooktacular – Oct. 30th
Tree Lighting - Dec 7th
Breakfast with Santa – Dec 14th
 - b. **Robson Aftercare Update**

Enrollment numbers are about the same as last year. The Station, a place for tweens to hang out after school has started this year and has about 10 enrolled.
 - c. **After School – Enrichment**

After school classes have begun and are going well. Some classes have had to be cancelled due to instructors.
9. **Commission comments & questions, requests for future agenda items:**
 - a. Commission possibly has two new members applying.
 - b. Upcoming updates include: Open Space Committee, Childcare, and Sports.

Meeting Adjourned at 8:05 PM. CD



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Country Fair Day

Supply List

2019

Location	Item to Bring	Quantity	2018	2019
Creek Park	Water	8 cases	Jackie	Ryan
	Pellegrino	4 cases	Jackie	Ryan
	Izzies	4 cases	Jackie	Ryan
	Honest Juice	4 cases	Jackie	Ryan
	Teavana	4 cases	Jackie	Ryan
How many bags do we need	Ice	40 sm bags	Steve and Rod	Rod / Steve
	Chips/snacks		Jackie	Ryan
	Large Cooler	1	Steve	Rod
	Cliff bar donation?		Ryan	N/A
	Table risers	4 sets	Ryan	Ryan
	Hand truck		Ryan	Ryan
	Parks & Rec Sign with equip to hang it	1	Staff	Staff
	Money box	1	Staff	Staff
	Ticket box	1	Staff	Staff
	Pitcher for Tips	1	Staff	Staff
	Bar towels	3	Staff	Staff
	Pop-up shade tents		Staff	Staff
	Tables	2	Staff	Staff



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Creek Park Booth Volunteer List	
Times	Name
10:00AM - 1:00PM (10:00 AM set-Up, 11:00AM booth open)	Rod
	Steve
	Ryan
1:00PM - 4:00PM (Clean -up @ 3:00PM)	Vance
	Mike
	Fiona

*Most Commission members will be in and out of the booth all day as needed.