

**TOWN OF SAN ANSELMO**

Staff Report  
May 14, 2020

For the Meeting of May 19, 2020

TO: Parks & Recreation Commission  
FROM: Dannielle Mauk, Community Services Director  
SUBJECT: Financial Report on Recreation Fund

**RECOMMENDATION**

That the Commission review the Recreation Fund Revenue and Expenditure Report for the period ending April 30,2020.

**BACKGROUND**

The Recreation Department offers a wide variety of fee-based programs throughout the fiscal year including sports programs and leagues, youth and adult classes, childcare and camps. Additional revenue is generated through facility rentals and administrative fees.

**DISCUSSION**

As of April 30, 2019, 83% of the fiscal year has elapsed and the Recreation Fund is listed at 94% of projected revenues and 79% of projected expenditures.

The County Public Health Order for COVID-19 is designed to ensure social distancing, prevent congregating, and protect the health of our residents. The Order drastically changes the Recreation Department’s ability to offer services and programs. The April statements reflect approximately \$71,000 in refunds and we will continue to see refunds through May and June. The Recreation budget will have an estimated \$120,000 deficit at the end of the fiscal year.

For historical comparison purposes, staff has developed the following table.

FY	Revenue			Expenditures			Rev Over/(Under) Exp	
	Budget	Actual	%	Budget	Actual	%	\$\$	%
<b>2019-20</b>	<b>1,627,269</b>	<b>1,532,430</b>	<b>94%</b>	<b>1,676,763</b>	<b>1,331,058</b>	<b>79%</b>	<b>201,372</b>	<b>12%</b>
2018-19	1,510,604	1,705,548	113%	1,591,144	1,197,255	75%	508,293	33.6%
2017-18	1,514,000	1,525,943	101%	1,644,385	1,165,219	71%	360,724	23.8%
2016-17	1,384,325	1,511,848	109%	1,500,570	1,150,885	77%	360,963	26.1%
2015-16	1,246,689	1,396,884	113%	1,356,689	1,180,348	87%	216,536	17.5%
2014-15	1,163,485	1,203,042	103%	1,223,485	995,604	75%	208,434	17.9%
2013-14	1,107,657	1,080,963	98%	1,207,657	920,926	76%	160,038	14.4%

Respectfully submitted,



Dannielle Mauk  
Director of Community Services