



Parks and Recreation

Meeting Minutes | February 16th, 2021

1. **Meeting Called to Order at 7:04 PM**
2. **Roll Call:** *Kerr, Lafrenz, Frost, Overaa, Lynch, Cerio*
3. **Approval of Minutes – January 19th, 2020: Approved**
4. **Open Time for Public Expression: None**
5. **Discussion Items**

- a. **Skate Park Improvements**

Lisa Graham, the Chair of the Skate Park Committee, gave an update on the improvements scheduled at the Skate Park in April. The Skate Park Committee is working with public works and Will Hutchison from Proof Lab to complete the project. The project will cost approximately \$20K, and the funds will come from the Skate Fund. The improvements will extend the life of the skate park for approximately 5 years. Eventually the goal is to have a concrete park. This will require significant fundraising in the next few years.

The Commission moved to nominate four members from the Parks & Recreation Commission, Wu, Overaa, Lynch, and Kerr to join the Skate Park Committee. Frost moved to appoint the four members to the Skate Park Committee; seconded by *Lafrenz*. Motion was approved.

- b. **Memorial Park Updates**

The Town Council has approved the plan for field improvements at Memorial Park. The job is going out to bid in March, and improvements to the fields will begin in August, 2021, and end in March 2022. The fields will be fenced off during this period so the new turf can become established.

6. **Action Items**

- a. **Community Advisory Committee Appointments for Millennium Playground at Memorial Park**

The Parks & Recreation Commission appointed three members to sit on the Millennium Playground Advisory Committee. The purpose of this committee is to oversee community engagement, playground restoration and design, and fundraising for the playground. A playground expert will be consulted, and phases for improvements will be outlined.



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This committee will consist of two Council Members, three Parks and Recreation Commission members and up to seven members from the community. The three Commissioners appointed to the advisory committee were: Cerio, Wu, and Kerr. Frost moved to appoint the the three members to the Advisory Committee;seconded byLaFrenz. *Motion was approved.*

7. Financial Report

Mauk gave the financial report. 58% of the fiscal year has passed. The Recreation Department is at 39% of projected revenue and 43% of projected expenditures. The department is currently at a \$122,845 deficit, and using its reserves to balance the budget.

8. Staff Updates

Spring programming is off to a great start. Programs include: Adult Tennis, Baseball & Softball, and Clay Craft Kits.

9. Commission comments & questions, requests for future agenda items:

In March the Parks and Recreation Commission will elect a Chair and a Vice Chair.

Kerr requested an update from Public Works on the walking path around Memorial Park.

Meeting Adjourned at 7:56 PM. CD