

**San Anselmo Arts Commission (SAAC)**  
**Monthly Meeting Minutes**  
**April 12, 2021**  
**via Zoom**

**1. Call to Order:** 7:03 p.m.

**2. Roll Call:** Commissioners/Town Representatives present: Kerrie McHugh, Kathy Edwards, Piper Bruner, Elizabeth Grasso, Kathee Shatter, Addison Bugas, Barbara Shands, Mattie O'Grady (Town Liaison)

**Absent:** none

**3. Approval of March 17, 2021 Minutes:** approved (with one correction to be made)

**4. Public Expression (non agenda items):** none

**5. Discussion Items:**

**A. Art on the Avenue**

- Current show up through end of April. Addie to post on social media.
- John Francis' work will be installed for May. Barbara will contact landlord to confirm continuing.
- Barbara will add more of Shana's images to drive for Piper to post on web

**B. Scholarships**

- On track for May 1 application deadline. Kathy will set up subcommittee meeting to review.
- Addie will send art teacher emails to Barbara for more outreach and will print flyer for teachers at 1327. Elizabeth will do outreach to Youth in Arts.

**C. Harmony**

- Need more outreach. Piper will put on website. Addie to post again on social media and will do so once a week. Everyone please spread word. Kathee to add Art on Avenue artists to our artist list and Barbara will send notice to them.

**D. Youth in Arts**

- Piper will post winners on website; navigation bar can say "Youth" with drop downs for Scholarships and Awards.
- Addie will post to social media.
- FYI, Mattie sends newsletter content Tuesdays 5pm

**E. Public Art**

- Kerrie: Benedetto interested in partnering with us, ie, could provide housing for an Artist Residency. Chamber of Commerce may have leftover funds for public

art projects. Sidewalk project was disappointing; since not initiated by us, it revealed gray area. Be aware of how other communities approach public art.

- Town wants us to come up with structured plan for projects; all agreed we need to continue that process.

- Mattie: working on public art policy including murals and process for presentation of projects (to Commission, then to Council for approval of anything on public land). Town wants to approach murals with a pilot project of one mural. Plan needs to include right of refusal from Council with no right to appeal. In event of any controversy, Commission has right to terminate project. Mattie will get clarification re role of Town Attorney.

- Kathee suggests more than one type of association between us and outside projects, ie, take on a project or just market/support it. Merchant relationships very important.

- Sponsorship requests need application process. (similar to Art on Avenues)

#### **F. Dog Park Utility Box**

- Dog Commission has funding. Mattie to confirm if box is Town owned.

- Rough timeline: 5/24 Dog Commission approval; Arts Commission action item 6/8; Call for artists 6/15; Choose artist 7/9; Arts Commission approval 7/12;

- Present to Town Council 8/10; Project completion 9/15

- Kathy will review application etc. to tailor to specific box

#### **G. Selection of New Chair**

- Can rotate. Nomination to be made. Let Mattie know if you're interested.

### **6. Action Items**

#### **A. Youth Project**

- Dates approved; need to get funds approved (if any)

- Kathy to deliver primer to Mattie; Addie & Piper will pick up along with signs

- Addie and Piper will reply to Nate to coordinate and will post on social media.

- Addie will update info for sign up and drop off times etc.

#### **B. Munny Dolls**

- Kathee helped with merchant contact and they are enthusiastic

- Motion made to promote: post on social media and list their website on our website Events tab. Passed unanimously.

### **7. Commission Comments & Questions, requests for future agenda items**

- Agenda: reinstate Treasurer's Report as item #5

- Discussion: Public art, Scholarships, Dog park, Youth art project, Art on Avenue

- Action: Chairperson, Harmony

### **8. Adjournment: 9:05 pm**

**Next meeting: May 10, 2021 @ 7pm (via zoom)**