

CAPITAL PROGRAM MONITORING COMMITTEE & FINANCIAL ADVISORY COMMITTEE

Thursday, November 12, 2020 – 6:30 p.m.

Capital Program Monitoring Committee

Voting Member Attendance: Deborah Knuckley, Pascal Sisich, Carey Lando, Richard Berkson, Steve Lamb

Council Liaisons: John Wright, Brian Colbert

Absent: Christina Slayton

Financial Advisory Committee

Voting Member Attendance: Stanley Radke, Forrest Pound, Richard Berkson, Marie Henrio, Lori Lopin, Erik Selvig

Council Liaisons: John Wright

Absent: Council Liaison, Ford Greene

Present Staff: Scott Schneider, Sean Condry, Dmitriy Laptev, Maribel De La Cruz, Helen Yu-Scott, David Donery

1. Welcome and Introductions

M/s Lori Lopin, Richard Berkson, to approve FAC Minutes October 8, 2020. Ayes: Stanley Radke, Forrest Pound, Erik Selvig, Marie Henrio. Noes: None. Abstain: None.

2. Overview of Capital Budgeting and Funding

Presentation by Scott Schneider, Assistant Public Works Director

3. Review financial report for fiscal year 2019-20 for Measure D Sales tax fund, as well as capital expenditures from the Road Maintenance fund, Capital Projects fund and Grant fund and recommend approval to Town Council.

Presentation by Sean Condry, Public Works Director

CPMC – recommendation approval– M/s Deborah Knuckley, Carey Lando, Ayes: Pascal Sisich, Richard Berkson, Steve Lamb

4. Report on capital projects completed and underway in fiscal year 2020-21 (oral report)

[Presentation by Scott Schneider, Dmitriy Laptev, Maribel De La Cruz, Sean Condry](#)

5. San Anselmo Flood Risk Reduction Project Update

[Presentation by Sean Condry](#)

6. Financial Advisory Board Action Item– Development of Town Budget Frequently Asked Questions (FAQ) Portal for Town Website

- a. Review and edit draft questions and responses from FAQ subcommittee
- b. Discuss potential additional questions
- c. Discuss procedure for reviewing suggested questions (ongoing)

[Discuss final review by staff, next steps](#)

7. Committee comments and requests for future agenda Items (CMPC & FAC)

[FAC – future agenda item: future revenue potential](#)

[Special recognition of Councilmember John Wright](#)

[The next meeting date and time to be determined](#)

8. Adjourn at 8:51 PM

Respectfully Submitted,

Robyn Clifford