

San Anselmo Arts Commission (SAAC)
Monthly Meeting Minutes
September 13, 2021
via Zoom

1. **Call to Order:** 7:05
2. **Approval of minutes:** August 2021 Minutes were not approved as they were not available yet. They are set to be approved at the October meeting.
3. **Roll Call:** Addie Bugas, Piper Bruner, Kathy Edwards, Mattie O'Grady (staff liaison), Grace Angel, Barbara Shands, Nish Nadaraja, Kathee Shatter, Elizabeth Grasso
Absent: Marc Cohen
4. **Open time for public expression:** N/A
5. **Treasurer's report:** Current bank balance: \$9, 858.34
In addition to usual costs, we had two deposits one from the Cedars event \$73 and \$50 reimbursement from the State of California.
6. **Staff Update:** Taking Minutes – when arts commissioners are taking minutes, they need to specifically note who makes each motion, who seconds, and how the rest of the commissioners' vote.
7. **Discussion items:**
 1. **Scholarships-** launched outreach for the scholarship, flyers around school, no response from aw teachers, social media posts (Instagram + FB)
 2. **Art Boxes-** Utility box paint box- across from AWHS competition to only Archie Williams students, timing of the project: starting December and running through spring- finished by summer; in efforts to not lose seniors-- announce winner before April; Subcommittee: Kathy Edwards, Elizabeth Grasso, Kathee Shatter
 3. **Youth Project:** Postponed until next month
 4. **Art on the Avenue:** New Artist went up Sept. 1st- first photographer; social media is posted + website updated; last month in this space- hide the application on website; looking for other spaces to continue the program
 5. **Newsletter/communication:** How social media; website and newsletter play into each other; Nish overseeing social media and communication to reach more people; Feature local artists in emails and possible newsletter; Subcommittee- Nish Nadaraja, Addie Bugas, Elizabeth Grasso
 6. **Fundraising:** Links in emails and social media to boost fundraising; Grace Angel- proposal that will be discussed during the subcommittee meeting; Kathee- (9/25 event) having an info table with a sign up list, a donate vessel, and a statement/mission; Matti e- possible closure of Imagination/ San Anselmo Creek

7. **Mural Pilot Project:** Town Council in October; we have to define the process of approvals and the Arts Commission vs Town Council's roles; our pitch in early October and final approval/adoption in late October.
 8. **Resolution Updates:** Structure of the Arts Commission's goals; 2C was added; update of 2 youth commissioners; accordance of Brown Act; revision of the process of developing public art project; overall revisions; add private property statement.
8. **Action Items-Staff Report:**
1. **Art and Music on the Avenue (9/25) event:** Crayons and paper are available at the Isabel Cook Building; San Anselmo Historical Museum has video setup- Then and Now; New demo artist needed due to injury; table with info; Electrical needed- 3 possible spots: In front of town hall (on wall); Coffee Roastery; Kismet-(projection on wall); tables (4) and chairs (6); waiting for map and full detailing on where Cedars is, Subcommittee is Grace, Mark, & Elizabeth; no alcohol is allowed to be served; **Budget:\$150-** motion made by Kathee-all members in favor; possible cookie sale
9. **Commission comments & Questions:** Barbara- moving every doc to new google drive account under new email; Barbara- possible holiday gathering in December. **Next week discussion items:** Youth Project; Art Boxes; December Gathering; Removal of Art on the Avenue
10. **Adjournment:** 8:38pm