



Parks and Recreation

Meeting Minutes | February 15th, 2022

1. Meeting Called to Order at 7:02 PM

2. Roll Call: *Kerr, Lafrenz, Overaa, Wu, Cerio, Lynch, Frost, Alexander*

3. Approval of Minutes – January 18th, 2022: Approved.

4. Open Time for Public Expression: None

5. Parks Update

- a. AJ Shaw gave an update on the maintenance of Memorial Park. Public Works has shifted from winter maintenance to Spring/Summer prep. Fields are be prepared for Baseball and Softball. Bathrooms at Millennium playground are cleaned 6 times a week and trash is picked up twice a week. Public works will be in the park the next couple of weeks getting ready for Spring.

6. Discussion Items

a. Friends of Robson

Jason Stoughton and Friends of Robson joined the meeting to discuss their Spring fundraiser on May Day, May 1, at lower Robson. The event will be family oriented with face painting, sack racing, etc. The work plan for Friends of Robson includes beautifying and improving the areas from the terrace and old carriage house all the way down to the lower park area.

b. Memorial Park updates

- 1. Proposal for field improvements will likely go the Town Council in March. If approved, work will begin in August. The Town is preparing a water usage report for submission to the Town Council. The report will address irrigation of the fields and conservation measures..
- 2. A volunteer clean-up day for the park lead by Jan Wu and Cat Alexander will be March 10th from 9AM-12PM.

7. Financial Report

- a. *Mauk* gave the Recreation Department's financial report. The Recreation Department is at 95% of projected revenue and 61% of projected expenditures.

8. Staff Updates



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- a. **Department Overview** – *Mauk* gave a summary of the Recreation Department staff and responsibilities for the benefit of the newest Commission member, Cat Alexander. The Summer program guide will go live and be mailed to residents in March.
 - b. **Covid Policies and Procedures** – The recreation department continues to follow the Marin County policies for COVID-19. As of now, masking for indoor programs is still required, while outdoors masks are optional for those who are vaccinated.
9. **Commission comments & questions, requests for future agenda items:** Next meeting, Committee will elect the new Chair and Vice Chair, as Rod Kerr's one year term is expiring.

Meeting Adjourned at 8:09 PM. CD