



Parks and Recreation Meeting Minutes | October 18th, 2022

- 1. Meeting Called to Order at 7:00PM**
- 2. Roll Call:** *Cerio, Kerr, Wu, Alexander, LaFrenz, Poster*
- 3. Approval of Minutes – August 16th, 2022:** Motion to Approve by *Kerr*, seconded by *Alexander*. Unanimous approval by the Commission.
- 4. Open Time for Public Expression: None**
- 5. Parks Update**
 - a. Sean Condry, Director of Public Works – Quarterly Report**
 1. Memorial Park Field Repairs – Are ongoing. Piping irrigation and drainage are done. Grass will be installed in late November. Asphalt will be installed along the SF Blvd walkway side of the field leading from Alderney to the playground. Picnic tables and garbage cans are on their way. Bleachers are being painted.
 2. Creekside Commons Update – Creekside Commons was closed by the County. They deemed it unsafe and are trying to reconstruct to reduce flooding. There is no reopen date as of this time. The Grant to mitigate flood issues has been extended to 2028.
 3. Hilldale Park Update – Asphalt needs to be ripped out. ADA and landscaping need to be considered. The completion date depends on staff bandwidth and volunteers. Estimate is 6-8 months.
- 6. Action Items**
 - a.** Reschedule November Meeting – Reschedule November 29th Meeting to December 6th. Motion to Approve by *Alexander*, seconded by *Wu*. Unanimous approval by the Commission.
 - b.** Updated Meeting Format – Committee discussed keeping meetings virtual or switching to a virtual and in person combination for the public. *Kerr* made a motion to switch to a virtual and in person combination for the public. seconded by *Alexander*. Unanimous approval by the Commission.
- 7. Discussion Items**



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- a. Community Gardens - Kerr: December meeting will be interviewing and appointing new Steering Committee members.
- b. Goblins Spooktacular Event – Will be held on October 28th. Expecting this year to be as successful as last year.
- c. Youth and Toddler Programs – Veronica Hillard, Recreation Coordinator gave an update on new toddler programs she is programming. Expanding more programs for the 1-5 year old age group is her focus. Spanish to be offered next session. She also gave an update on Robson Aftercare, which is full and has been extremely successful this session.
- d. San Anselmo Live Wrap-Up – Mattie O’Grady, Recreation Supervisor gave a wrap up summary of the San Anselmo Live events that occurred over the summer weekends. The series went well with huge turn out and participation from merchants and residents. Positive feedback was given from the survey. Hoping to continue the events next year.
- e. Annual Holiday Lighting Ceremony – Set for December 3rd.
- f. CivicRec Software – New platform is set to launch for registration on November 16th. Mailers are being sent out to residents. The switch is being made for multiple reasons, including ease of use for staff, newer features, invoicing options, flexibility, etc.

8. Staff Updates

- a. **Monthly Budget Reports and Town Audit** – Measure A funding has been renewed for 9 years. This funding will be used to pay for further park improvements, Tennis Courts, etc. Audit is not complete yet. *Mauk* will have budget reports at the next meeting.
- b. **Memorial Park and Redhill** – the community has expressed concern over safety issues with e-bikes throughout the community and specifically at Memorial Park. Vandalism has occurred at the park. The Police Department is aware of the situation and has been patrolling more regularly.

Meeting Adjourned at 8:47 PM. CD