

Monthly Meeting Minutes
San Anselmo Arts Commission
June 14, 2010
Town Hall Conference Room

Call to Order: 7:05 p.m.

Roll Call: Commissioners/Town Representatives present: Joan Stone (Treasurer/Vice-Chair), Sylvie Reynolds (Secretary), Ervin Grinberg, Michael Loeb, Dave Donery (Town Liaison), Linda Lujan, Deb Todd.

The Agenda: Approved.

The May Minutes: Approved.

Public Expression: None.

Treasurer's Report:

- No changes on Treasurer's report.

Beales & MIP 2010:

Beales' distribution of tasks:

Joan:

- Take care of posters to be made, probably 100.
- Buy 12 dozen cookies.
- Get small bills.
- Toilet paper.
- In charge of entrance, with backup.

Sylvie:

- Buy 10 cases of water.
- Distribute posters on Sir Francis Drake.
- Get cash box and rest of material from Dave.
- In charge of entrance.
- Bring name tags.

Dave:

- Bring 4 tables (2 for food and 1 at each side), 40 chairs & buckets;
- The fence needs to be put up 1 week before.
- Bring canopy.
- Get extra garbage cans.

Linda:

- Make signs for cookies & water. Entrance fees is \$12.00, **\$5 children ages 12 and under.**
- Distribute posters on San Anselmo Ave.
- Take care of port-a-potties delivery. Will use Mill Valley. Be aware to keep a walkway around potties.
- Will buy some locks and keys for potties.
- Will be in charge of entrance of bridge.

Ervin:

- Distribute posters in Ross and Red Hill.
- Will be responsible for volunteers for 2 hour shifts, starting at 4 pm, and for security.
- Ervin has not had a chance to do any press release yet, but will do before MIP.

Michael:

- Distribute posters in Fairfax.

- In charge of taking photos.
- Deb:**
 - Call Stapleton to arrange marquee.

- Arnie:**
 - Will sell cookies and water.

To the whole team:

- We all need to meet in the park at 9 am on Saturday to set up, put up signs, caution tape & PVC tube to cover cables, then again at 4 pm for final set up and show.
- **Volunteers show up at 4 pm and report to Ervin.**
- We will need to clean up the next day.
- The show time is 6:00-9:00 pm plus encore, meaning till 10 pm.
- The bands can bring 2 guests a piece except Peter who can have as many guests as he wants.
- Deb's cell is: 497-6783.

Picnics on the Plaza: The street will be blocked off, music the whole evening, sponsors take on different weeks for 3 hours, 5 to 8 pm. We could get more involved on the Town's night which is **July 23**, with Celtic music. Think about what to do on that day: ask Michael Feldman to do a painting and raffle it off and/or do something spontaneous. Dave is going to contact Stapleton to ask for kids' performance.

Art & Wine Festival: on 17th-18th of July. Was brought up by Linda: we all seem to be in favor of it. Let us discuss again in near future.

Commission comments & questions, requests for future agenda items:

- Review website and improvement of home page.
- Facebook for social networking.
- PR.

Next meeting : The next meeting will be Monday, July 12.

Meeting adjourned at 8:10 p.m.