

November 1st 1910

The Board of Trustees of the Town of San Anselmo met in regular adjourned session at their meeting place designated by Ordinance this date, Pres. H. E. Jones presiding.

Those were present Trustees Gagan, Schraden, Stratford and Jones.

Absent Trustee Whitaker.

Due to the absence of Clerk A. A. Moore the chair appointed Trustee Gagan Clerk pro-tem.

Trustee Schraden introduced the following resolution and moved its adoption to-wit:

RESOLVED that the plans and specifications, heretofore prepared by W. Garden Mitchell, Architect employed by the Town of San Anselmo, for the erection and completion of a Town Hall and Fire House, to be situated on the west side of Oak Street, North of Elm Street, in the Town of San Anselmo, County of Marin, State of California, be, and the same are hereby, approved and adopted.

RESOLVED further that copies of the plans and specifications be kept on file at the residence of the Town Clerk at San Anselmo, and also at the office of W. Garden Mitchell, Architect, Room 819, Monadnock Building, in the City and County of San Francisco, State of California, for the inspection of all bidders on said work.

RESOLVED further that the Town Clerk of the Town of San Anselmo be, and he is hereby, directed to post, for at least two (2) weeks, in four (4) of the most public places in said Town, to-wit: One (1) in front of the Town Hall, One (1) on the Bulletin Board situate at the intersection of Ross Avenue with the Red Hill and Ross Landing Road, One (1) at the entrance to Ross Valley Park, and One (1) on the fence on the west side of Oak Street, enclosing the Easterly portion of the site of said proposed Town Hall, there being no newspaper printed and published

in said Town of San Anselmo, a notice inviting sealed proposals for said work, in said Town of San Anselmo, in the following form:

NOTICE

INVITING SEALED PROPOSALS FOR THE ERECTION AND COMPLETION OF A TOWN HALL AND FIRE HOUSE, TO BE SITUATED ON THE WEST SIDE OF OAK STREET, NORTH OF ELM STREET, ADJACENT TO THE RAILROAD STATION, IN THE TOWN OF SAN ANSELMO, COUNTY OF MARIN, STATE OF CALIFORNIA.

Sealed proposals will be received by the Board of Trustees of the Town of San Anselmo, County of Marin, State of California, at 8:30 o'clock P. M., on Friday, the 18th day of November, 1910, for doing the following work, including the furnishing of the necessary labor and materials therefor, in the Town of San Anselmo, to-wit: the erection and completion of a Town Hall and Fire House, to be situated on the west side of Oak Street, North of Elm Street, in the Town of San Anselmo. Said work to be done in strict accordance with the plans and specifications adopted therefor, on file at the residence of the Town Clerk of San Anselmo, and at the office of W. Garden Mitchell, Architect, Room 819, Monadnock Building, in the City and County of San Francisco, State of California, to which plans and specifications reference is hereby made for full details and description of said work and materials.

All proposals must be filed with said Town Clerk on or before 8:30 o'clock P. M., Friday, November 18th, 1910.

All proposals must be accompanied by a certified check upon a solvent bank in California, payable to the Town Clerk of said Town of San Anselmo, for an amount of not less than Ten per cent (10%) of the aggregate of the proposal, as a guarantee that the bidder will, within Five (5) days after receiving the award, enter into a contract for said work, according to said plans and specifications, and furnish the bonds as required by said specifications.

All proposals will be opened by the Board of Trustees in public session, at 8:30 o'clock P. M., on Friday, the 18th day of November, 1910, at the Town Hall in said Town of San Anselmo, the same being the usual place of meeting of said Board.

The Board of Trustees reserves the right to reject any
and all bids.

The motion to adopt said
resolution was seconded by Trustee
Stratford and unanimously carried by
vote of all the Trustee present.

On motion duly carried the meeting
adjourned.

Attest

Charles R. Gagan
Clerk pro-tem.

Read and approved Nov. 10th 1910.