

MINUTES OF THE SAN ANSELMO TOWN COUNCIL REGULAR MEETING  
AUGUST 26, 1986

Mayor Wooliever convened the meeting in regular session at 8:00 p.m. August 26, 1986 with members Chignell, Cordingley, Sharp and Walsh in attendance.

2. OPEN TIME FOR PUBLIC DISCUSSION

Sarah Nome, 77 Alder Avenue said the agenda of July 22 indicated minutes of June 19, July 1 and 3 (budget hearings) were held for approval until August 12, and then appeared to be dropped from the agenda without approval. Staff to investigate.

Tim Blaisedell, 36 Form Lane said he had appeared before the Council several meetings ago and had asked what the Town is going to do to stabilize the creek banks and protect property owners along the San Anselmo Creek.

The Public Works Director said he has the preparation of a report on his priority list of 30 - 40 items and he has been whittling away on the list. If the Council so instructed, he would raise the priority and try to get it done sooner.

Council asked the Director of Public Works to try to prepare a report for the next Council meeting.

Mr. Blaisedell said he had come down about the parking problem and would like to add his input on that now; however, he would appreciate getting an answer about creek bank protection also.

Regarding the overnight parking ordinance, Mr. Blaisedell requested the Council to keep the ordinance in effect. He asked each of the Councilmembers to come down Fern Lane where he lives; he said it looks like a garbage dump from the debris the high school students drop along the street. He said people would use Fern Lane as a parking lot if parking restrictions were lessened.

Mr. R. Nagley, 40 Butterfield Road said he does not like the way the Council addresses the people attending Council meetings as the "audience". He feels it indicates the Councilmembers are actors. He suggested people attending Council meetings be referred to as "The Public or Guests".

3. APPOINTMENTS AND POSTING VACANCIES

a. Volunteer Advisory Board (3 seats)

Incumbent members are Virginia Hadsell and Daisy Najarian. Both seek reappointment; Mr. William Ollinger has expressed interest in the third vacancy. Sarah Nome read from a letter she had received from the Town Administrator the last time she applied for a seat on the Volunteer Advisory Board, stating her name would be kept on file and she would be considered when there was another appointment. Ms Nome said she was extremely interested in this Board and attended all of its meetings. She asked to be appointed.

M/S Chignell, Cordingley the two incumbents, Virginia Hadsell and Daisy Najarian be reappointed without interview. Ayes all.

The vacancy will be posted and new interest forms given to all interested persons. Interest forms to be submitted to the Council for the September 9th meeting.

b. Open Space Committee (Heard out of Order with Agenda Item 6.)

c. Planning Commission

Sharp said Larry Manning had served for such a short time, having been appointed to fill the unexpired term of Sharp, and he understood Manning was doing a good job therefore M/S Sharp, Cordingley, to reappoint Larry Manning to the Planning Commission the new term expiring August 18, 1990. Ayes all

d. Voting Delegate to 1986 League of California Cities Conference

It was determined that none of the Councilmembers were planning to attend the conference. Chignell suggested giving San Anselmo's vote to a delegate from a nearby City, thusly not losing the vote.

M/S Chignell, Sharp, to have the Mayor appoint a representative for San Anselmo. Ayes all.

4. INSURANCE COST CLARIFICATION

Mr. Stack said the letter he had received from the Town Administrator had answered all of his questions.

5. CONSIDERATION OF JOINING MARIN CITIES SELF-INSURANCE PROGRAM (Signing of Revised JPA Agreement)

The Town Administrator said he had given written details to the Council, but would be happy to answer any questions anyone might have.

Chignell asked if all cities were in and if all budgets had been adopted.

The Administrator said none have voted yet; Tiburon is disinclined to join; Belvedere and Sausalito may join, but no decision has been made. He said if three of the cities do not go ahead there would be no increase in fees. If more than three do not participate, then it would be his recommendation to join the State Superpool. He felt it was the sense of the 6 to 7 present members that they are going to ratify. In answer to a question from Cordingley, he stated that if ratification is not achieved by all of the members, it is his perception that San Anselmo is still in at this price.

Chignell said he would like to see a breakdown of the \$71,000 administrative costs.

Larry Stack, 10 Alice Way asked about the \$53,000 overpayment; when it was going to be refunded, if it were earning interest, if it actually exists.

Ms Nome said unless San Anselmo applied for a refund of the overpayment she would write the Insurance Commissioner to find out where the money is and what has been happening with it. She then urged the Council not to get the Town in this "boondoggle" of insurance. She repeated her request not to join the JPA to save the money and put it in streets and storm drains.

M/S Cordingley, Sharp to authorize the Town Administrator to sign the revised Joint Powers Agreement on the condition that it is tentative upon enough other cities joining so it will hold together. Passed with four Aye Votes; Walsh voted no.

Chignell said he did not want to see any more money go into it.

6. OPEN SPACE COMMITTEE LETTERHEAD

The Administrator said the Committee had stationery printed under the heading of Town of San Anselmo. The letterhead has been used for newsletters, one in particular to which the applicants for Quarry Mountain Subdivision took objection. The Administrator said the Open Space Committee had received more than \$500 in donations that they wished to use to pay for the stationery. He wished to know if the Council approved this expenditure. Discussion centered around whether,

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if the newsletter is sent out under the name of the Town of San Anselmo, it would appear to reflect the views of the Town Council; would the Town be in a position to edit the newsletter.

Jonathan Braun, Chairperson of the Open Space Committee said he felt some clarification was needed. All applications to the Planning Commission wherein open space might be affected have, in the past, routinely been referred to the Committee; however, the Commission seems to have gotten away from that--the Committee did not receive Quarry Mountain Subdivision. He said the purpose of the committee was to do surveys and to educate the community. He felt more discretion could be exercised in the publication of the newsletter.

The Town Attorney said he felt the questions were more policy matters than legal matters. He felt it important to clarify the charges to the committee.

Members of the Council emphasized they were clearly in support of the Open Space Committee, and how important its input is in decision making. The consensus was the stationery bill should be paid from the Open Space funds, the Town Administrator is to work with the Committee and Town Attorney to come up with a redefining of the Charter of the Committee, as well as the answer to the letterhead for the Committee.

#### 7. RESOLUTION SETTING FEE FOR OVERNIGHT PARKING

Walsh said she thought there would be a discussion of the feasibility of eliminating the permit fee for overnight parking as well as whether certain areas would be suitable for overnight parking on the street, the study to be concurrent with the second unit ordinance study. She said she would like to open the door just a little.

Chief Del Santo pointed out problems with allowing overnight parking in some areas and not others, and how difficult such allowance would be to enforce.

Acting Chief Mollenkopf agreed with Chief Del Santo and said he felt allowing parking on any street overnight would "open a can of worms".

Mr. and Mrs. Virgil Wood, 47 Yolanda Drive, James Stinchcomb, Yolanda Drive, Bill DeBischof, 91 Elm Avenue, asked to have the ordinance remain in tact.

Speaking against the ordinance were Pat Broadbent, Richard Nagley, George Dodge, Larry Demetrak, Robert Guernsey. Mike London spoke against reducing the fee.

Walsh said she would like a better definition of hardship and hoped to achieve more flexibility. She said she was reluctant to close the door on the parking issue.

Chignell agreed with Walsh and said she would like to see the hardship interpreted in a more lenient direction.

Sharp said he agreed with changing the fee, but would be hard pressed to loosen the requirements. He felt a matter of public safety was a big factor.

Cordingley agreed with changing the fee. He said he also was hard pressed to change the law and was not inclined to move in a more liberal direction unless he knew what options would be available. He asked the staff to see what other Towns are doing.

The Mayor wished to review alternatives in other municipalities and suggested establishing a committee.

M/S Cordingley, Walsh to adopt Resolution 2089, setting fees for overnight street parking. Ayes all.

8. DISCUSSION OF DOWNZONING OF DOWNTOWN AREA

Cordingley submitted a memo stating that downtown densities vary from lot to lot. He had provided an outline and asked the Planning Technician to prepare a map showing the present zoning.

The Planning Director stated downzoning should be carefully considered. He suggested bringing in the Planning Consultant; he said it would be a worthwhile project. He suggested sending a copy of the Cordingley memo to the Planning Consultant asking him to call Cordingley. He said a list of high priority properties could be prepared by January.

Cordingley asked the item to be placed on the Agenda for the next Council meeting. He will prepare another memo for the agenda.

9. REAPPROPRIATION OF 1985-86 CAPITAL RECONSTRUCTION FUNDS

M/S Cordingley, Chignell to reappropriate the following projects for fiscal year 1986-87:

Scenic Avenue (Phase I)	\$46,012.98
Sir Francis Drake Boulevard	75,700.00
Sir Francis Drake Boulevard - P.G. & E.	1,309.00
Sir Francis Drake Boulevard - Signal Poles	11,415.00
Sir Francis Drake Boulevard - Pole Base wire	2,350.00
Caleta Bridge	50,000.00
Hub Culvert	50,000.00
Slurry Seal Program	5,119.00
Roof - Town Hall	7,500.00
Roof - I.C.C.C.	12,500.00
Glen Road resurfacing	24,000.00
The Alameda - Slide Repair	25,000.00

Ayes all.

10. HIGHWAY 101 CORRIDOR TASK FORCE

Sharp reported on the 8/13 meeting. He said the media had been contacted and had been present. There was not enough video tape available to broadcast the entire meeting. He said the funding subcommittee is attempting to get an appropriation of \$175 to buy tape for broadcasting. He reported on the right-of-way acquisition to Healdsburg which he said seems to be a contest between the rail buffs versus bus buffs. There is some feeling that after funds are obtained they could be used for any purpose. He read the resolution which passed. Sharp said he did not vote.

11. RENEWAL OF THE FIVE-YEAR CONTRACT WITH SIGNAL MAINTENANCE, INC. TO MAINTAIN THE TOWN'S TRAFFIC SIGNALS

M/S Cordingley, Sharp to approve the revised five-year contract with Signal Maintenance, Inc. effective July 1, 1986. Ayes all.

12. DISCUSSION OF METHOD FOR ROBSON HARRINGTON PARK WORK

It was the consensus of the Council that a Request for Proposal process be initiated, whereby qualified designers be invited to submit designs with the commitment for the construction of the design to be included in their proposal with a return date of within four to six weeks.

13. AWARD OF CONTRACT - IMPROVEMENTS TO LOWER SCENIC AVENUE BETWEEN HUMBOLDT AVENUE AND SUMMIT ROAD AND REALLOCATION OF UNENCUMBERED PROJECT FUND TO INSTALL A CULVERT AT SCENIC AVENUE

The Director of Public Works said the bids came in substantially lower than the Engineer's estimate.

M/S Cordingley, Chignell to award the contract for Lower Scenic Avenue Street Improvement to W. K. McLellan in the amount of \$36,860; and that 10% be set aside as a contingency allowance. Ayes all.

M/S Cordingley, Chignell the balance of the funds be reallocated for construction of the much-needed culvert at 220 Scenic Avenue. Ayes all.

14. CONSIDERATION OF AN AGREEMENT BETWEEN THE TOWN AND STATE OF CALIFORNIA WHICH IS REQUIRED TO ALLOW THE TOWN TO RECEIVE AID ON THE CALETA AVENUE BRIDGE PROJECT

M/S Sharp, Walsh enactment of Resolution 2091 approving the "Local Agency - State Agreement Program Supplement" for the Federal Aid Project No. 4-5159 (Caleta Bridge Replacement) and authorizing its execution by the Director of Public Works. Ayes all.

15. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS, COMMENTS AND DIRECTION TO STAFF: STAFF MISCELLANEOUS ITEMS

Walsh asked the Public Works Director if he has received a letter from Don Ongaro about the drainage on Ross Avenue near the Ongaro Plumbing Shop. The Director said he had responded.

Walsh asked about the financial trend monitoring. She asked to have the item placed on the next Council Agenda and a discussion of appointing an audit committee. She suggested quarterly reports so the Council could see exactly where they are financially.

Chignell asked about the apartments at 100 Sycamore Avenue; he is concerned over the elderly people that live there not getting responses from the landlord. The rent continues to be increased and five or six of the elderly people who live there are going to have to leave, even though they do not wish to do so. The Town Administrator was instructed to send a letter to the owner, Mr. Steven Scarpa, asking him to meet with a committee and Councilmembers Chignell and Cordingley.

Ms Nome asked about traffic bumps. Chignell said he had received material from the staff.

Ms Nome asked if anyone was going to ask or direct Mr. Garvey to return the money to the general fund. She asked if anyone was going to address the problem.

*8 53,000 only payment*

Chignell said while he appreciated her concern, Mr. Garvey has stated what is happening with the money and Chignell felt comfortable with that. The money, he said, was not down the drain.

Wooliever mentioned making appointments with other Councilmembers, as was started at the Team Building session, and all agreed to work on it.

The Administrator said there was a vacancy on the Open Space Committee and asked if the item should be placed on the agenda. Cordingley said the committee doesn't have any set number of members.

The Administrator mentioned forms for evaluation of the Town Attorney had been distributed. He asked for approval or disapproval of the form itself. He said no answer from the Council will indicate approval of the form. He said he hoped to have goals and objectives of departments soon.

16. CONSENT AGENDA:

- a. Approval of Minutes of Special Meeting 8-06-86
- b. Approval of Minutes of Regular Meeting of 8-12-86
- c. Resolution commending Chief Beedle upon his retirement from the Ross Valley Fire Service.

Chignell asked to have included in the minutes of 8-12-86, his comment that he thought that the whole controversy of the Sanitary District

relocation was a positive experience for both the Sanitary District and the residents, in that the District has decided not to relocate on Mariposa Avenue.

M/S Cordingley, Sharp to approve consent agenda with addition to the 8/12 minutes. Ayes all.

Ms Nome said the Council was charged with acting in an inappropriate manner.

At 11:40 p.m. the meeting adjourned to the next regular meeting of September 9, 1986.

Thelma Foster